

Executive Board Agenda
January 26, 2010
7:00 PM
Mayflower Room

- I. Opening Reflection – Beryl Bills
- II. Clergy Comments
- III. *Consent Agenda
 - A. December 15 Executive Board Minutes
 - B. Reports/ Minutes from Ministers, Boards and Others
- IV. Committee Reports
 - A. Operating Committee
- V. Treasurer's Report
- VI. Board Reports
 - A. Finance: 2010 Proposed Final Budget
 - B. Stewardship: Pledge Update & Resource Development Committee
Project Planning
- VII. Selected Pending Matters
 - A. Policies/guidelines for Fund-raising Groups
 - i. Use of Building/Infrastructure
 - ii. Special Offerings
- VIII. Congregational Comments
- IX. Adjournment & Lord's Prayer

* May need Executive Board approval

Meeting Reminders:

Planning Committee Mtg.: February 2; 7:00 PM (Founders)

Mid-Winter Meeting: February 14; 9:30 AM

Leadership Committee Mtg: January 31; 11:30 AM (Founders)

Executive Board Meeting: February 23; 7:00 PM (Mayflower)

Operating Committee Meeting: February 23; 6:30 PM (Mayflower)

PMRC Meeting: Date January 30; 9:00 to 11:00 AM

**EXECUTIVE BOARD MINUTES
GLENVIEW COMMUNITY CHURCH
15 December 2009**

- I. **Call to Order:** The meeting was called to order in the Mayflower Room at 7:05 PM by Moderator, Constance Filling. The roll was recorded silently by the clerk.

Present: Howard Roberts, Constance Filling, Tom Amos, Lloyd Bettis, Rob Hevey, Beryl Bills, David Aki, Kara Clark, Bob Kappus, Judy Fellingham, Scott Lothian, Pam Riedy, Mark Sawires, Carolyn Brown, Chris Calandra, Laura Heyser, Bud Kinzalow, Barb Lothian, Betsy Martin, Steve Morgan, Ray Scott, Tracy Sawires, Sally Thuresson, Kim Yagelski.

Excused: Sally Iberg, Pam Keckler, Glenn Davis
Absent: Christine Foley

Guests: Janet Berkenstock, Steve Brown, Margaret Lutz, Larry Kemp, Susan Mann, Jane Sanderson, Phyllis Scott

Opening Reflection was given by Bob Kappus

- II. **Clergy Comments:** Howard Robert's complete report is included in the Executive Board Packet dated December 15, 2009. Howard reviewed the Romeiser Scholarship Fund which is available to students who pursue ministry as a vocation. The scholarship provides an award of \$500 per semester with a maximum \$1,000 award per calendar year. Elizabeth Ciccolini, an MDiv candidate at CTS, has applied for a \$500 scholarship for first semester 2010. A motion was made, seconded and passed by those voting to grant a Romeiser Fund \$500 scholarship to Elizabeth Ciccolini payable in January 2010.

III. **Consent Agenda:**

- A. Minutes from the November 17, 2009 Executive Board meeting
B. Minutes and Reports from Ministers, Boards, and Others

The following revision to the November 17, 2009 minutes was made to reflect the fact that the Pledging Confidentiality discussion initially will be undertaken by the Planning Committee at its December 16th meeting and will be brought to the Executive Board on February 23rd for full discussion.

A motion was made, seconded, and passed by those present and voting to approve the Consent Agenda as corrected.

IV. **Committee Reports:**

- A. **Operating Committee:** Constance Filling reported on the discussion completed concerning the space needs of the Children's Ministry and staff and the Children's Board. It has been agreed to move the Children's Ministry staff including Cathy Lifton and Chris Calandra and the Children's Ministry programming into the space currently occupied by the Finance Secretary, Dale Wittenberg. In addition, the Children's Ministry will consolidate and place Children's Ministry materials in the small work room adjacent to this office space. Dale Wittenberg will move to the office adjacent to the office occupied by the Senior Minister. The office currently occupied by the Children's Ministry will become a general work room space. Moves will be completed over the next several months.
- B. **PMRC:** Tom Amos, chair, reviewed the Annual Equity Allocation pursuant to the terms of the Roberts' Housing Trust. The housing trust agreement between Howard and Peggy Roberts and the Glenview Community Church for the 2728 Brassie Drive property requires that the original investment and ownership split be adjusted annually to reflect improvements made by the Roberts. From January 25, 2002 through October 30, 2007, a total of \$46,143.11 in improvements were made by the Roberts. To reflect these improvements, an adjustment to the equity ownership was made in 2007. No additional equity improvements have been made since October 30, 2007; therefore, no

additional adjustment to the equity ownership needs to be made at this time. The adjusted investment and ownership split remains as follows: GCC \$100,000 (18.3%) and Howard and Peggy Roberts \$446,143.11 (81.7%).

	<u>Original Investment and Ownership Split</u>	<u>Adjusted Investment and Ownership Split</u>
GCC	\$100,000 (20%)	\$100,000 (18.3%)
Howard and Peggy Roberts	\$400,000 (80%)	\$446,143.11(81.7%)

A motion was made, seconded, and passed by those present and voting to affirm that no additional adjustments to the equity ownership need to be made at this time.

- IV. Treasurer's Report:** Rob Hevey, Church Treasurer, reviewed the year-to-date and month of November financials. Through November, the budget is "on track" for the year. November revenues exceeded budgeted revenues and November expenses fell short of budgeted expenses for the month for a net gain of \$31,675 for November. Year to date, actual expenses have exceeded actual revenues, resulting in a deficit balance in the General Fund of \$9,359.

V. Board Reports

- A. Finance Board: *Projected 2010 Budget*** – Steve Morgan Finance Board Chair, presented the preliminary 2010 Budget which has a projected modest surplus \$11,750. Summary of key changes, as compared to the 2009 Budget, include:
- Incorporation of PTF (Personnel Task Force) Group A Recommendations as approved at the August 29 Executive Board meeting.
 - Updates to pledge and non-pledge contributions based upon results of the 2010 Stewardship campaign.
 - Restoration of normal annual revenue contributions for Women's Association and Nursery School, and inclusion of Music expenses. All of these groups contributed extra funds in 2009 to help close the 2009 budget gap.
 - Reduction in Membership Board expenses due to elimination of the Director of Membership position.
 - Music Board increase of ~\$2,000 for piano and organ maintenance.
 - Properties Board expense increase of ~\$2,000 for maintenance contacts and ~\$5,000 for required maintenance including gas main replacement and audio system changes required due to FCC airwave auction.
 - Stewardship Resource Development Committee special events revenue and associated expenses to plan/communicate these events will be included in January. As revenue will exceed expenses, the resulting budget outcome is expected to be a positive budgetary impact.

Following discussion, the Finance Board was asked to prepare a revised budget for presentation at the January 2010 Executive Board meeting.

- B. Stewardship Board:** Sally Thuresson, chair, reported results of the 2010 Stewardship Campaign *My Faith – My Church – My Commitment* through December 15, as shown below:

<u>Date</u>	<u>Number of Pledges received</u>	<u>Total dollars pledged</u>	<u>% Change over 2009*</u>
09/17	72	\$248,467	14.0% inc.
10/26	372	\$866,666	10.2% inc.
11/17	454	\$949,028	9.6% inc.
12/15	469	\$959,806	9.2% inc.

* Comparison between those pledging in both 2009 and 2010.

Resource Development Committee (RDC): The RDC working in concert with the Fellowship Board expressed confidence in their ability to raise \$25,000 (net) in 2010. Discussion regarding a proposed American Girl Fashion Show fund raiser was initiated with the need for more specific information requested.

- C. Children's Board:** Laura Heyser, chair, reported on the success of the Treasure Chest for Pediatric Oncology fund raiser completed by the Children's Board. As of December 1, the following gifts were received: \$350 in gift cards; \$100 in cash; 100 toys.
- D. Mission Board:** Pam Reidy encouraged Board members to attend the January 17, 2010 public meeting on how to have sustainable communities hosted by the Good News Community Kitchen.

V. Selected Pending Matters

- A. Recognition of Sally Iberg's Ministry at GCC:** Board members were reminded of the celebration of gratitude for Sally's ministry on December 27.
- B. Board Picture Gallery:** Board chairs were again asked to update their respective Board's photo which hangs in the main hallway between the office and sanctuary

VIII. Adjournment: The open meeting was adjourned at 9:00pm and the Executive Board convened in Executive Session to be informed of ministers' and staff compensations. The ministers, staff and guests present at that time were excused from the meeting.

The Executive Session was adjourned at 9:45pm with the saying of the Lord's Prayer.

IX. Email Vote for Approval of Call Notice for Midwinter Congregational Meeting

The Midwinter Congregational Meeting Call Notice should have come before the Board for approval. In lieu of that, a vote via email for approval of the proposed Call Notice for the Midwinter Congregational Meeting (see notice below) to be held on Sunday, February 14, 2010, at 9:30 a.m. in the Sanctuary was solicited. According to the Constitution the Call Notice must be printed in the two Broadcasters preceding the scheduled meeting. Also, only those items stated in the Call Notice can be discussed at the meeting.

MID-WINTER CONGREGATIONAL MEETING

By a vote of the Executive Board, the Mid-Winter Congregational Meeting will be held on Sunday, February 14, 2009 at 9:30 am in the Sanctuary. The purpose of the meeting will be to receive reports from the Church Clerk, Church Treasurer, and Stewardship Board; receive nominations for Church Treasurer and Church Clerk; and, adopt the 2010 Budget.

This notice constitutes the official call to meeting. All members of the church are urged to be present.

The call notice was approved by a vote of 22 members voting yes; none voting no and none abstaining.

Respectfully submitted,
Beryl Bills - Church Clerk

January Executive Board Meeting: Tuesday, January 26, 2008, 7:00PM, Mayflower Room

Sunday Service Attendance 2008 - 2010

<u>2008</u>				<u>2009</u>				<u>2010</u>			
8:30/ 9:30	10:30	Total	AVG	8:30/ 9:30	10:30	Total	AVG	8:30/ 9:30	10:30	Total	AVG
Jan.	206		206	151		151		101		101	
	68	242	310	58	212	270		49	230	279	
	82	179	261	92	235	327		55	223	278	
	314		314	323		323					
			<u>273</u>				<u>268</u>				
Feb	95	218	313	86	277	363					
	89	214	303	111	234	345					
	66	164	230	98	263	361					
	100	257	357	73	223	296					
			<u>301</u>				<u>341</u>				
Mar	63	269	332	69	238	307					
	71	294	365	47	213	260					
	123	404	527	74	243	317					
	82	274	356	27	123	150					
			<u>342</u>								
				393	466	859	Easter				
				14			Friday Noon Hour				
				62			Maundy Thurs.				
				85			Good Fri.				
				58	131	189					<u>454</u>
Apr	79	292	371	120	270	390					
	240	457	697	73			Maundy Thursday				
	89	226	315	113			Good Friday				
	61	367	428	447	757	1204	East.				
				112	363	475	Musical				
				60	451	511	Confirm				
			<u>453</u>								<u>645</u>
May	143	232	375	41	423	464	Choir				
	81	192	273	98	377	475	Kids Sing				
	81	304	385	69	118	187					
	131	begin 1	9:30 service	99	begin 1	9:30 service					
			<u>291</u>	194	Youth Sunday						<u>284</u>
Jun	244		244	214		214					
	152		152	143		143					
	164		164	127		127					
	132		132	156		156					
			<u>168</u>	147		147					<u>160</u>

	<u>2008</u>				<u>2009</u>				<u>2010</u>			
Mon	8:30/ 9:30	10:30	Total	AVG	8:30/ 9:30	10:30	Total	AVG	8:30/ 9:30	10:30	Total	AVG
Jul	139		139		98		98					
	159		159		136		136					
	164		164		129		129					
	155		155		172		172					
				<u>154</u>				<u>131</u>				
Aug	160		160		121		121					
	146		146		101		101					
	200		200		137		137					
	199		199		161		161					
	123		123		130		130					
				<u>166</u>				<u>101</u>				
Sep	284 Rally		284		114		114					
	43	183	226		290		290					
	51	161	212		53	281	334					
	69	208	277		82	299	381					
				<u>250</u>				<u>238</u>				
Oct	96	386	482		92	283	375					
	76	178	254		59	224	283					
	77	247	324		153	337	490					
	68	235	304		60	199	259					
				<u>340</u>				<u>352</u>				
Nov	76	287	363		76	230	306					
	85	205	290		53	194	247					
	55				111		111					
	114	308	422		109	243	352					
	119		119		173		173					
				<u>250</u>				<u>239</u>				
Dec	10:30	1:30	4:00		10:30	1:30	4:30		10:30	1:30	4:30	Pageant
	486	379	484	1349	470	236	526	1064				
	116	278	394		122	236	358					
	50	187	237		48	226	274					
	4:30	7:30	11:00		4:30	7:30	11:00		4:30	7:30	11:00	
	662	112	445	1219	593	101	368	1062				
	120		120									
				<u>664</u>				<u>690</u>				

Glenview Community Church
Groundrules and Behavioral Covenant

DRAFT

16 December 2009

*As caring members of GCC, we accept and agree to abide by the groundrules stated below. Further, we commit to holding each other accountable for behaving in accordance with these groundrules during all our meetings or interactions. We believe that **individually**, we should endeavor to follow the Golden Rule to "...Do unto others as you would have others do unto you..."*

I Will:

Focus on issues.

Listen carefully, respectfully consider alternative points of view and stay open to influence and inquiry.

Speak calmly and respectfully in presenting my views or responding to questions.

Think for the benefit of GCC and help the group achieve its objectives through inclusive solutions.

Focus on the future of GCC while respecting our rich history as a church.

Apologize if my words or thoughts were hurtful or perceived as disrespectful.

Speak up if I believe these ground rules are not being followed.

Behave in a manner consistent with the role model that I am to others in the church.

I Will NOT:

Make the issues personal.

Interrupt others or fail to recognize the contributions of others.

Respond angrily to other's comments or fail to seek to understand the other person's perspective first.

Focus on my interests only or think/speak in divisive terms .

Be resistant to new ideas for GCC.

Disregard how others receive my comments.

Ignore behavior I believe is inappropriate.

Speak negatively of others when they are not present or present issues for group discussion in order to punish or embarrass others.

Glenview Community Church
Proposed 2010 Budget
as of 01/13/2010

	2007 Actual	2008 Actual	2009 Actual	2010 Budget
<u>Revenues</u>				
105	929,354	916,096	899,741	896,005
107	137,895	68,638	69,939	60,000
109	39,459	72,560	69,378	55,000
110	2,655	2,692	36,076	10,000
115	9,731	9,434	11,538	9,500
124	1,401	282	577	500
130	8,000	8,000	13,100	10,000
135	4,906	8,012	10,940	9,960
142	27,988	30,451	39,102	35,200
145	17,214	6,797	470	450
147	22,128	25,000	5,618	8,500
155	3,574	5,375	5,694	5,500
157	14,790	13,436	11,890	10,000
169	28,085	24,488	20,795	25,000
199	0	0	2,811	15,000
Total Revenues	<u>\$ 1,247,180</u>	<u>\$ 1,191,261</u>	<u>\$ 1,197,669</u>	<u>\$ 1,150,615</u>
<u>Expenses</u>				
Total Pastoral Expenses	380,341	353,119	371,026	266,039
Total Missions	126,253	117,371	112,674	118,582
Total Children's Ministry	35,983	34,374	33,953	35,072
Total Confirmation & Youth	30,754	33,653	33,265	33,782
Total Pastoral Care	49,906	51,752	53,300	54,504
Total Membership	23,729	31,048	10,649	2,600
Total Adult Education	1,275	1,857	1,000	1,700
Total Services & Sacraments	445	494	373	490
Total Fellowship	890	759	179	750
Total Music	89,888	81,131	70,442	86,917
Total Stewardship	2,606	1,207	2,322	4,200
Total General & Administrative	227,593	232,007	195,069	200,043
Total Church Properties	276,964	286,781	275,641	293,710
Total Pageant	1,590	1,567	403	1,600
Total Capital Reserve Fund	19,993	19,374	26,000	40,868
Proposed Salary Increase (incl Social Security)				7,751
Total Expenses	<u>\$1,268,210</u>	<u>\$1,246,494</u>	<u>\$1,186,296</u>	<u>\$1,148,606</u>
Net (Deficit)	(\$21,030)	(\$55,233)	\$11,373	\$2,008

Glenview Community Church
Proposed 2010 Budget
as of 01/13/2010

	2007 Actual	2008 Actual	2009 Actual	2010 Budget		
Revenues						
105	Current Pledge Contributions	929,354	916,096	899,741	896,005	based upon pledge of \$963,446
107	Non-Pledge Contributions	137,895	68,638	69,939	60,000	
108	End of Year Gifts	0	0	0	0	
109	Pledge Overage	39,459	72,560	69,378	55,000	
110	Prior Year Pledge	2,655	2,692	36,076	10,000	
115	Loose Offering	9,731	9,434	11,538	9,500	
124	Church School Offering	1,401	282	577	500	
130	Women's Association	8,000	8,000	13,100	10,000	
135	Building Fees	4,906	8,012	10,940	9,960	
142	Nursery School	27,988	30,451	39,102	35,200	
145	Interest Income	17,214	6,797	470	450	
147	Housing Trust Income	22,128	25,000	5,618	8,500	
155	Endowment Income	3,574	5,375	5,694	5,500	
157	Endowment Income II	14,790	13,436	11,890	10,000	
169	Mission Offering	28,085	24,488	20,795	25,000	
199	Special Events			2,811	15,000	
Total Revenues		\$ 1,247,180	\$ 1,191,261	\$ 1,197,669	\$ 1,150,615	
Expenses						
Pastoral Expenses						
302	Salaries	126,340	126,913	126,923	99,268	
304	Auto Expense	3,507	4,285	5,303	4,000	
306	Expense Reimbursement	581	992	772	1,030	
308	Annuities	35,572	35,283	34,994	26,015	
310	Conferences/Cont. Ed	9,237	3,534	4,990	2,500	partially funded by Leadership account
312	Sr. Minister Allowance	648	539	211	750	
314	Housing Allowance	125,118	125,117	125,117	88,554	
316	Assoc. Min. Allowance	1,997	854	1,477	750	
382	Insurance	58,248	37,279	53,003	30,000	
384	Social Security Add-On	19,093	18,323	18,236	13,172	
Total Pastoral Expenses		380,341	353,119	371,026	266,039	
Missions						
450	Mission Offering	27,895	24,488	20,795	25,000	
454	Missions	98,358	92,883	91,879	93,582	
Total Missions		126,253	117,371	112,674	118,582	
Children's Ministries						
464	Salaries	27,249	27,503	27,503	27,503	
466	Social Security	2,085	2,104	2,104	2,104	
468	Spiritual Formation	1,699	1,597	1,236	1,600	
472	Teachers Training	577	372	271	365	
476	Supplies	774	260	458	500	
488	Fellowship	1,014	515	893	600	
490	Education	1,779	1,474	999	1,700	
494	Puppet Ministry	256	(11)	89	150	
496	Child Care	550	560	400	550	
Total Children's Ministry		35,983	34,374	33,953	35,072	
Confirmation & Youth Ministry						
526	Salaries	21,984	25,250	25,250	25,250	
528	Social Security	1,518	1,932	1,932	1,932	
530	Jr-Hi-Confirmation	1,918	1,702	1,638	1,850	
532	Jr-Hi-Social	379	203	322	250	
536	Sr-Hi-Education	2,150	1,976	1,845	2,000	
538	Sr-Hi-Social	2,805	2,590	2,278	2,500	
Total Confirmation & Youth		30,754	33,653	33,265	33,782	
Pastoral Care						
550	Salaries	49,211	50,911	52,651	53,704	
552	Program	695	841	649	800	
Total Pastoral Care		49,906	51,752	53,300	54,504	

Glenview Community Church
Proposed 2010 Budget
as of 01/13/2010

	2007 Actual	2008 Actual	2009 Actual	2010 Budget	
Membership					
572 Salaries	19,535	27,653	9,252	0	
574 Social Security	1,495	1,524	480	0	
576 Evangelism & Membership	2,699	1,871	917	2,600	
Total Membership	23,729	31,048	10,649	2,600	
Adult Education					
602 Program	1,449	1,844	1,000	1,600	
614 Miscellaneous	(279)	13	0	50	
616 Literature & Library	105	0	0	50	
Total Adult Education	1,275	1,857	1,000	1,700	
Services & Sacraments					
624 Sacred Services	445	494	373	490	
Total Services & Sacraments	445	494	373	490	
Fellowship					
636 Special Functions	780	584	(22)	600	
640 Miscellaneous	110	175	201	150	
Total Fellowship	890	759	179	750	
Music					
648 Salaries	68,538	64,519	65,436	65,436	
650 Social Security	5,197	4,936	5,006	5,006	
652 General-Instrumentalists	5,025	2,475	4,150	5,150	
654 General-Organ/Piano Care	5,408	3,060	5,999	5,825	
656 General-Cleaning Robes	0	147	0	450	
660 General-Sub Organist	775	825	950	1,050	
Sub Choir Directors				250	new line item
666 Chancel Choir-Music	2,575	2,121	461	1,100	combine into single "Chancel Choir" acct
668 Chancel Choir-Misc.	812	614	534		
670 Organ Music	20	500	559	500	
772 Bell Choir-Music	590	796	5,403	850	
780 Children's Choir-Music	909	717	145	850	combine into single "Children's Choir" acct
782 Children's Choir-Misc.	(364)	198	175		
784 Copyright Expenses	403	223	422	450	
790 Music Transfer			(18,798)		
Total Music	89,888	81,131	70,442	86,917	
Stewardship					
802 Offering Envelopes	277	258	1,127	450	
803 Stationary	729	572	740	1,800	includes \$1000 for RDC
804 Postage	1,347	174	319	950	includes \$500 for RDC
806 Celebration	0	0	0	n/a	close this account
810 Misc.	253	203	136	1,000	includes \$500 for RDC
Total Stewardship	2,606	1,207	2,322	4,200	
General & Administrative					
822 Postage (ex-Broadcaster)	8,663	7,020	7,407	7,700	
830 Social Security	9,414	9,366	7,666	6,871	
832 Salaries (Office Staff)	122,972	125,954	100,507	89,812	
834 Payroll Service	2,831	3,271	4,602	4,700	
836 Telephone	6,718	6,726	7,545	8,000	lines to be inventoried to see if all are needed
838 Stationary & Supplies	17,161	12,564	11,467	12,000	
840 Equipment Maint./Repair	14,034	15,061	17,491	18,700	
842 Broadcaster	4,548	3,689	3,776	3,800	
844 Financial Review	0	0	0	10,000	
846 Communication/Promotion	2,985	3,427	1,233	1,400	
848 Kitchen	1,163	1,247	1,633	1,500	
850 Insurance (P&C)	33,201	37,179	30,545	32,200	
852 Misc.	917	3,125	141	500	
854 Office Equip Purchases	2,382	2,917	(130)	2,260	
855 Exec Bd Expense	417	0	649	0	funded by Leadership account
856 Bank fees	187	461	537	600	
Total General & Administrative	227,593	232,007	195,069	200,043	

Glenview Community Church
Proposed 2010 Budget
as of 01/13/2010

	2007 Actual	2008 Actual	2009 Actual	2010 Budget		
Church Properties						
862	Salaries (Facilities Staff)	126,235	142,452	138,644	140,000	
864	Social Security	9,736	10,118	10,110	10,710	
xxx	Overtime				2,500	new line item; 100 hours
866	Health & Accident Insurance	22,606				
868	Audio/Video			47		
870	Electricity	26,432	27,791	24,208	27,000	
872	Water	2,688	4,031	2,838	3,500	
874	Natural Gas	20,159	29,188	17,442	23,000	
876	Building Repair			9,509	10,000	
878	Maintenance & Repair	28,229	31,917	28,215	29,000	
880	Maintenance Contracts	32,826	36,819	37,415	40,000	
882	Scavenger	4,032	4,465	3,942	4,500	
884	Furn, Fixtures, Equip.	4,021	0	3,271	3,500	
Total Church Properties		<u>276,964</u>	<u>286,781</u>	<u>275,641</u>	<u>293,710</u>	
Pageant						
	Pageant	1,590	1,567	403	1,600	
Total Pageant		<u>1,590</u>	<u>1,567</u>	<u>403</u>	<u>1,600</u>	
Capital Reserve Fund						
950	Capital Reserve Fund	19,993	19,374	26,000	40,868	
Total Capital Reserve Fund		<u>19,993</u>	<u>19,374</u>	<u>26,000</u>	<u>40,868</u>	
Proposed Salary Increase (incl Social Security)					7,751	
Total Expenses		<u>\$1,268,210</u>	<u>\$1,246,494</u>	<u>\$1,186,296</u>	<u>\$1,148,606</u>	
Net (Deficit)		<u>(\$21,030)</u>	<u>(\$55,233)</u>	<u>\$11,373</u>	<u>\$2,008</u>	

Senior Minister's Report

Executive Board

January 26, 2010

Since we last met I:

- Conducted one baptism
- Conducted two memorial services
- Led Adult Education Seminar
- Coordinate monthly Communion Services with Services and Sacraments Board
- Hosted Staff/Volunteer Christmas Party
- Led 3 Christmas Eve services
- Prepared for and led weekly worship services which included an "End of Authorized Ministry" portion in worship on 12/27/09, Sally Iberg's last Sunday as Minister of Mission and Ministry
- Led Adult Education Seminar
- Met with Worship and Program Team to plan worship services through Lent
- Met with PMRC and Finance Board related to staff compensation
- Celebrated with Stewardship Board the generosity of GCC reflected in the financial gifts given in 2009. \$1,197,270.30 total revenue-3rd best ever. Only 2006 and 2007 were better.
- Participated in the installation service for Senior Minister of Holy Trinity Lutheran Church
- Met with Jim Coyl and CMA Ordination Committee
- 42 meetings/appointments
- Aware every day that I am the only minister available

The above brief summary provides a snapshot of how and where I invest my time and energy as your Senior Minister.

Howard W. Roberts

GLENVIEW COMMUNITY CHURCH BOARD MINUTES

NAME OF BOARD: Adult Education

MEETING DATE/TIME/PLACE: Tuesday, January 12, 2010 / 7:00 p.m./ Founders' Room

MEMBERS PRESENT: Marcy Blackwelder, Nick Bubnovich, Vicki Buzard, Chris Calandra, Doug Hively, Sheryl Long, Sally Sargent, Sally Schreiner, Earl Schultz

MEMBERS EXCUSED: None

SUMMARY OF MEETING

- 1) Welcome: Chris Calandra; Opening prayer: Marcy Blackwelder
- 2) Discussion of scheduling for Spring 2010
- 3) Discussion of future program ideas
- 4) Possible new board members

DISCUSSION ITEMS

- 1) Currently Scheduled/Planned Programming
January 17 - CMS speaker for Mission
January 24 – Interfaith Church Service – No Adult Ed
January 31 – Alan Ruter
February 7 – Alan Ruter
February 14 – Midwinter Congregational Meeting – No Adult Ed
February 21 – Finance Board Speaker (tentative)
February 28 – Nick Bubnovich – Spinoza “He Must Have Had it Right”
March 7 –
March 14 – Gretchen Grad - HOP Israel trip presentation (along with UCC Global Ministries)
March 21 – Tom Aldrich – “A Pilgrimage to Turkey: Following in the Footsteps of Paul with Marcus Borg and John Dominick Crossan”
March 28 – Tom Aldrich – Part 2
April 4 – Easter Sunday – No Adult Ed
April 11 – Ron Miller
April 18 - Ron Miller
April 25 – Possible Bhutan discussion by Ann Deakyne, Rosalie Amos, Maryanne Peruchini
May 2 – Earl Schultz – Ecclesiastes and hope for the future
May 9 –
May 16 – Mother’s Day – No Adult Ed
May 23 -
May 30 – Memorial Day Weekend – No Adult Ed
- 2) Sally Schreiner is coordinating a Faith Walk for April 11 (tentative) and wondered if Adult Ed could present program to promote the event. We agreed to discuss further at next board meeting.
- 3) Discussion of future program ideas: Social justice issues such as speaker on “Lost Boys of Sudan” ; Possible program about GCC website or using the Internet; Movies with religious themes, i.e. *Book of Eli* could be shown at GCC on midweek evening; Coping with grief (Marilyn Belleau speaker?) Other possible program topics/books about near death experiences, i.e. *Premonitions*
- 4) Chris asked everyone to begin thinking about potential new members for next year’s board. We will be needing at least five new people.

MINUTES SUBMITTED ON: Wednesday, January 13, 2010 by Marcy Blackwelder

NEXT BOARD MEETING SCHEDULED: Tuesday, February 9, 2010 at 7:00 p.m. in the Founders Room

**GLENVIEW COMMUNITY CHURCH BOARD MINUTES
CHILDREN'S BOARD**

MEETING DATE: **January 5, 2010**
Meeting called to order at 7:08 p.m.

MEMBERS PRESENT: Laura Heyser, Kathy Lifton, Shane Bill, Betsy Garvey, Sara Taylor, Corey Barnes, Clark Bundy, Jim Yagelski

MEMBERS EXCUSED: Terry Adams, Tracey Noe

MEMBERS ABSENT: Jennifer Nelson, Michelle Langenbach

Opening Prayer/Reflection **Corey**

Executive Board Meeting **Laura**
Reviewed notes from previous Executive Board Meeting.

We will be able to move into our children's ministry office and resource room in February. Laura is beginning to coordinate relocation of materials currently located in the work room.

We have approval to add a bookcase to the Narthex. Laura has been searching for one. If you'd like to make a donation (space is 48 inches wide, under 34 inches tall), please let Laura know. Laura will put a request into the next Broadcaster.

Sunday School Report **Kathy**
Sunday School is running smoothly. Plans are in the works for Palm Sunday events.

Old Business **Betsy and group**
12/20 – Poinsettia Party Recap –It was very successful! The Pastoral Care committee was very appreciative. Assigning an older kid to the younger kids worked very well.

New Business **group**
2/14- Hearts for Hounds Event – Sara to see if Heartland Shelter can come and speak on 2/14 and will identify the shelter's needs. The Children's Board will also research other "hand's on" activity we can do (i.e., make heart shaped dog biscuits, dog and cat toys, used towels and blanket drive for cages). Larry Kemp can send an email blast out with advanced notice.

2/28 – Mark you calendars for the GCC Potluck and Quiz Night – 5:00 – 8:00, Women's Chapter 7 will be hosted a potluck and quiz night. Proceeds go to Northfield Food Pantry. Help spread the word to Sunday School parents—flyers will be handed out at Sunday School and SS email will be sent.

Reminder to continue checking in with your classrooms and support.

Classroom Connections –

4 Year Olds – Sarah
5 Year Olds - Betsy
1st Grade - Jim
2nd Grade - Tracy
3rd Grade - Laura
4th Grade – Corey/Tracy
5th Grade - Clark
6th Grade – not needed

Meeting adjourned with the Lord's Prayer at 8:10.
Next meeting: February 2, 7:00-9:00 pm at GCC
Respectfully submitted by Shane Bill

Properties Board Minutes
January 11, 2010

Members Present: Glenn Davis, Blanche Hanson, Glenn Kelly, Tom Monico, Barry Nelson, Jeff Noe, Steve Sargent, Facility Manager Jennifer Helgren

Members Excused: Kathryn Bettis

The meeting was called to order at 7:10

Tom Monico gave the Devotion

Minutes of December 8, 2009 were approved.

Facility Manager Report:

Process has begun for getting estimates for exterior painting and/or use of Hardie Board for fascia and trim to be done this spring. Chris is investigating experience and references, including Better Business Bureau, for quotes.

GCC needs an appraisal in 2010 including our whole physical property for insurance purposes. It will be done by Industrial Appraisal Co. at a cost of \$2475.

Glenview Fire Department Inspection revealed some issues that need to be addressed. One involves some fire equipment over stoves in the kitchen. Emergency lighting in some stairwells needs to be updated. The Knox Box on outside front of Sanctuary needs replacement and will be installed this week at a cost of \$220. Jennifer will prioritize tasks and staff will begin working on them.

Jennifer would like to know if there is a way that churches share information regarding updating facilities, dependable and fair tradesmen and companies to work with.

Barry Nelson reported that the transmitter/receiver package has been installed in the Sanctuary and is now in use. Our thanks to Barry who did the installation.

Children's Board is in the process of finding a bookshelf for the Narthex for their children's book selection during worship.

Devotions for the next few meetings are: February - Glenn Kelly, March - Blanche Hanson, April - Jeff Noe.

Take-down of the Nativity is scheduled for January 16. We have very much appreciated the help of the Men's Ministry in the set-up and take-down as they made the job faster and more organized. The coffee and donuts were great at the 'after party'.

The meeting was adjourned at 8:20 with The Lord's Prayer.

Next meeting: February 9, 2010 at 7:00 pm in the Library.

Respectfully submitted,
Blanche Hanson

Glenview Community Church
Finance Board Minutes
January 11, 2010

Members Present: Steve Morgan, Jane Hund, Scott Barnes, Janet Berkenstock, Marlene Badaloo, Larry Kemp, John Demler, Cricket Kelly, Laura Olson

Members Absent: None

Also Present: Rob Hevey, Dale Wittenberg, Tom Amos, Howard Roberts

Meeting called to order at 7:00 pm with an opening prayer led by John Demler

Summary of Meeting:

Minutes

December 2009 meeting minutes were approved

Discussion with Tom Amos and Howard Roberts: Past Moderator Tom Amos discussed information regarding a recent PMRC meeting. Howard Roberts then presented suggestions for salary increases to staff and hourly employees, which will be discussed further at an upcoming PMRC meeting.

Treasurers Report: Rob Hevey presented the preliminary year end statement which shows a net surplus for the year. Rob and Dale will be closing the year this week, and will advise if any material changes are made to the year end. One of the concerns regarding employee expenses is the amount of overtime paid to the maintenance staff, particularly due to meetings at the church running past the usual closing time of 9:30 PM. It was suggested by Rob Hevey that we make a line item expense for overtime in the Church Property budget. This will allow the church to better track the amount of overtime paid each year. Regarding the budget surplus, the board made a motion to return the amount of the surplus to the Music Board, to repay the contribution that Music made to the 2009 budget. This motion passed.

Budget: Janet Berkenstock presented the latest version of the budget. Additional considerations were discussed, and a balanced budget was developed. This budget will be presented at the January Executive Board meeting.

Insurance: A brief discussion took place about adding health benefits for our office staff. This will be explored in the future by Steve Morgan.

Stewardship: No Report

Nursery School: No Report

Investment: Cricket Kelly presented the year end reports from William Blair. All figures have been verified with Dale Wittenberg. Cricket also verified the income anticipated for 2010 as it pertains to the budget.

Leadership: John Demler reported that the next meeting of the Leadership Committee will be Sunday January 31, 2010.

Audit: Marlene Badaloo reported that she will contact some accounting firms that might be interested in performing an audit of GCC. The board discussed the scope of the work that will be required.

PMRC: Jane Hund discussed the upcoming PMRC meeting which will be held on Saturday January 16, 2010.

Old Business:

None

New Business:

None

Next meeting will be on February 1, 2010

The meeting ended at 8:20pm with The Lord's Prayer

Submitted by John Demler

Minutes for Membership Board – January 10, 2010

Present: Barb Lothian, Fran Oldham, Meg Macfadden, Phyllis Scott, Doug Morgan, Jill Ruter

Absent: Deanne Frank, David Selby, Dave Winton, Isabel McFaul

Executive Board: Children's Board will be moving to a new location.

New Business: Jill will talk to Tom Amos to make sure we have all the Lenten Calendar information for the E-mail blast. Lent starts February 17th. We are planning to have all information ready for the Broadcaster for the week of Feb. 7th. The board also thanked Jill for the excellent format/design she created for the Christmas calendar.

New Member Orientation on Feb. 14th: Barb will check with Isabel McFaul. Need volunteer to attend. Also need people to assemble packets for the orientation. Pasta Luigi follows the afternoon orientation and the potential new members will be invited to that. New Member Sunday is February 21st.

Bread Delivery: We deliver bread to new visitors approximately 10 days after they attend church for the first time. We have about 8 people who are volunteer bread deliverers. Bob McGee will call them when they are needed to deliver bread. The board agreed that this process works but we can re-visit the plan later if need be. Still will pursue setting up Neighbor to Neighbor volunteer groups.

Visitor Brochure: Jill is asking Allan to re-vise the brochure and will bring it back to the board.

Visitor Follow-up Phone Calls: David Selby continues to make the phone calls. We will also try to follow up with visitors that expressed interest in GCC but have not joined after the New Member Sunday in February.

“Survey Monkey”: Jill will put a survey together based on questions we would want to ask our church members and she will present it to us via e-mail. She will also check with Larry Kemp regarding methods to acquire as many e-mail addresses as we can from our church members. Before we can go forward with a final survey we will need approval from the Executive Board.

“Did You Know?”: Phyllis is working on this.

Inviting Friends to Church: Howard continues to encourage the congregation to bring a friend to church or take a Welcome Brochure to someone they think might be interested. We still need to think about other ways to draw people to GCC.

Also Discussed: Barb Schwarting told Barb Lothian about a church in Scotland that invited all their past members to a “Church Reunion”. People who replied were given a

soup recipe to make and bring for a ‘soup potluck’ with cheese and crackers. Everyone participated in clean-up and put-away. It was a great success in their church. Would something like that work for GCC?

Barb reminded everyone to put the dates on our calendars for our Visitor Table Sunday responsibilities.

We ended our meeting at 1:00 pm with the Lords Prayer.

Our Next Meeting: Sunday, February 14th at 11:45 in the Parlor

GCC Missions Outreach Board Minutes, January 12, 2010

Opening and devotional

Hands of Peace - ED Julie and 4 teen participants from HOP presented to the board.

New Orleans work trip - 2 GCC members will be participating in the February work trip to New Orleans organized through the CMA/UCC office.

Greater Chicago Food Depository session 1/9 good fun and 11 people – **next session is 3/27**

Mission Tree results (12/13 and 12/20) -- 3 large bags of cold weather items and Blanket Sales (\$1400 – \$900 from individuals and \$500 from the GCC women's association) for The Night Ministry

January Mission Moment - 1/17/10 Chicago Theological Seminary – Reverend April Lewton. She is also presenting at the Adult Ed. session.

January 17 GCC Sustainable Communities Public Meeting attendees leave GCC parking lot at 12:45 - The agenda is to promote *Sustainable Communities* as a regional approach to today's issues: open and diverse housing, jobs that pay a living wage, transit opportunities, economic development strategies that are green and sustainable

One Great Hour of Sharing - March 14, 2010 UCC collection: Supports international programs of health, education and agricultural development, relief, and refugee assistance. Greg Eggleston will contact Sunday school to see if we can educate kids on this UCC offering. Notices/envelopes will go out in Broadcaster and be in the pews for the collection.

Beginning of allocation discussions. Issues to consider: food account is now depleted – approx. cost of supplies for 2x monthly GNCK. Rally Day, Mitzvah Day, and PYF hands on project outreach contributions. Grocery food cards for hand out from front office. Good News Partners is asking for large impact gift with hopes of purchasing 27 unit building in Rogers Park which would allow them to offer those units for purchase by their clients.

Mission Moments:

February 21 – Reverend Julie Delezenne, The Night Ministry

March 21 – Interfaith Refugee Immigration Ministry

April 18 – Rebuilding Together?

1st Sunday GCC non-perishable food collection – 1st Sunday ongoing – confirmands now delivering

Good News Community Kitchen – 1st Sunday and 3rd Wednesday of each month, ongoing

***Knit hats for babies** – Partners in Health – Rwanda (women's associaton Prayer Shawl ministry group), ongoing

Glenbrook CROP Hunger Walk – October 18, 2009 afternoon (Donna Peterson, MOB rep.) – done

Cornerstone Community Outreach – MOB tour of facility

Collection of 2010 calendars for women's prison-until December 20 – done

Toys for Tots Concert - done

Mission Tree and Blanket sales/sponsorship – Dec 13 and 20 MOB and WA chapter 20 – done 3 bags cold items and \$1400 for blanket sales (\$900 individual donations and \$500 from GCCWA)

Greater Chicago Food Depository – January 9, 2010 1:30-4:30pm (Tracy Sawires, MOB rep.) – done 11 participants

6,7,8 and PYF assembly projects (Sept, Oct, Nov) – done. January 17 New Mother Kits for The Night Ministry

Community Meeting in Hyde Park – Pam Riedy

***Cookie collection and bagging project** Valentine's Day – Feb 14 (PYF, women's assoc)

***Greater Chicago Food Depository** – March 27 1:30-4:30pm (Tracy Sawires, MOB rep.)

*** Rebuilding Together project** – 4/24

January 13, 2010

NAME OF BOARD: Music

MEETING TIME AND PLACE: Wednesday, January 13, 2010 in Room 201

ATTENDANCE: All were in attendance.

The meeting was called to order by Ray Scott, Chairman, at 7:05 p.m. Tricia Melzer Swaydrak was welcomed as a visitor and thanked for making herself available to The Board in regard to our discussion of a policy about payment to professional musicians who are members of our congregation. Sue Newberry offered a brief devotional

The minutes of the December 9, 2009 meeting were approved as read.

The Executive Board Report was reviewed by The Board.. After hearing about the new **Strategic Space Planning Committee** the following motion was passed:

The Music Board respectfully requests that someone familiar with music materials and needs be appointed to the Strategic Space Planning Committee.

Musician Payments when a professional musician is a GCC member

Tricia began the discussion by offering her point of view, that talents should be freely offered to the church without remuneration. Thereafter the pros and cons of paying or not paying church members was held. There are many things to consider on each side of this issue. It was finally decided that we needed to see a written policy before we made a final decision. Tricia, Andy and Gary agreed to write up an appropriate policy and give it to The Board for its consideration at its February meeting..

Staff Reports

Andy Lewis – Members of the choir will be participating in the Martin Luther King event to be held this coming Sunday, January 17, 2010 in Chicago. The Chancel Choir is also preparing for the Choral Workshop that precedes the Hymn Fest VI on Sunday, February 6, 2010. The choir is also preparing for its annual all-church event, Pasta Luigi, to be held on Sunday, February 14, 2010. Finally, Andy offered his ideas about the nature and scope of the choir's major work presentation in worship on May 23, 2010. The Board, along with Andy, decided that a chamber orchestra will be hired and that Andy would try to borrow the scores so as to save on that expense.

Debby Shellard - At the Toys for Tots program on December 19, 2009 the children's choirs sang under the direction Bobby Shellard who substituted for his mom because she was unable to direct at that time due to a required medical procedure. The children also sang for the 4:30 p.m. Christmas Eve service. They will also be singing for the worship services on January 31, 2010 and March 7, 2010. A score has been purchased for the April 18, 2010 musical to be presented by the children's choirs during worship. It is entitled: Rescue in the Night.

Gary Wendt - This coming Sunday, January 17, 2010, the Kevin Kizer JassQuintette will present a concert at GCC. The chimes that have been ordered to supplement the Bell Choir bells have not yet arrived but have been purchased. The scores for the William Tell Overture have been purchased for the Bell Choir. The Pilgrim Wind Ensemble played for the 7:30 p.m. Christmas Eve service. And, finally, Gary is working on the program for the final Organ Birthday Finale Concert to be present on Sunday, May 2, 2010 at 3 p.m..

Pasta Luigi

Chairman, Ray Scott, handed out the plans for this event. One of the first things to be done is to determine where the proceeds will go. In previous years half has gone to a GCC need and half to a charitable organization. Last year the entire proceeds went to 2 charitable causes. The choir will be asked to offer suggestions about its destination and make a final decision about its use at its January 14, 2010 rehearsal.

The other preparations for this event were divided up among The Board members

Old Business

The Board agreed to discuss its long term plans at the February meeting. If the agenda is too full at that meeting, a special meeting will be held on February 24, 2010 or possibly in March.

Jennifer Burrowes will meet with the Confirmation Classes on January 31, 2010 to familiarize them with the Music Board and its responsibilities.

New Business

Ed Detwiler organized a *Pageant Set-up Team* of 8 – 10 people and offered to do the pageant stage set-up and break down, including organizing the materials as they were stored for easy set-up the next time they are used for any church event. However, they were never contacted by pageant personnel and asked to provide their services. Subsequently, it came to Ed's attention that there was no one to take down and put away the stage after this year's pageant. Chairman, Ray Scott, agreed to talk to Beth Raebel about what occurred and determine if the *Pageant Set-up Committee's* services are needed or desired in the future.

The Music Board will host the coffee hour on January 24, 2010. There will not be a regular coffee hour on that date because it is Interfaith Sunday and the worship service will be followed by 4 seminars which those in attendance will be encouraged to attend. The coffee and tea will be served in the seminar rooms. Sue New berry, Bill Cooper, and Dick Conser agreed to work on the beverage preparation and delivery to the seminar rooms. Mickey will find out exactly what rooms will be used and what facilities staff member will be available on that Sunday to assist them.

Finance Report

The Board was delighted to note that the Finance Board had reimbursed us \$10,500 for the expenditures we had made out of the Friends of Music fund for budgeted items last year.

The meeting was adjourned with the Lord's Prayer at 8:35 p.m.

NEXT MEETING – Wednesday, February 10, 2010 at 7 p.m. in room 201.

MINUTES SUBMITTED: Friday, January 15, 2010 by Mickey Safstrom

GLENVIEW COMMUNITY CHURCH BOARD MINUTES

E-Mail to – gccucc@gccucc.org

DUE: 9:00 a.m. Wednesday before the next Executive Board Meeting

NAME OF BOARD: Pastoral Care Board

MEETING DATE/TIME/PLACE: January 12, 2010, 7:00 p.m. Room 210, GCC

MEMBERS PRESENT: Mary-Lou Aagaard, Karen Aeschlimann, Toni Cucco, Ann Deakyne, Sally Hicks, Mary Ellen Johnson, Carolyn Keller, Betsy Martin, Barbara Pollak, and Jackie Seter.

MEMBERS EXCUSED: Marilyn Belleau, Barbara Gundrum

MEMBERS ABSENT: Val Anderson and Sylvia Studt

DEVOTIONS: Ann Deakyne offered a prayer.

SUMMARY OF MEETING:

Parish Nurse's Report: In Marilyn's absence, Betsy Martin reported the following: 1) the Life Line Screening had taken place earlier in the day with 100 persons participating. Karen Aeschlimann added that there had been a number of walk-ins who came for the screening. 2) Twenty-five are registered for the Women's Winter Retreat. And, 3) Gail McGeever from Arden Courts will be the speaker at the 60+ luncheon on January 19.

Old Business:

December Minutes: On a voice vote the Board approved the Minutes of the December 8 meeting.

Remembrance of Diane Damico: Before proceeding with the remainder of the business Betsy asked Board members to devote a few minutes of silence in remembrance of Diane Damico who had been a member of the Pastoral Care Board. Toni Cucco offered to send board members the address for Diane's daughter so others might offer their condolences to the family. There will not be a reception at the church.

Memorial Reception: Carolyn Keller reported on the reception held on January 9 following the service for Ruth Prather. There were 30-35 in attendance. Left-over cookies have been frozen for use at future receptions. Members discussed the set-up for these receptions and how to ensure that the guests do not congregate too close to the door, impeding passage of other guests and the servers. Members also expressed concern about the apparent loss of some of the lace tablecloths used at the receptions.

We Care/Privileged Visitors: Barbara Pollak reminded members to sign up to be drivers for church members needing rides to doctors' appointments. She also wants volunteers who are willing to prepare meals for church families occasionally. She doesn't have many requests but likes to know who may be called upon to help.

Altar Flower Delivery: Jackie Seter reviewed the delivery schedule for the next few weeks and confirmed the dates that had been exchanged. She asked that she be advised whenever board members exchanged dates. There were no new requests for exchanging dates.

Poinsettia Report: Mary Ellen Johnson said that fewer plants (120) were ordered this year, 33 people delivered flowers, 58 plants went to individuals, and 45 to the nursing home. She suggested that perhaps the Board should reconsider the choice of a nursing home to receive the poinsettias next year. Staff at the Lake Cook facility was not able to assist in identifying the patients to receive the flowers. Due to the poor cooperation by the nursing home, perhaps the Board will want to find another facility to receive the Easter lilies. Other related issues are the late mailing of the forms for ordering flowers and the possible need for a procedure for distributing plants that are refused by designated recipients.

New Business:

Sixty + Luncheon: In Val Anderson's absence, Betsy Martin asked for volunteers to serve at the January 19 luncheon. Toni Cucco, Carolyn Keller, and Sally Hicks volunteered to help Val.

Executive Board Report: Betsy offered the following highlights from the Executive Board:

- 1) Pam Keckler's sabbatical will end on February 28.
- 2) Elizabeth Ciccolini will be given a fellowship to pursue further study.
- 3) Tom Amos is planning some Lenten programs.
- 4) The operating committee is looking at space usage in the church.
- 5) Budget discussion has begun. The congregational meeting to consider a proposed budget will be held in February. Notice will be given in *The Broadcaster*.
- 6) The Resource Development Committee has set a \$25,000.00 goal. Two fund raisers that they favor are: a rummage sale and an American Girl Fashion show.

Following the Lord's Prayer, the meeting was adjourned.

Next Board Meeting scheduled for Tuesday, February 9 2010 7:00 p.m., Room 210, GCC

Devotions: Sylvia Studt

Minutes submitted on: January __, 2010 by Mary-Lou Aagaard

**GLENVIEW COMMUNITY CHURCH BOARD MINUTES
SERVICES & SACRAMENTS**

MEETING DATE/TIME/PLACE: Tuesday, January 12, 2010 at 7:00 p.m., Glenview Community Church, Chapel

MEMBERS PRESENT: Pam Asplund, Cathy Ach, Carolyn Brown, Mike Davis, Dori Hirsch, Janice Lane, Bob Richter, Julie Tillman, Kathy Tomita

MEMBERS EXCUSED: Susan Edgar, Jeff Lundal, Colleen MacKimm, Carlton Olson, Carol Young

MEMBERS ABSENT:

AD HOC MEMBERS PRESENT: Steve Lindell

Opening Prayer

Minutes for the December 8th meeting were reviewed and approved

- **Report from the Senior Minister, Howard Roberts**
 - Howard Roberts commented that the worship season changes this week, therefore the paraments should be changed to green signifying the ordinary time.
 - Several positive comments (including one very appreciative individual) have been received about the addition of gluten free bread being added to communion.
 - Communion for 2/7/10 will be served in the pews for both services and will continue this way at least through March to avoid issues with flu. 6 people needed for 8:30 (5 servers and 1 person to assist Howard Roberts); 11 people needed for 10:30 (10 servers and 1 person to assist Howard Roberts). 6 trays should be prepared for 8:30 and 11 trays for 10:30. One of the trays will be used for the balcony in each service. Pam Asplund and Dori Hirsch will prep the bread on the 6th at 9:30 am.
 - Mike Davis will send a copy of his “communion chart drawing” to Steve Lindell to make copies to be used for the next communion.
 - Ash Wednesday prayers and communion will be 2/17/10 from 6-9 am. One station will be set up in the sanctary and communion will be by intinction. Howard Roberts will make a request in the bulletin that families with children be given priority so that children can get to school on time. Steve Lindell will be assisting Howard from 6-8 am by organizing people/keeping everyone in line. Carolyn Brown and Kathy Tomita will help out from 6:45-9 am. The Fellowship Board will provide hot cross buns and coffee.

- **Executive Report from Carolyn Brown** – no update

- **Lector Report** –

**GLENVIEW COMMUNITY CHURCH BOARD MINUTES
SERVICES & SACRAMENTS**

- Susan Edgar needs help with scheduling through at least February. Steve Lindell agreed to be lector for the 1/17/10 8:30 service. Colleen MacKimm has indicated interest in scheduling before, so Carolyn Brown will talk to Colleen about taking it over for now.

- **Usher Report**
 - Steve Lindell will talk to Jeff Lundal about which of them should talk to Dave Aki as a possible replacement for Jeff Lundal after this board year.

- **New Business**
 - The S&S board is expected to serve at the coffee hour on 1/17/10. Pam Asplund and Kathy Tomita will serve after the 8:30 service (prep at 9:15) and Carlton Olson and Bob Richter will serve after the 10:30 service (prep at 11:15). Our board has been asked to provide fruit and cake/muffins to honor Karen Aeschlimann who is retiring from managing the cradle toddler room. Carolyn Brown will order the food and notify Cathy Ach when it will be available so that Cathy can pickup/drop off at GCC on Sunday morning.
 - Carolyn Brown has asked that we change our board meeting dates for the next 4 months since she now has a class on Tuesday nights. The meeting date has been changed to the second Monday of the month (2/8/10, 3/8/10, 4/12/10 and 5/10/10).

Closing prayer and meeting was adjourned by 8:00 pm.

Next Services & Sacraments Board Meeting:

Date: **Monday, February 8, 2010**; 7:00 p.m. Room information to follow.

Respectfully submitted,
Julie Tillman

STEWARDSHIP BOARD MINUTES
Glenview Community Church

MEETING TIME/DATEPLACE: Tuesday, January 12, 2010/ 7:00 PM, Room 7

MEMBERS PRESENT: Sally Thuresson, Margaret Lutz, John Tillman, Steve Brown, Larry Chandler, Clark Ross, Scott Frerichs

MEMBERS EXCUSED: Colin Kelly, Karen Patterson O'Brien, Peter Schweke

MEMBERS RESIGNED: Peter Grant, David Terry

I. **Devotion** – a litany of quotes given by Sally Thuresson.

II. **Pledge Update:**

	PLEDGE	PLEDGE FINAL
469 pledged came in for a total as of 12/31/2009 for 2010: \$959,514		
Compared to pledges for 12/31/2008 for 2009: \$956,361		\$977,121

Facts & Figures:

1) Current 45 pledges are outstanding of those who pledged in 2009 but have not pledged for 2010. This represents \$75,000.

2) Range to date for 2010: \$100.00 - \$34,500

Vs. Range for 2009: \$ 10.00 - \$32,000

	<u>Median Pledge</u>	<u>Average Pledge</u>	<u>Increased</u>	<u>Same</u>	<u>Decreased</u>	<u>New</u>
3) Pledging for Congregation			40%	38%	14%	41
4) Pledging for Executive Board			66%	17%	17%	
5) Pledging for Stewardship Board			78%	22%	0%	

Median Pledge and Average Pledges were discussed and will be updated and presented in February in the Broadcaster and to the Executive Board.

Pledges from 11 members, two dropped membership due to vote to vacate position for Sally Iberg.

III. **Rev. Howard Roberts** joined the Stewardship Board briefly to express his appreciation for our hard work and gave us the following financial update:

1/12/10

2009 Total Pledges Received	\$ 899,741.95
2009 Non-Pledged Contributions	\$ 69,939.24
2009 Overage Contributions	\$ 69,377.68
2009 Prior Year Pledge	<u>\$ 36,076.03</u>
Total	\$1,075,134.80

The Stewardship Board will publish this very positive information in the Broadcaster.

IV. **Calling List Updates:** Reports were given by members of the Board. Sally Thuresson will compile the final list of approximately 45 outstanding pledges representing a potential increase of pledges of \$75,000. A realistic figure of pledge increases would be ½ of the \$75,000 from the same pledging members for 2009.

V. **A mailing is going out to the 45 2009 pledgers who have not yet responded.** The letter was reviewed by the Stewardship Board members. The names of the remaining 45 members were discussed and additional follow up by individual Board members was reviewed. Sally Thuresson will follow up the letter with a personal contact each of these 45 members.

VI. **Follow Up for 2010 Pledgers:** Fireside Chats in February and March will be our next focus.

VII. **Confidentiality Discussion:** Stewardship Board members are to review and be prepared to discuss the issue of Confidentiality vs. Secrecy at our next Stewardship Board meeting in preparation for the February Executive Board meeting.

VIII. **Report from Resource Development Committee (Steven Brown and John Tillman).**

Garage Sale – Steve Brown. Scheduled for June 19 & 20

American Doll – Sally Thuresson. Scheduled for an October Program if approved by Executive Board

Book/ Author - Margaret Lutz. Possible Spring Program

Pancake Breakfast – Gretchen Grad. Held in Spring after Boy Scout Pancake Breakfast.

Credit Card – John Tillman

Casino Night – John Tillman – on hold for now

IX. **We closed with the Lord's Prayer.**

Next meeting: February 9, 2010; 7:00 PM, Room 7.

Glenview Community Church Women's Association
EXECUTIVE BOARD MEETING
January 19, 2010

MEMBERS PRESENT: 13
MEMBERS EXCUSED: 4
MEMBERS ABSENT: 2

SUMMARY OF MEETING:

President Tracy Sawires opened the meeting with a reading by Reverend Lillian Daniels from the UCC *Still Speaking* Daily Devotional (www.ucc.org) about how a mother's imagination for her children should be recognized as a miracle.

President's Report: Tracy Sawires

Vice President CJ Sultz reported on the Women's Association's three upcoming events: Chapter 7's Trivia Night and potluck dinner at 5 p.m. on February 28th; an interactive presentation by Joyce Schragger at 10 a.m. on April 29th, presented by Chapter 8, and a Women's Tea, which will be held the afternoon of May 23rd. More details on that at the next meeting.

Treasurer Joan Striebel reported that we are in a good financial position to continue our outreach ministry.

Rebuilding Together: Board members heard a special presentation from Sharon Riley, Executive Director of Rebuilding Together North Suburban Chicago. The organization brings "volunteers and communities together to improve the homes and lives of homeowners in need." Last year, it orchestrated the [free] repair of 46 homes and 7 not-for-profit facilities in the Chicago area with a crew of more than 600 volunteers.

The main event is "Rebuilding Day," which this year will be April 24th. Sharon explained how homes are chosen, necessary supplies obtained and volunteers assigned. The cost to renovate each home is usually \$2,500-\$3,000, plus in-kind donations. The number of homes repaired depends on the amount of donations received. Originally known as "Christmas in April," Rebuilding Together NSC was incorporated as a 501(c)(3) organization in 1996. It is in need of donations of any size, in-kind donations, and volunteers--skilled or unskilled. For more information, visit the website, www.rebuildingtogethernsc.com.

Resale Shop - There is no shortage of either volunteers or merchandise at the Resale Shop. The shop's net income is up from this time last year. The 50% off sale starts January 20th and will continue through February 16th. The shop will be closed February 17, 18 and 19, and will reopen with spring merchandise on February 20th. The Resale Shop Committee will meet in February.

Social Services - The first checks of this year's giving, were distributed in December. Remaining funds will be distributed in March and May.

Membership - Several chapters reported that they had new members. Personal invitations are being sent to new church members, and to existing church members who have not joined the WA.

FEDS - Possible projects for the FEDS Committee will be discussed at the March meeting.

Garden Club - The tentative date for the spring plant sale is May 15th.

Meals on Wheels/Bridge Marathon – Both are running smoothly.

Friendship Committee - The Friendship Chairman continues to send letters of comfort and cheer to GCCWA members in need.

Prayer Shawl Ministry – Fifty caps for premature babies, knitted by the participants in the Prayer Shawl Ministry, will be sent to Partners in Health/Boston to be used in Rwanda. Prayer shawls also continue to be completed. Participants get together at the church at noon once a month for fun and fellowship, and to work on their projects. Anyone who knits or crochets, or wants to, is welcome.

Village Treasure House - Following its December grants, the Village Treasure House has given away a total of \$780,000 in the eleven years that it has been open for business. The shop is always looking for new consignors/ donors, customers and volunteers.

Chapters reported on their recent and upcoming activities, which included sponsoring several families from Youth Services of Glenview/Northbrook at Christmas, and the donation of twenty coats for teen-aged boys in their program, “Holiday Helper” gifts for 48 children from Onward House, donations to the mitten tree, donations to help those in Haiti, sale of blankets for the Night Ministry, collection of clothing for an orphanage in Iraq, a talk by Mary Jane Huber about her experiences at Garrett Theological Seminary, planning for Trivia Night, preparing food for Meals on Wheels, serving food at the Good News Kitchen, preparing lasagna dinners for church families with new babies, volunteering at the Resale Shop and the Northfield Township Food Pantry and Chapter Christmas parties. We are very busy!

GCC Congregational Meeting is on February 14th at 9:30am.

PYF will be bagging cookies for the Night Ministry on February 14 so donations of cookies are needed in the GCC kitchen by that morning. Homemade are preferred, but store bought, particularly Oreos, are also appreciated.

Meeting adjourned with a special prayer for the people of Haiti.

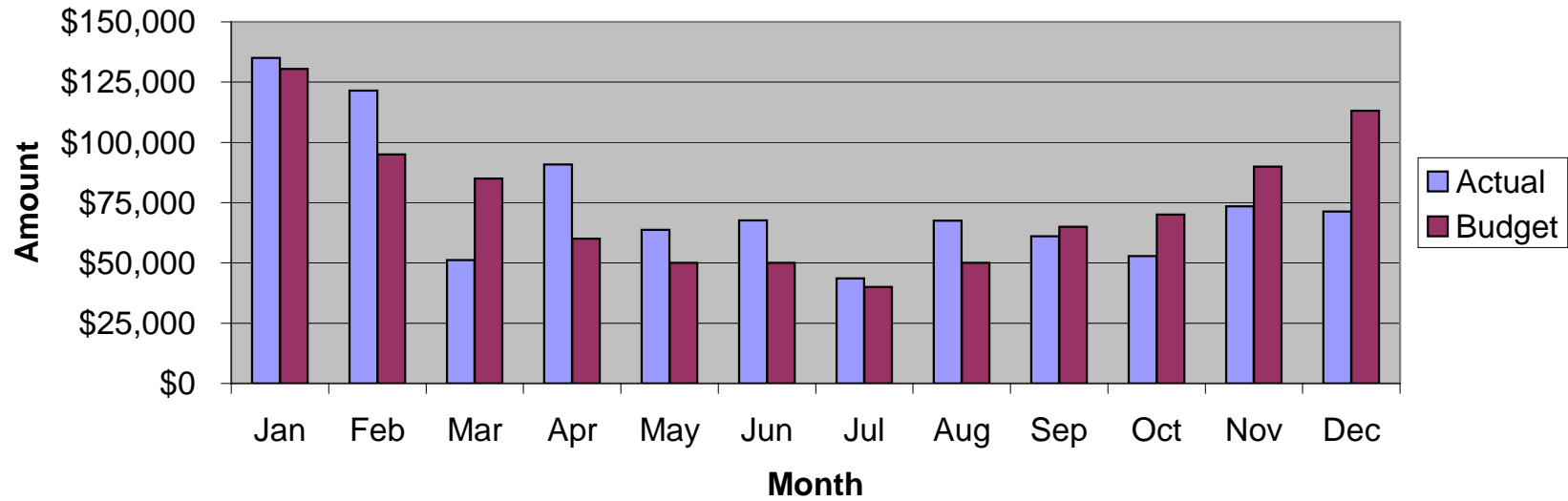
Respectfully submitted on January 21, 2010 by Kathryn Hall

Next Meeting: Tuesday, March 16th – 9:30 a.m. in the Parlor

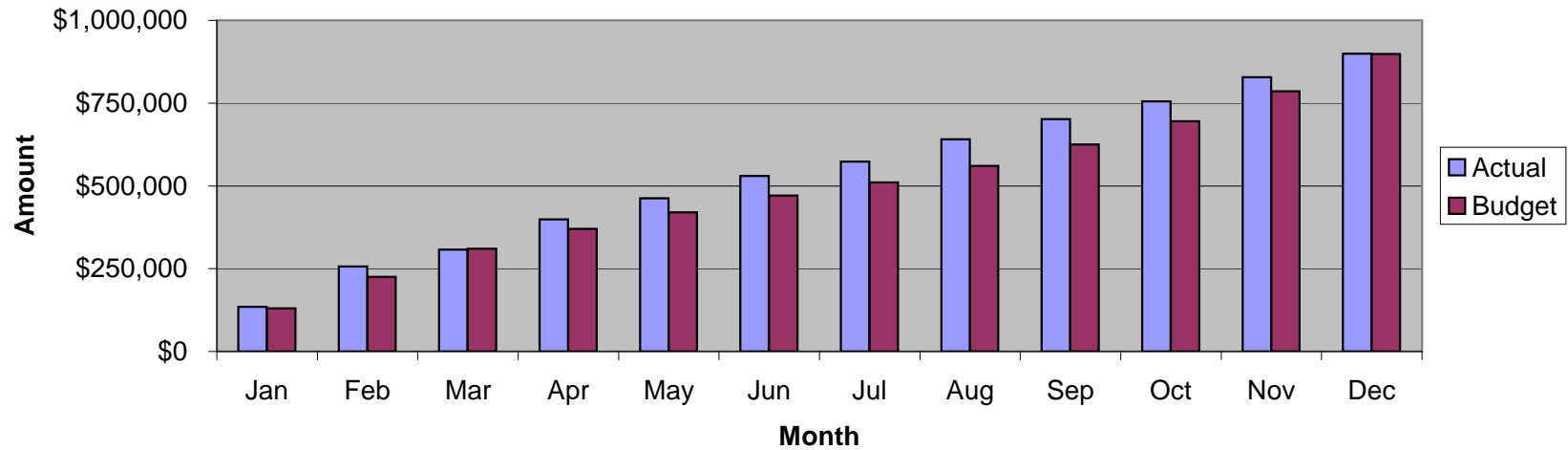
**Glenview Community Church
YTD Revenue Expense Summary**

		YTD	YTD	YTD	Notes
	Dec-09	Actual	Budget	Over/(Under)	General Note: Most revenue accounts and certain expenses have been seasonally adjusted.
				Budget	
Revenues					
Contributions	102,487	1,074,735	1,003,661	71,074	Non-Pledge, Overage, and Prior Year Pledges
Loose Offerings	4,061	12,115	9,300	2,815	Mostly Christmas
Women's Assoc	-	13,100	13,000	100	
Fees & Nursery School	8,287	50,042	46,766	3,276	Parking fees and Hebrew school
Interest	9	470	4,000	(3,530)	Lower Interest Rates
Housing Trust	1,581	5,618	13,960	(8,342)	Lower Dividends and Investment Realignment with Endowment I
Endowment I	2,831	5,694	-	5,694	Investment Realignment with Housing Trust
Endowment II	1,917	11,890	10,000	1,890	
Mission Offering	6,924	20,795	25,000	(4,206)	Christmas and Neighbors in Need
Special Events Income	-	2,811	-	2,811	Rally Day Income
Total Revenues	<u>128,098</u>	<u>1,197,270</u>	<u>1,125,687</u>	<u>71,583</u>	
Expenses					
Pastoral	28,835	371,027	362,960	8,067	Primarily Sally Iberg severance insurance
Missions	14,501	112,674	116,879	(4,206)	Christmas and Neighbors in Need
Children's Ministry	4,146	33,953	35,385	(1,432)	
Confirmation & Youth	2,718	33,265	33,392	(127)	
Pastoral Care	4,436	53,301	53,371	(70)	
Membership	-	10,650	12,582	(1,932)	
Adult Education	-	1,000	1,998	(998)	
Services & Sacraments	-	373	441	(68)	
Fellowship	-	179	621	(442)	
Music	16,689	80,942	69,455	11,487	Music Fund transfers under budget
Stewardship	129	2,322	2,201	121	
General & Administrative	17,408	195,068	194,680	388	
Church Property	28,654	275,642	270,731	4,911	Salaries, Maintenance & Repairs offset by lower Utilities
Pageant	120	403	1,341	(938)	
Capital Reserve	-	26,000	-	26,000	Repayment of "Loan" from 2008 year-end
Total Expenses	<u>117,635</u>	<u>1,196,798</u>	<u>1,156,037</u>	<u>40,761</u>	
Net	<u>10,462</u>	<u>473</u>	<u>(30,350)</u>	<u>30,823</u>	
General Fund	1,103				
Capital Reserve	245,445				

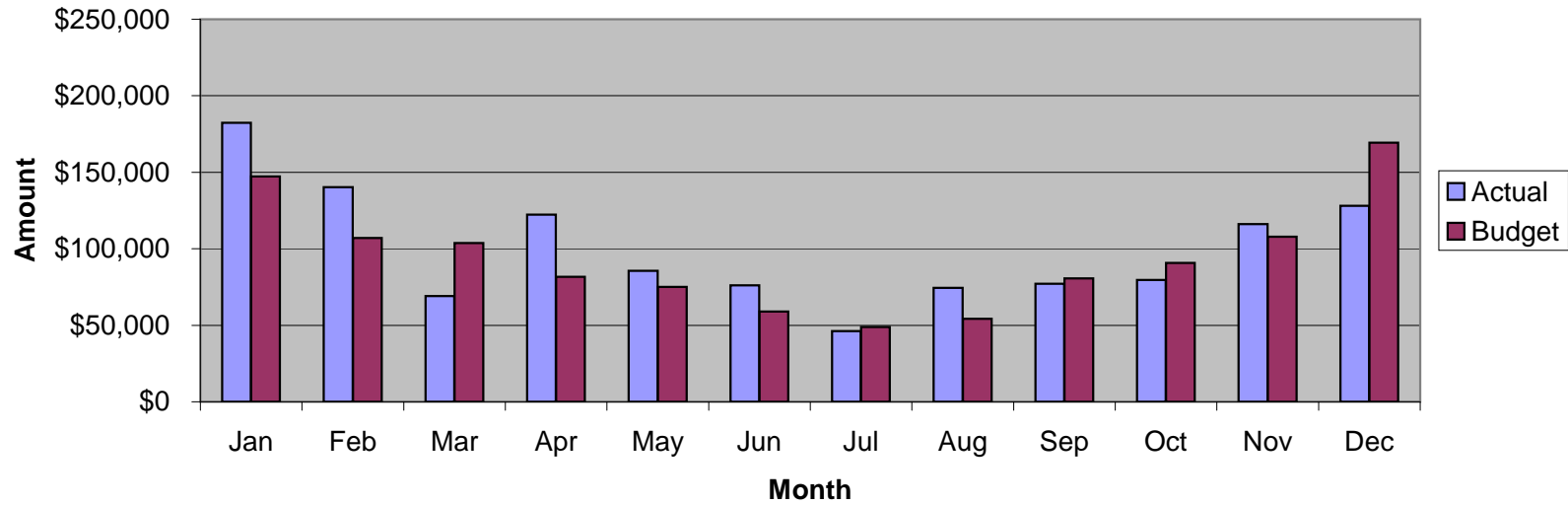
Monthly Pledges - Actual vs. Budget



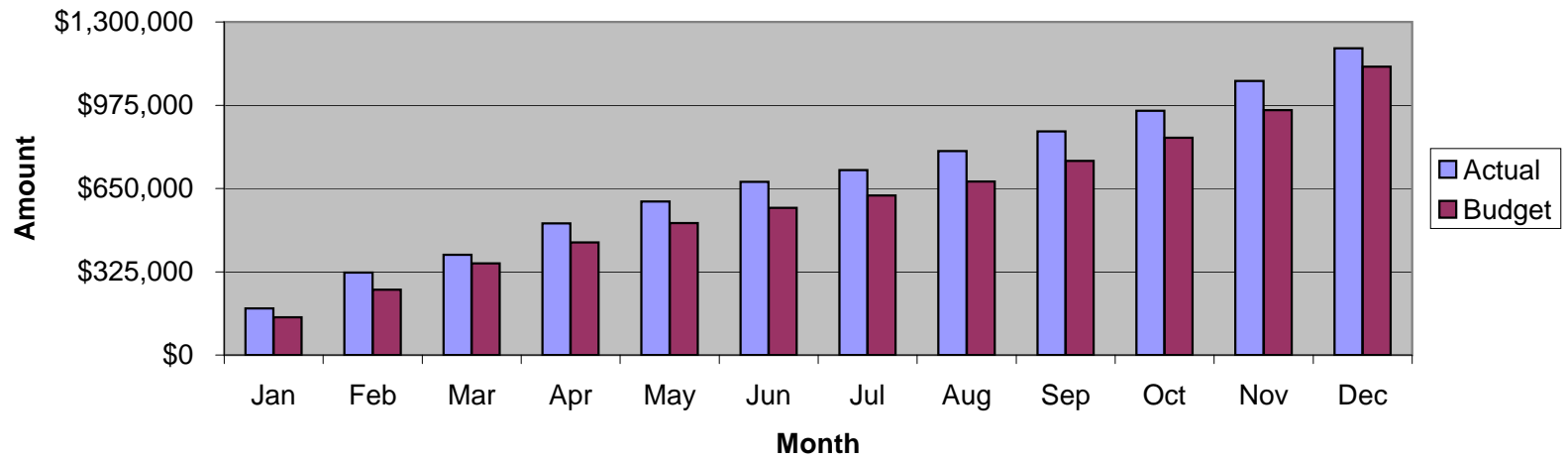
YTD Pledges - Actual vs. Budget



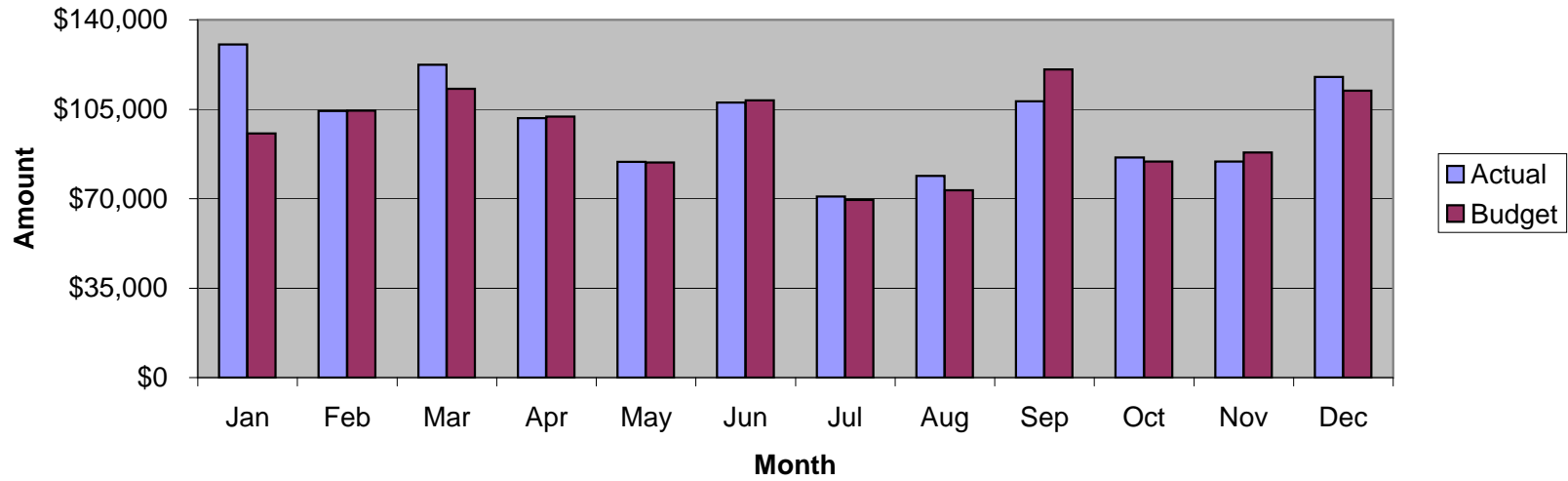
Monthly Revenue - Actual vs. Budget



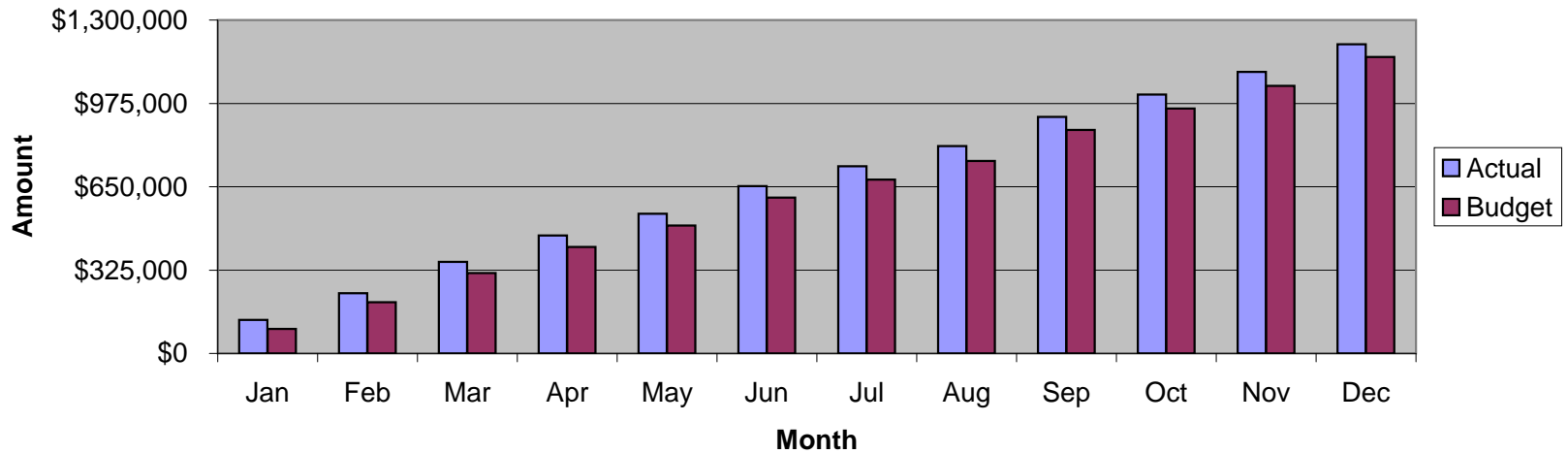
YTD Revenue - Actual vs. Budget



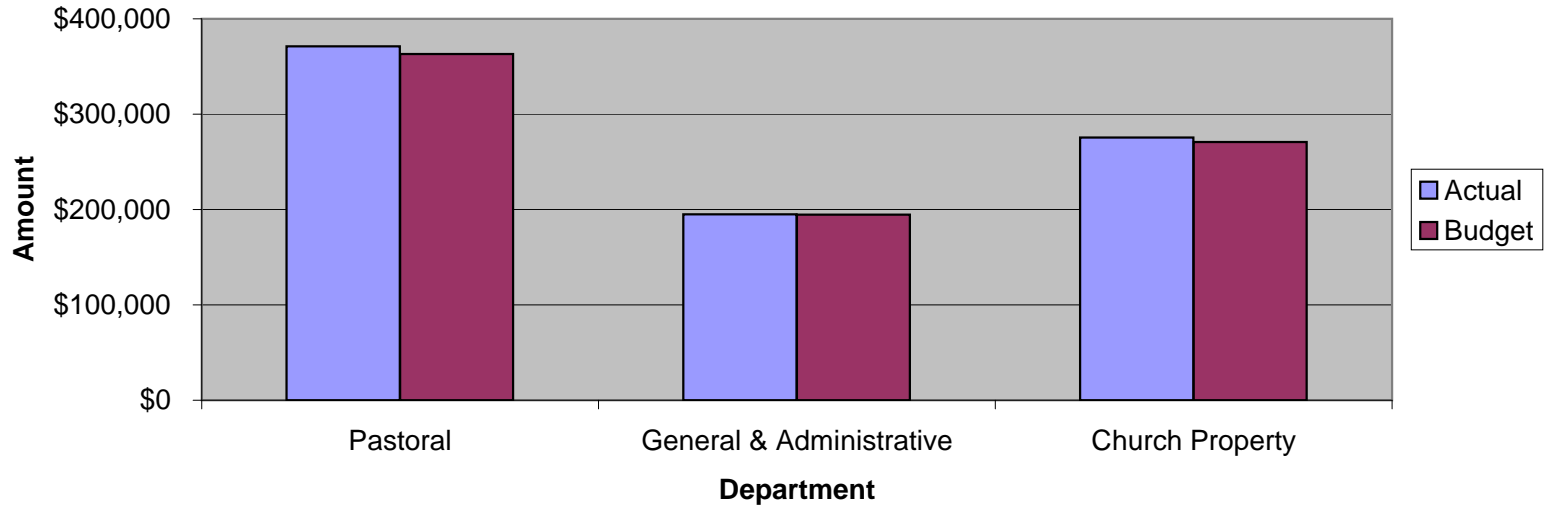
Monthly Expenses - Actual vs. Budget



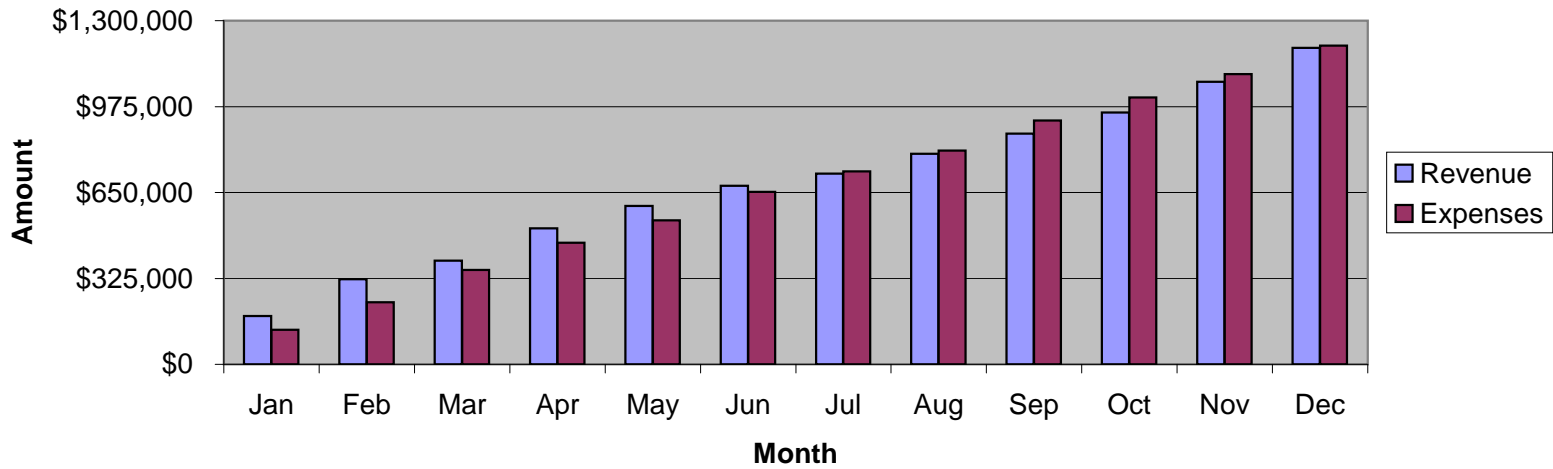
YTD Expenses - Actual vs. Budget

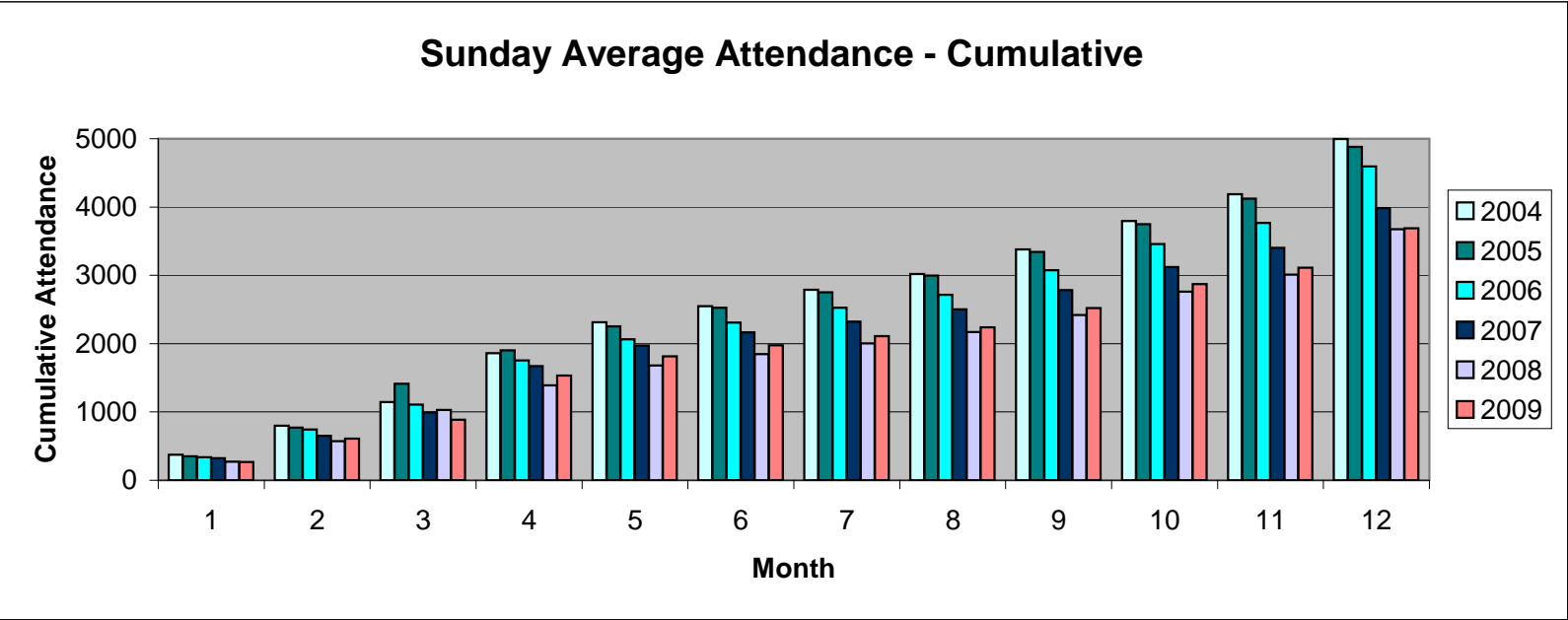
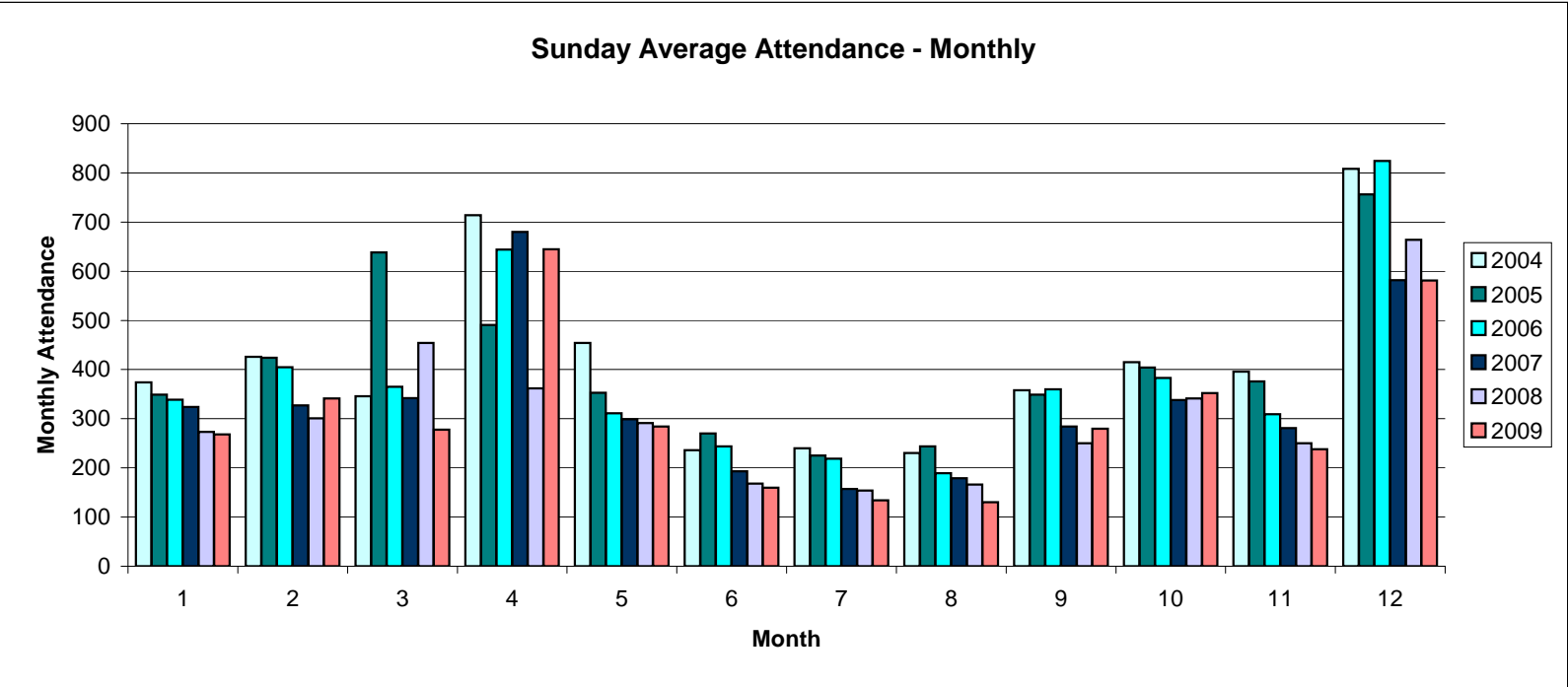


YTD Operations - Actual vs. Budget



YTD Actual - Revenue & Expenses





Glenview Community Church
 Analysis of Revenues & Expenses- Summary Portrait 2009
 December 2009

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
Revenues						
Total Revenues	\$128,097.66	\$169,408.00	\$1,197,270.30	\$1,125,687.00	\$1,191,260.57	\$1,125,687.00
Expenses						
Pastoral Expenses	\$28,834.74	\$33,850.00	\$371,027.04	\$362,960.00	\$353,119.29	\$362,960.00
Missions	\$14,501.00	\$16,979.00	\$112,673.50	\$116,879.00	\$117,371.43	\$116,879.00
Children's Ministry	\$4,145.89	\$3,290.00	\$33,953.07	\$35,385.00	\$34,373.84	\$35,385.00
Confirmation & Youth Ministry	\$2,718.16	\$3,377.00	\$33,264.51	\$33,392.00	\$33,652.62	\$33,392.00
Pastoral Care	\$4,435.67	\$4,506.00	\$53,300.82	\$53,371.00	\$51,752.81	\$53,371.00
Membership	\$0.00	\$279.00	\$10,649.65	\$12,582.00	\$31,047.57	\$12,582.00
Adult Education	\$0.00	\$117.00	\$1,000.00	\$1,998.00	\$1,857.25	\$1,998.00
Services & Sacraments	\$0.00	\$36.00	\$373.30	\$441.00	\$493.91	\$441.00
Fellowship	\$0.00	\$81.00	\$179.49	\$621.00	\$759.08	\$621.00
Music	\$16,689.25	\$3,585.00	\$80,941.89	\$69,455.00	\$81,130.84	\$69,455.00
General & Administrative	\$17,408.27	\$18,760.00	\$195,068.05	\$194,680.00	\$232,006.80	\$194,680.00
Stewardship	\$128.88	\$266.00	\$2,321.73	\$2,201.00	\$1,206.63	\$2,201.00
Church Property	\$28,653.62	\$25,856.00	\$275,641.94	\$270,731.00	\$286,780.77	\$270,731.00
Pageant	\$120.00	\$1,341.00	\$402.54	\$1,341.00	\$1,566.57	\$1,341.00
Capital Reserve	\$0.00	\$0.00	\$26,000.00	\$0.00	\$19,374.00	\$0.00
Long Range Plan Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	\$117,635.48	\$112,323.00	\$1,196,797.53	\$1,156,037.00	\$1,246,493.41	\$1,156,037.00
Net Total	\$10,462.18	\$57,085.00	\$472.77	(\$30,350.00)	(\$55,232.84)	(\$30,350.00)

December 2009

Accounts	MTDActual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTDActual (Last Year)	Annual Budget (This Year)
Revenues						
9105 - Current Pledge Contributions	\$71,345.61	\$113,152.00	\$899,741.95	\$898,661.00	\$916,095.62	\$898,661.00
9107 - Non-Pledge Contributions	\$14,191.62	\$8,700.00	\$69,939.24	\$60,000.00	\$68,637.84	\$60,000.00
9109 - Pledge Overage Contributions	\$16,949.51	\$24,600.00	\$68,977.68	\$40,000.00	\$72,560.49	\$40,000.00
9110- Prior Year Pledge	\$0.00	\$0.00	\$36,076.03	\$5,000.00	\$2,692.00	\$5,000.00
9115 - Loose Offering	\$4,016.01	\$2,200.00	\$11,538.08	\$9,000.00	\$9,434.04	\$9,000.00
9124 - Church School Offering	\$45.00	\$75.00	\$577.10	\$300.00	\$281.60	\$300.00
9130 - Women's Association	\$0.00	\$0.00	\$13,100.00	\$13,000.00	\$8,000.00	\$13,000.00
9135 - Building Fees	\$1,765.00	\$600.00	\$10,940.00	\$7,000.00	\$8,012.00	\$7,000.00
9142 - Nursery School	\$6,522.40	\$5,271.00	\$39,102.28	\$39,766.00	\$30,450.69	\$39,766.00
9145 -Interest Income	\$9.15	\$400.00	\$469.80	\$4,000.00	\$6,797.26	\$4,000.00
9147 - Housing Trust Income	\$1,581.11	\$3,760.00	\$5,618.01	\$13,960.00	\$25,000.00	\$13,960.00
9155 - Endowment Income	\$2,831.11	\$0.00	\$5,694.15	\$0.00	\$5,375.00	\$0.00
9157 - Endowment Income II	\$1,917.14	\$1,400.00	\$11,890.48	\$10,000.00	\$13,435.60	\$10,000.00
9170 - Neighbors In Need	\$0.00	\$0.00	\$0.00	\$1,900.00	\$1,705.00	\$1,900.00
9175 - Thanksgiving	\$95.00	\$0.00	\$2,322.00	\$3,250.00	\$3,170.00	\$3,250.00
9180 - Christmas	\$6,829.00	\$9,250.00	\$6,829.00	\$9,250.00	\$8,003.00	\$9,250.00
9185 - Easter	\$0.00	\$0.00	\$9,765.50	\$8,750.00	\$8,466.18	\$8,750.00
9190 - One Great Hour of Sharing	\$0.00	\$0.00	\$1,878.00	\$1,850.00	\$3,144.25	\$1,850.00
9199 - Special Events Income	\$0.00	\$0.00	\$2,811.00	\$0.00	\$0.00	\$0.00
Total Revenues	\$128,097.66	\$169,408.00	\$1,197,270.30	\$1,125,687.00	\$1,191,260.57	\$1,125,687.00
Expenses						
Pastoral Expenses						
9302 - Salaries	\$10,575.44	\$10,588.00	\$126,923.16	\$126,913.00	\$126,912.84	\$126,913.00
9304 - Auto Expense	\$779.55	\$270.00	\$5,303.41	\$3,240.00	\$4,285.12	\$3,240.00
9306 - Expense Reimbursement	\$204.38	\$102.00	\$772.04	\$927.00	\$992.33	\$927.00
9308 - Annuities	\$0.00	\$2,943.00	\$34,993.75	\$35,283.00	\$35,283.16	\$35,283.00
9310 - Conferences / Continuing Educa	\$930.52	\$300.00	\$4,989.83	\$6,100.00	\$3,533.66	\$6,100.00
9312 - Senior Minister Allowance	\$0.00	\$75.00	\$211.33	\$675.00	\$539.38	\$675.00
9314 - Housing Allowance	\$10,426.43	\$10,442.00	\$125,117.16	\$125,117.00	\$125,117.26	\$125,117.00
9316 - Assoc. Minister Allowance	\$0.00	\$100.00	\$1,477.25	\$900.00	\$853.62	\$900.00
9382 - Insurance--Health	\$4,398.75	\$7,482.00	\$53,003.07	\$45,482.00	\$37,278.94	\$45,482.00
9384 - Social Security Add On	\$1,519.67	\$1,548.00	\$18,236.04	\$18,323.00	\$18,322.98	\$18,323.00
Total Pastoral Expenses	\$28,834.74	\$33,850.00	\$371,027.04	\$362,960.00	\$353,119.29	\$362,960.00
Missions						
9450 - Mission Offering	\$6,949.00	\$9,250.00	\$20,794.50	\$25,000.00	\$24,488.43	\$25,000.00
9454 - Missions	\$7,552.00	\$7,729.00	\$91,879.00	\$91,879.00	\$92,883.00	\$91,879.00
Total Missions	\$14,501.00	\$16,979.00	\$112,673.50	\$116,879.00	\$117,371.43	\$116,879.00
Children's Ministry						
9464 - Salaries-CM	\$2,407.64	\$2,493.00	\$27,503.08	\$27,503.00	\$27,503.08	\$27,503.00
9466 - SS-CM	\$184.18	\$194.00	\$2,103.94	\$2,104.00	\$2,103.94	\$2,104.00
9468 - Spiritual Formation	\$506.38	\$153.00	\$1,236.14	\$1,458.00	\$1,597.07	\$1,458.00
9472 - Teacher Training & Appreciation	\$102.23	\$0.00	\$270.82	\$450.00	\$371.45	\$450.00
9476 - Cradle/Toddler Supplies	\$0.00	\$90.00	\$458.41	\$630.00	\$260.07	\$630.00
9488 - Fellowship	\$560.95	\$90.00	\$893.24	\$900.00	\$514.75	\$900.00
9490 - Education & Spiritual Formation	\$382.52	\$180.00	\$998.64	\$1,620.00	\$1,474.20	\$1,620.00
9494 - Mission & Outreach	\$1.99	\$0.00	\$88.80	\$180.00	(\$10.72)	\$180.00
9496 - Childcare	\$0.00	\$90.00	\$400.00	\$540.00	\$560.00	\$540.00
Total Children's Ministry	\$4,145.89	\$3,290.00	\$33,953.07	\$35,385.00	\$34,373.84	\$35,385.00
Confirmation & Youth Ministry						
9526 - Salaries-CY	\$2,525.00	\$2,525.00	\$25,250.00	\$25,250.00	\$25,250.00	\$25,250.00
9528 -SS-CY	\$193.16	\$222.00	\$1,931.60	\$1,932.00	\$1,931.61	\$1,932.00
9530 - Jr High - Confirmation	\$0.00	\$180.00	\$1,638.12	\$1,665.00	\$1,702.19	\$1,665.00
9532 - Jr High - Social	\$0.00	\$45.00	\$321.73	\$360.00	\$202.86	\$360.00
9536 - Sr High - Education	\$0.00	\$180.00	\$1,845.00	\$1,845.00	\$1,975.94	\$1,845.00
9538 - Sr High - Social	\$0.00	\$225.00	\$2,278.06	\$2,340.00	\$2,590.02	\$2,340.00
Total Confirmation & Youth Ministry	\$2,718.16	\$3,377.00	\$33,264.51	\$33,392.00	\$33,652.62	\$33,392.00
Pastoral Care						
9550 - Salaries-PN	\$4,387.62	\$4,416.00	\$52,651.44	\$52,651.00	\$50,911.28	\$52,651.00
9552 - Pastoral Care Board	\$48.05	\$90.00	\$649.38	\$720.00	\$841.53	\$720.00
Total Pastoral Care	\$4,435.67	\$4,506.00	\$53,300.82	\$53,371.00	\$51,752.81	\$53,371.00

December 2009

Accounts	MTDActual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTDActual (Last Year)	Annual Budget (This Year)
Membership						
9572 - Salaries-Mbr	\$0.00	\$0.00	\$9,252.00	\$9,252.00	\$27,652.83	\$9,252.00
9574 - SS-Mbr	\$0.00	\$0.00	\$480.36	\$576.00	\$1,524.02	\$576.00
9576 - Membership	\$0.00	\$279.00	\$917.29	\$2,754.00	\$1,870.72	\$2,754.00
Total Membership	\$0.00	\$279.00	\$10,649.65	\$12,582.00	\$31,047.57	\$12,582.00
Adult Education						
9602 - Program	\$0.00	\$99.00	\$1,000.00	\$1,800.00	\$1,844.00	\$1,800.00
9614 - Miscellaneous	\$0.00	\$18.00	\$0.00	\$63.00	\$13.25	\$63.00
9616 - Literature & Library	\$0.00	\$0.00	\$0.00	\$135.00	\$0.00	\$135.00
Total Adult Education	\$0.00	\$117.00	\$1,000.00	\$1,998.00	\$1,857.25	\$1,998.00
Services & Sacraments						
9624 - Sacred Services	\$0.00	\$36.00	\$373.30	\$441.00	\$493.91	\$441.00
Total Services & Sacraments	\$0.00	\$36.00	\$373.30	\$441.00	\$493.91	\$441.00
Fellowship						
9636 - Special Functions	\$0.00	\$81.00	(\$21.91)	\$486.00	\$584.27	\$486.00
9640 - Miscellaneous	\$0.00	\$0.00	\$201.40	\$135.00	\$174.81	\$135.00
Total Fellowship	\$0.00	\$81.00	\$179.49	\$621.00	\$759.08	\$621.00
Music						
9648 - Salaries-Music	\$5,749.43	\$5,749.00	\$65,436.15	\$64,519.00	\$64,519.48	\$64,519.00
9650 - SS-Music	\$439.82	\$446.00	\$5,005.74	\$4,936.00	\$4,935.65	\$4,936.00
9652 - General - Instrumentalists	\$0.00	\$360.00	\$4,150.00	\$3,600.00	\$2,475.00	\$3,600.00
9654 - General - Organ & Piano Care	\$0.00	\$360.00	\$5,999.00	\$3,510.00	\$3,060.18	\$3,510.00
9656 - General - Cleaning Robes	\$0.00	\$0.00	\$0.00	\$180.00	\$147.00	\$180.00
9660 - General - Sub. Organist	\$0.00	\$90.00	\$950.00	\$900.00	\$825.00	\$900.00
9666 - Chancel Choir - Music	\$0.00	\$225.00	\$377.67	\$2,250.00	\$2,120.46	\$2,250.00
9668 - Chancel Choir - Misc.	\$0.00	\$63.00	\$377.30	\$468.00	\$614.25	\$468.00
9670 - Organ Music	\$0.00	\$45.00	\$334.32	\$450.00	\$500.00	\$450.00
9772 - Bell Choir - Music	\$0.00	\$45.00	\$5,643.19	\$450.00	\$795.54	\$450.00
9780 - Children's Choir - Music	\$0.00	\$90.00	\$144.94	\$720.00	\$717.27	\$720.00
9782 - Children's Choir - Misc.	\$0.00	\$0.00	\$175.06	\$180.00	\$198.01	\$180.00
9784 - Copyright Expenses	\$0.00	\$45.00	\$646.90	\$360.00	\$223.00	\$360.00
9790 - Music Transfer	\$10,500.00	(\$3,933.00)	(\$8,298.38)	(\$13,068.00)	\$0.00	(\$13,068.00)
Total Music	\$16,689.25	\$3,585.00	\$80,941.89	\$69,455.00	\$81,130.84	\$69,455.00
General & Administrative						
9822 - Postage (except B'dcaster)	(\$421.00)	\$600.00	\$7,407.16	\$7,200.00	\$7,020.14	\$7,200.00
9830 - Social Security	\$572.55	\$425.00	\$7,666.43	\$7,370.00	\$9,366.22	\$7,370.00
9832 - Office Staff Salaries	\$7,484.34	\$7,481.00	\$100,506.82	\$99,261.00	\$125,954.02	\$99,261.00
9834 - Payroll Service	\$529.97	\$260.00	\$4,601.57	\$3,135.00	\$3,270.74	\$3,135.00
9836 - Telephone	\$560.33	\$560.00	\$7,544.84	\$6,500.00	\$6,725.66	\$6,500.00
9838 - Stationery & Supplies	\$559.95	\$940.00	\$11,466.64	\$11,500.00	\$12,563.45	\$11,500.00
9840 - Equip. Maintenance/ Repair	\$1,029.75	\$1,085.00	\$17,490.57	\$12,800.00	\$15,060.95	\$12,800.00
9842 - Broadcaster	\$64.96	\$315.00	\$3,775.59	\$4,000.00	\$3,689.40	\$4,000.00
9846 - Communications/Promotions	\$49.50	\$65.00	\$1,232.94	\$1,000.00	\$3,427.35	\$1,000.00
9848 - Kitchen	\$11.79	\$125.00	\$1,633.40	\$1,500.00	\$1,246.94	\$1,500.00
9850 - Insurance-Prop/Casualty/Work	\$6,917.33	\$6,554.00	\$30,545.28	\$36,554.00	\$37,179.46	\$36,554.00
9852 - Miscellaneous	\$0.00	\$0.00	\$141.24	\$100.00	\$3,124.96	\$100.00
9854 - Office Equipment Purchase	\$0.00	\$170.00	(\$129.99)	\$2,260.00	\$2,916.82	\$2,260.00
9855 - Executive Board Expenses	\$0.00	\$120.00	\$648.96	\$1,000.00	\$0.00	\$1,000.00
9856 - Bank Fees	\$48.80	\$60.00	\$536.60	\$500.00	\$460.69	\$500.00
Total General & Administrative	\$17,408.27	\$18,760.00	\$195,068.05	\$194,680.00	\$232,006.80	\$194,680.00
Stewardship						
9802 - Offering Envelopes	\$128.88	\$45.00	\$1,127.47	\$405.00	\$257.57	\$405.00
9803 - Stationery	\$0.00	\$68.00	\$739.52	\$563.00	\$571.99	\$563.00
9804 - Postage	\$0.00	\$90.00	\$319.20	\$855.00	\$173.88	\$855.00
9806 - Celebration	\$0.00	\$18.00	\$0.00	\$18.00	\$0.00	\$18.00
9810 - Miscellaneous	\$0.00	\$45.00	\$135.54	\$360.00	\$203.19	\$360.00
Total Stewardship	\$128.88	\$266.00	\$2,321.73	\$2,201.00	\$1,206.63	\$2,201.00
Church Property						
9862 - Facility Staff-Salaries	\$10,810.09	\$11,490.00	\$138,644.00	\$134,580.00	\$142,452.49	\$134,580.00
9864 - Social Security	\$826.98	\$836.00	\$10,110.36	\$10,296.00	\$10,117.52	\$10,296.00
9868 - Audio/Video/Telephonics	\$0.00	\$0.00	\$47.48	\$0.00	\$0.00	\$0.00
9870 - Electricity	\$2,066.03	\$2,000.00	\$24,208.29	\$27,500.00	\$27,790.49	\$27,500.00

Glenview Community Church
 Analysis of Revenues & Expenses - Detail Portrait 2009
 December 2009

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
9872 - Water	\$438.24	\$500.00	\$2,838.36	\$3,000.00	\$4,031.42	\$3,000.00
9874 - N. I. Gas	\$2,845.56	\$3,075.00	\$17,441.74	\$28,275.00	\$29,187.88	\$28,275.00
9876 - HVAC Repair & Maintenance	\$6,972.00	\$0.00	\$9,508.64	\$0.00	\$0.00	\$0.00
9878 - Building Repair and Maintenance	(\$2,161.81)	\$2,200.00	\$25,395.13	\$27,500.00	\$31,917.22	\$27,500.00
9880 - Maintenance Contracts	\$6,187.94	\$2,300.00	\$40,235.15	\$32,000.00	\$36,819.01	\$32,000.00
9882 - Scavenger	(\$16.89)	\$375.00	\$3,941.93	\$4,500.00	\$4,464.74	\$4,500.00
9884 - Furn., Fixt., Equip. Purchase	\$685.48	\$3,080.00	\$3,270.86	\$3,080.00	\$0.00	\$3,080.00
Total Church Property	\$28,653.62	\$25,856.00	\$275,641.94	\$270,731.00	\$286,780.77	\$270,731.00
Pageant						
9912 - Pageant	\$120.00	\$1,341.00	\$402.54	\$1,341.00	\$1,566.57	\$1,341.00
Total Pageant	\$120.00	\$1,341.00	\$402.54	\$1,341.00	\$1,566.57	\$1,341.00
Capital Reserve						
9910 - Capital Reserve Expense	\$0.00	\$0.00	\$26,000.00	\$0.00	\$19,374.00	\$0.00
Total Capital Reserve	\$0.00	\$0.00	\$26,000.00	\$0.00	\$19,374.00	\$0.00
Total Expenses	\$117,635.48	\$112,323.00	\$1,196,797.53	\$1,156,037.00	\$1,246,493.41	\$1,156,037.00
Net Total	\$10,462.18	\$57,085.00	\$472.77	(\$30,350.00)	(\$55,232.84)	(\$30,350.00)

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Glenview Community Church
 Balance Sheet - Summary
 December 2009

Accounts

Assets

Current Assets		
Cash	\$158,853.51	
1010 - Operating Account	<u>\$1,000.00</u>	
1200 - Special Petty Cash	\$159,853.51	
Fund Total Cash		
Investments	\$395,061.00	
1110 - Housing Trust	\$229,206.88	
1120 - Merrill Lynch Govt. MF	\$100,374.42	
1130 - Nursery School	\$175,183.00	
Vanguard 1140 - Romeiser	\$133,310.00	
Trust Account 1160 -	\$300,022.61	
Endowment	\$26,384.40	
1170 - Wm. Blair Managed Cash	\$530,274.33	
1180 - Nursery School GSB CD#323510	<u>\$31,013.19</u>	
1185 - Endowment Fund II	\$1,920,829.83	
1190 - Nursery School GSB CD#323512	\$13,981.06	
Total Investments		\$2,094,664.40
Prepaid Expenses		
Total Current Assets	\$100,126.50	
Fixed Assets	\$10,074.00	
1770 - Church Land	\$5,430,585.00	
1790 - Church Garage & Contents	\$426,130.00	
1800 - Church Building	\$91,458.00	
1810 - Church Furnishings	\$50,400.00	
1815 - Office Equipment	\$896,000.00	
1816 - Art & Music Collections	\$1,200.00	
1817 - Organ	<u>(\$742,695.00)</u>	
1820 - Canoes		<u>\$6,263,278.50</u>
1825 - Accumulated Depreciation		<u>\$8,357,942.90</u>
Total Fixed Assets		
Total Assets		

Liabilities, Fund Principal, & Restricted Funds

Liabilities Fixed		
Assets		
0001 - Represented by Fixed Assets	<u>\$6,263,278.50</u>	
Total Fixed Assets		<u>\$6,263,278.50</u>
Total Liabilities		\$6,263,278.50
Fund Principal		
0002 - Beginning Balance-General Fund	\$629.92	
Excess Cash Received	\$472.77	
Total Fund Principal and Excess Cash Received		\$1,102.69
Restricted Funds		
Total Temporarily Restricted Total	\$858,241.66	
Permanently Restricted Total	<u>\$1,235,320.05</u>	
Restricted Funds		
Total Liabilities, Fund Principal, & Restricted Funds		<u>\$2,093,561.71</u>
		\$8,357,942.90

PLEDGE CONTRIBUTION REPORT

MONTH	2007 PLEDGE CONTRIBUTIONS	2008 PLEDGE CONTRIBUTIONS	2009 PLEDGE CONTRIBUTIONS
January	\$ 56,063.34	\$ 62,768.86	* \$ 135,012.50
February	\$ 80,293.16	\$ 102,471.29	\$ 121,499.49
March	\$ 85,668.95	\$ 92,359.27	\$ 51,163.06
April	\$ 93,927.70	\$ 66,588.90	\$ 90,801.88
May	\$ 56,778.54	\$ 55,985.47	\$ 63,682.44
June	\$ 67,220.94	\$ 54,904.79	\$ 67,713.68
July	\$ 95,823.69	\$ 46,830.13	\$ 43,630.54
August	\$ 50,718.28	\$ 55,487.39	\$ 67,482.28
September	\$ 66,794.16	\$ 71,200.76	\$ 61,089.78
October	\$ 84,059.35	\$ 82,426.78	\$ 52,804.55
November	\$ 61,851.32	\$ 93,699.37	\$ 73,516.14
December	\$ 130,154.13	\$ 131,372.61	\$ 71,345.61
Actual Pledge Contrib.	\$ 929,353.56	\$ 916,095.62	\$ 899,741.95
Budget Pledge Contrib.	\$ 1,024,000.00	\$ 975,000.00	\$ 898,661.00
Actual % to Budget	90.80%	93.96%	100.12%

* January 2009 changed to recognize all prepaid pledges paid in 2008 for 2009.

Glenview Community Church - Comparative Revenues

<u>Month</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>	<u>2006</u>	<u>2005</u>	<u>2004</u>	<u>2003</u>
January	\$ 182,244.67 •	\$ 80,188.95	\$ 74,594.18	\$ 106,429.51	\$ 122,067.18	\$ 70,691.23	\$ 87,871.50
February	\$ 140,263.93	\$ 116,974.37	121,014.19	72,660.20	77,523.70	77,447.10	69,717.22
March	\$ 69,135.75	\$ 115,866.62	107,626.66	121,192.76	88,782.22	99,044.62	91,531.38
April	\$ 122,302.93	\$ 97,057.68	127,591.21	130,592.35	117,440.47	125,177.01	93,994.41
May	\$ 85,527.31	\$ 74,821.39	79,834.93	102,090.47	133,720.82	110,464.01	56,528.14
June	\$ 76,035.14	\$ 69,066.46	80,857.74	70,470.20	70,942.58	74,399.77	98,079.80
July	\$ 46,223.52	\$ 53,610.39	105,520.31	96,205.06	73,692.69	85,423.69	69,153.58
August	\$ 74,403.35	\$ 61,052.38	60,077.24	67,448.52	47,410.46	69,026.46	57,739.09
September	\$ 77,175.34	\$ 87,738.77	84,025.61	130,400.60	81,005.37	61,418.36	82,507.01
October	\$ 79,707.90	\$ 110,499.26	113,894.93	114,746.48	100,506.42	99,606.58	105,962.66
November	\$ 116,152.80	\$ 113,596.00	92,347.73	99,354.96	85,391.80	61,320.78	93,377.26
December	\$ 128,097.66	\$ 210,788.30	199,794.80	173,460.38	157,802.19	108,993.97	130,495.10
Total Actual	\$ 1,197,270.30	\$ 1,191,260.57	\$ 1,247,179.53	\$ 1,285,401.49	\$ 1,154,885.90	\$ 1,043,013.58	\$ 1,058,457.15
Budget	1125687	\$ 1,231,931.00	\$ 1,253,060.00	\$ 1,184,026.08	\$ 1,137,000.00	\$ 1,047,936.00	\$ 1,108,823.00
Percent	~	~	~	<u>108.6%</u>	<u>101.6%</u>	~	<u>95.5%</u>