

**GLENVIEW COMMUNITY CHURCH EXECUTIVE BOARD
MEETING AGENDA
Tuesday, June 22, 2010
7:00 pm**

- I. Opening Reflection-Bill Dailey
- II. Welcome & Introduction
- III. Orientation
 - A. Binders from Last Year's Chairs
 - B. Administrative Responsibilities & Church Calendar Review
- IV. Clergy Comments
- V. Consent Agenda
 - A. May Executive Board Minutes
 - B. Reports/ Minutes from Ministers, Boards and Others
- VI. Treasurer's Report
- VII. Committee Reports
 - A. PMRC and Leadership Appointments
 - B. PMRC Proposal for By-Law Change
 - C. Leadership Committee
 - D. Technology and Communication
- VII. Board Reports
 - A. Finance
 - B.
 - C.
- X. Selected Pending Matters
 - A. Romeiser Scholarship Feedback
 - B. Long Range Plan Focus
 - C. TOPP fund raising request
 - D. Additional nominees for Boards
 - E. Dismiss ONA Task Force
 - F. Criteria for e-blasts
 - G. Worship Service
- XI. Congregational Comments
- XII. Adjournment & Lord's Prayer

Meeting Reminders:
Planning Committee Mtg.: July or August, 2010
Leadership Committee Meeting:
Executive Board Meeting: August 28, 2010 (Retreat)
Operating Committee Meeting:
PMRC Meeting:

Glenview Community Church
Groundrules and Behavioral Covenant

DRAFT

16 December 2009

As caring members of GCC, we accept and agree to abide by the groundrules stated below. Further, we commit to holding each other accountable for behaving in accordance with these groundrules during all our meetings or interactions. We believe that individually, we should endeavor to follow the Golden Rule to Do unto others as you would have others do unto you ... "

I Will:

Focus on issues.

Listen carefully, respectfully consider alternative points of view and stay open to influence and inquiry.

Speak calmly and respectfully in presenting my views or responding to questions.

Think for the benefit of **Gee** and help the group achieve its objectives through inclusive solutions.

Focus on the future of **Gee** while respecting our rich history as a church.

Apologize if my words or thoughts were hurtful or perceived as disrespectful.

Speak up if I believe these ground rules are not being followed.

Behave in a manner consistent with the role model that I am to others in the church.

I Will NOT:

Make the issues personal.

Interrupt others or fail to recognize the contributions of others.

Respond angrily to other's comments or fail to seek to understand the other person's perspective first.

Focus on my interests only or think/speak in divisive terms.

Be resistant to new ideas for **Gee**.

Disregard how others receive my comments.

Ignore behavior I believe is inappropriate.

Speak negatively of others when they are not present or present issues for group discussion in order to punish or embarrass others.

Executive Board Meetings 2010 – 2011

Meeting begins at 7 PM in the Mayflower Room

August 28 - Leadership Retreat

September 28

October 26

November 18

December 21

January 25

February 22

March 22

April 26

May 17

**EXECUTIVE BOARD MINUTES
GLENVIEW COMMUNITY CHURCH
18 May 2010**

- I. **Call to Order:** The meeting was called to order in the Mayflower Room at 7:05 PM by Moderator, Constance Filling. The roll was recorded silently by the clerk.

Present: Howard Roberts, Pam Keckler, Constance Filling, Lloyd Bettis, Tom Amos, Rob Hevey, Beryl Bills, Kara Clark, Judy Fellingham, Bob Kappus, Scott Lothian, Pam Riedy, Mark Sawires, Glenn Davis, Laura Heyser, Bud Kinzalow, Barb Lothian, Toni Cucco for Betsy Martin, Bill Cooper for Ray Scott, Jane Sanderson for Tracy Sawires, Sally Thuresson, Kim Yagelski

Excused: Christine Foley, Steve Morgan, Chris Calandra, Bill Ryan, Ray Scott, David Aki
Absent: Carolyn Brown

Guests: Margaret Lutz, Susan Mann, Bill Dailey

Opening Reflection: given by Pam Riedy

- II. **Clergy Comments:** Pam Keckler's and Howard Roberts' complete reports are included in the Executive Board packet dated May 18, 2010. Howard announced that Jim Coyle has passed his examination by the Church and Ministry Committee of the Chicago Metropolitan Association of the United Church of Christ. He is now qualified to complete his journey toward ordination in the UCC by standing for an Ecclesiastical Council, a group of lay and clergy from Cluster One. Secondly, the theme for the coming church year is "Embrace the vision. Live the Mission."

III. **Consent Agenda:**

A. April 27, 2010 Executive Board Minutes

B. Minutes and Reports from Ministers, Boards, and Others

Corrections and additions to the April 27, 2010 minutes:

- Kara Clark was excused from the April 27, 2010 meeting
- The date of the GCC Rummage Sale is June 19 and 20
- If The Organic Pantry Project (TOPP) garden does not meet expectations, the area used for the garden will be restored and re-sodded under the supervision of the Children's Board.

A motion was made, seconded, and passed by those present and voting to approve the Consent Agenda as amended; no nay votes or abstentions.

- IV. **Treasurer's Report:** Rob Hevey, Church Treasurer, reported that April revenues were on target. Total revenues for the month were at \$118.6 thousand. Total expenses in April 2010 were \$76.8 thousand, \$18.2 thousand under-budget. The net result for the month is a surplus of \$41,835 and a resultant increase in the General Fund surplus to \$61,080.

V. **Committee Reports:**

A. **Leadership Committee** - Lloyd Bettis

Leadership Committee Policies Revisions

Lloyd presented the following proposed revisions (shown in *italics*) to the *GCC Leadership Committee Policies*: (A copy of the Policy and the Leadership Selection Process Executive Summary is attached.)

- II. Only the Chair of a Board may substitute for the Vice Chair of the Board as a member of the Leadership Committee with voice and vote *during deliberations on nominees for elected positions*. *Other Board members may substitute as a representative at other meetings in an effort to help fill vacant Board positions.*
- IV. *Staff members who are members of the church should be granted the same privilege to serve on the boards as is granted to all other members. Their rights as a member take precedence. The Leadership Committee shall use its own discretion to make sure that a staff member is not nominated to a board position that is in direct conflict with their staff role. In the event that a staff member becomes a member of Executive Board due to their role as chair of a board, the staff member(s) must recognize that they could be asked to refrain from certain votes relating to staff or policy issues that impact the staff member. This practice is currently followed with existing staff members who serve on the Executive Board.*

- VI. It is preferred that spouses or committed partners not be nominated for the position of *Clerk, Treasurer, At-Large Representative, Vice Moderator, or Moderator*, the election to which would result in them both serving on the Executive Board during the same year.

A motion was made and seconded to adopt the policy revisions shown. By a voice vote, the motion passed with no nays and three abstentions.

There was discussion relative to the policy statement "it is preferred that each nominee to an elected position (Clerk, Treasurer, At-Large, Vice Moderator) visibly support the church through pledging". In particular, that a nominee **visibly support** the church (i.e., include their name among those who have pledged to GCC). Several members expressed concern that the issue of confidentiality or lack of confidentiality is raised if one must visibly declare their financial commitment to the Church.

New Board Members Slate

Lloyd presented for review and edits the slate of nominees for Moderator, Vice-moderator, At Large Members and Board members to be received and elected at the Annual Meeting May 25, 2010.

- B. Planning Committee** – Tom Amos for the Personnel Task Force (PTF) provide a status update on the recommendations and actions taken by the PTF. (A copy is attached.) The PTF was thanked for its work and the task force was dismissed.
- C. PMRC** – Tom Amos indicated that the PMRC is proposing a change to the composition of the PMRC. Since this requires a by-law change, it will be presented to and voted upon by the 2010-2011 Executive Board at their June meeting.

VI. Selected Pending Matters

- A. 2010 Annual Meeting May 25:** Constance reviewed the meeting logistics and the voting procedures to be used for the proposed Open and Affirming resolution.

VII. Board Reports

A. Properties Board: Glenn Davis, Chair

Glenn presented proposed changes to the *Building and Use Policy*, which include overtime charges at \$90 per hour for GCC organizations and food and beverage service restrictions to the Mayflower, Founders and Plymouth rooms as shown below:

3. Process and Procedures for Facility Use

A. Administrative Procedures For All Groups:

4. *When the activity includes food/drink service of any kind, the person/group shall obtain prior written authorization from the Facilities Manager. The person/group shall be responsible for use of all church supplies and equipment as well as preparation and cleanup of food in accordance with the guidelines posted in the kitchen. Food service shall be limited exclusively to the Mayflower, Plymouth and Founders Rooms; exceptions to this policy may be made by the Facilities Manager with concurrence from the Properties Board Chair.*

A motion was made and seconded to approve the proposed changes to the GCC Building and Use Policy. The motion passed unanimously by all those present and voting.

B. Stewardship Board: Sally Thuresson, Chair

Sally Thuresson reviewed the 2010 Stewardship Campaign through May 18, 2010, giving the following highlights:

- The campaign generated 479 pledges for a commitment of \$969,878
- The top 10% of the pledges account for 44% of the pledge dollars (\$430,220); the bottom 40% of the 479 pledges represent less than 10% of the pledged dollars (\$79,792)
- Compared to 2009, 39% of those pledging increased their pledge; 14% decreased their pledge; 38% maintained the same pledge; and, 10% were new pledges.

- C. Fellowship Board:** Bud Kinzalow, Chair, reported that the Fellowship Board feels it is important to serve donuts during the coffee hour and will continue to do so, except in the summer.

VIII. Congregational Comments:

- Constance Filling was complimented on her manner of running the Executive Board meetings and her extensive use of the At-Large Members to represent the membership.
- The term "visibly support the church" noted during the discussion of leadership responsibilities should include participation as well as financial support.
- Constance thanked the Executive Board members, Moderators and Ministers for their support and the giving of their time and talents over the past year.

- IX. Adjournment** - The meeting was adjourned at 8:55 pm following communion and the unison saying of the Lord's Prayer.

Respectfully submitted,
Beryl Bills - Church Clerk

**MINUTES OF THE ANNUAL MEETING
THE GLENVIEW COMMUNITY CHURCH, UNITED CHURCH OF CHRIST**

May 25, 2010

- I. Recording that due notice of the meeting was provided and determining that a quorum was present, the meeting was called to order at 7:05 p.m. in the Mayflower Room by Moderator Constance Filling.
- II. The invocation was given by Rev. Dr. Pam Keckler
- III. **Minutes** of the Mid-Winter Congregational Meeting of February 14, 2010 were approved unanimously by those present and voting.
- IX. **Annual Reports** were received from the Ministers, Church Staff, Moderator, and Church Boards. Copies of these reports were distributed to the members present and are on file in the church office. Members present were encouraged to read the reports for a greater understanding of the varied ministries and activities at Glenview Community Church.
- X. **Moderator's Remarks – Constance Filling**
“May you live in interesting times” is a Chinese proverb that Constance believes accurately reflects the past year which has seen the:
- Movement of spaces and people to better accommodate staff and board needs
 - Pain dealing with budgetary constraints and the loss of staff
 - Greater clarification of committee and individuals' roles and responsibilities
 - Revitalization of the Planning Committee and reinvigoration of the LRP
 - Reenergizing of Boards through new activities
 - Collaboration and support between Moderators and Ministers.
- Constance thanked the many who have supported her while serving as Moderator, including the office staff, ministers, and many volunteers who provide the vitality and energy to invigorate GCC. Her full report is contained in the packet distributed at this meeting.
- XI. **Congregational Vote on Proposed Open and Affirming Resolution – Constance Filling**
- A. **Review of Task Force Activities** was completed by Tom Amos, Past Moderator
- B. **Introduction of Motion** – Jason Ornduff, ONA Task Force member, read the GCC Open and Affirming Statement and offered the following motion:
- I move to adopt the Glenview Community Church Open and Affirming Statement and declare our congregation as Open and Affirming.*
- This motion, coming from committee, did not require a second. Mr. Ornduff was given 2 minutes to speak for the motion.

C. **Discussion of the Motion** - Constance Filling, Moderator, reviewed the rules of debate and opened the floor for questions and comment followed by debate regarding the motion.

- i. Questions and Information specific to the motion, not debate, were solicited. There were none.
- ii. Congregational debate regarding the motion
 - Speakers were asked to proceed forward, with those wishing to speak in favor of the motion approaching from the left and those wishing to speak against the motion from the right of the podium.
 - Following recognition by the Moderator, speakers were asked to state their name and allowed 2 minutes for comments. Timekeepers alerted each speaker when they had 30 seconds remaining and were interrupted after 2 minutes.

Comments were heard from two congregational members in favor of the motion and no members opposed to the motion.

D. **Voting on the Motion** - Using a written ballot, 127 voted yes to accept the motion to declare GCC an open and affirming church; 10 voted no. With the majority in favor of the motion, the motion passed.

VIII. Recognition of Outgoing Officers and Board Members – Howard Roberts

Outgoing officers and board members were recognized and thanked for their skills and energy in serving Glenview Community Church.

IX. Nomination and Election of Moderator and Vice Moderator – Constance Filling

In the process of succession, Lloyd Bettis was nominated to serve as Moderator for 2010-2012 and Bill Dailey was newly nominated to serve as Vice-Moderator for the same term. With no additional nominations from the floor, the nominations of Lloyd Bettis and Bill Dailey passed unanimously by those present and voting. Pam Keckler recognized Tom Amos for his service and presented him with a GCC Prayer Shawl. Lloyd Bettis recognized Constance and presented her with an engraved chalice in appreciation for her leadership this past year. In addition, Rosalie Amos, Rob Hevey and Cindy Dailey, as supportive spouses, were given flowers or herbs for their past, present and future support roles.

X. Nomination and Election of New Board Members – Lloyd Bettis

Lloyd Bettis presented the names of those persons nominated for membership on Church Boards, as listed in the Annual Report and on file in the church office. A motion to approve the slate as submitted was made and approved unanimously by those present and voting.

XI. **Benediction Adjournment**—The meeting concluded with the Benediction given by Howard Roberts and was adjourned at 7:40 p.m.

Respectfully submitted,

Beryl B. Bills, Church Clerk

Sunday Service Attendance 2008 - 2010

<u>2008</u>				<u>2009</u>				<u>2010</u>			
8:30/ 9:30	10:30	Total	AVG	8:30/ 9:30	10:30	Total	AVG	8:30/ 9:30	10:30	Total	AVG
Jan.	206		206	151		151		101		101	
	68	242	310	58	212	270		49	230	279	
	82	179	261	92	235	327		55	223	278	
	314		314	323		323		239		239	Interfaith
								69	229	298	
			<u>273</u>				<u>268</u>				
Feb	95	218	313	86	277	363		53	258	311	
	89	214	303	111	234	345		65	229	294	
	66	164	230	98	263	361		73	187	260	
	100	257	357	73	223	296		68	216	284	
			<u>301</u>				<u>341</u>				<u>287</u>
Mar	63	269	332	69	238	307		65	231	296	
	71	294	365	47	213	260			223	223	
	123	404	527	74	243	317		69	196	265	
	82	274	356	27	123	150		93	206	299	<u>270</u>
			<u>342</u>								
	393	466	859								
	14		Easter								
	62		Friday Noon Hour								
	85		Maundy Thurs.								
	58	131	189								<u>454</u>
Apr	79	292	371	120	270	390					
	240	457	697	73							
	89	226	315	113							
	61	367	428	447	757	1204					
			confirm.	112	363	475					
				60	451	511					
			<u>453</u>				<u>645</u>				<u>519</u>
May	143	232	375	41	423	464		55	177	232	
	81	192	273	98	377	475		79	400	479	
	81	304	385	69	118	187		70	160	230	
	131		begin 1 9:30 service	99				120	217	337	
				194				125	– 1 service	125	
			<u>291</u>				<u>284</u>				<u>281</u>
Jun	244		244	214		214		138		138	
	152		152	143		143		106		106	
	164		164	127		127					
	132		132	156		156					
			<u>168</u>	147		147					<u>160</u>

	<u>2008</u>				<u>2009</u>				<u>2010</u>			
Mon	8:30/ 9:30	10:30	Total	AVG	8:30/ 9:30	10:30	Total	AVG	8:30/ 9:30	10:30	Total	AVG
Jul	139		139		98		98					
	159		159		136		136					
	164		164		129		129					
	155		155		172		172					
				<u>154</u>				<u>131</u>				
Aug	160		160		121		121					
	146		146		101		101					
	200		200		137		137					
	199		199		161		161					
	123		123		130		130					
				<u>166</u>				<u>101</u>				
Sep	284 Rally		284		114		114					
	43	183	226		290		290					
	51	161	212		53	281	334					
	69	208	277		82	299	381					
				<u>250</u>				<u>238</u>				
Oct	96	386	482		92	283	375					
	76	178	254		59	224	283					
	77	247	324		153	337	490					
	68	235	304		60	199	259					
				<u>340</u>				<u>352</u>				
Nov	76	287	363		76	230	306					
	85	205	290		53	194	247					
	55				111		111					
	114	308	422		109	243	352					
	119		119		173		173					
				<u>250</u>				<u>239</u>				
Dec	10:30	1:30	4:00		10:30	1:30	4:30		10:30	1:30	4:30	Pageant
	486	379	484	1349	470	236	526	1232				
	116	278	394		122	236	358					
	50	187	237		48	226	274					
	4:30	7:30	11:00		4:30	7:30	11:00		4:30	7:30	11:00	
	662	112	445	1219	593	101	368	1062				
	120		120									
				<u>664</u>				<u>690</u>				

Senior Minister's Report

Executive Board

June 22, 2010

Every month is filled with opportunities and challenges, with routine and extraordinary events and this past month has been no exception. As a congregation we made a significant decision officially to be an Open and Affirming Congregation. This action affirms clearly that "no matter who you are or where you are on life's journey, you are welcome at Glenview Community Church." This action adds to the welcome, acceptance, and safety that people need in a faith community.

An Ecclesiastical Council was held on June 13th for the purpose of engaging Jim Coyl in conversation, questions and answers, as a major step in the ordination process. Jim was recommended unanimously for ordination by the Ecclesiastical Council. This is the last step in this process prior to ordination. When Jim has received a call to a ministry position, an ordination service will be planned. Congratulations to Jim for his diligent work in this process that has spanned the last decade.

One of our staff, Kris Lezon, lost his father on June 14th. Kris' dad lived in Poland and Kris traveled there to be with his family for the funeral service. Keep Kris and his family in your prayers.

During the month I conducted a memorial service, an interment service, and a wedding. I also made visits to several of our members who were hospitalized or homebound and continue to visit with homebound members periodically.

Members of the staff who have responsibility for worship and programming for our ministry had an excellent planning session on June 15th. With the theme, *Embrace the Vision, Live the Mission*, we outlined worship services and events for the year that will develop and communicate this theme.

Peggy began her teaching career thirty-nine years ago. She has taught college level certification classes for daycare teachers, taught fourth grade, first grade, kindergarten and pre-kindergarten. She has taught impoverished children in Alabama and affluent children in Illinois. She has taught in Kentucky, Georgia, Maryland, Alabama, and Illinois. As of last week after at least twenty-five years of teaching full time, Peggy retired. The warmth expressed to her by teachers, parents, and students at Romona Elementary School clearly communicated that she made learning fun for her students. I'm attempting to adjust to Peggy's free and flexible schedule.

In addition to my work as Senior Minister, I'm operating a mini assisted living facility for my dad. He is able to live in his home with around the clock caregivers. His health is gradually declining and that requires more time and attention from me. My sister lives in Baltimore so we are managing this long distance. What we are experiencing is what many members of GCC have experienced, are experiencing, or will experience. We are part of the sandwich generation and extended life expectancy that enables us to have parents who live into their eighties and nineties. This provides opportunities and challenges. I have found a book by Francine Russo, *They're Your Parents, Too!; How Siblings Can Survive Their Parents' Aging Without Driving Each Other Crazy*, to be insightful and helpful. I recommend it to you for you and your friends.

I have mixed the professional and the personal in this report. What occurs in one area of our lives affects other areas of our lives. What I am experiencing is not that different that what everyone in the congregation is experiencing. The support and encouragement of a faith community strengthens, sustains, and encourages us to deal with the opportunities and challenges that come our way both personally and professionally.

Howard W. Roberts

Executive Board Report

June 2010

Rev. Dr. Pam Keckler

June Activities

- Assisted with worship three times and preached once
- Led weekly June Book Club – 8 in attendance
- Assisted with various Youth mission trip last minute details
- Was the narrator for the Organ program for 2nd graders – elementary school
- Met with Covenant Village staff in planning Leadership Retreat
- Performed 1 wedding, 1 interment and a memorial service for Jim Anderson.
- Planning Fall and Winter Women’s Retreats
- Attended June board meetings of Stewardship, Service/Sacrament & C/Youth
- Met with new chair and vice chair of C/Youth Board to plan year
- Met with new chair of Children’s Board to get new ideas
- Participated in Jim Coyl’s Ecclesiastical Council
- Worship planning meeting with staff
- Attended Illinois Conference Annual meeting in Chicago

Reflections – Thoughts from an Author

I am finding some excellent books as resources for spiritual programs for next fall.

One in particular that has sparked my interest is *Formational Children’s Ministry – Shaping Children Using Story, Ritual, and Relationship* by Ivy Beckwith.

“...Paul was telling the church at Colossae that they had an immense lack of imagination when it came to understanding what it meant to live as people who follow Jesus in the overpowering shadow of the Roman Empire...Today’s church has the same problem...as we exhibit a profound lack of imagination regarding the kingdom of God. The use of the word *imagination* caught my interest, because most churches don’t ever put imagination and spiritual development together in the same sentence. I began to think that one of the ways, if not *the* way, children develop faith and are spiritually formed is through having their imaginations captured for the kingdom of God. But the question, as always, is: How do we do that?”

“We live in a world, and our children live in a world, where there is much to capture their imaginations for good and ill. But it would seem that if our faith has any credence at all then the idea of living in the kingdom of God must have some compelling pull to it. After all, the New Testament is full of stories of people literally dropping everything to follow Jesus. And the history of the church is full of the same kind of stories of people being compelled to give up wealth, careers, and life in order to work in and for the kingdom of God. So what must it take to capture our children’s imaginations, and then souls, through the hope and magnificent love of God? It takes people – moms, dads, grandparents, adults, teachers, pastors, etc. who themselves have had their imaginations captured by the kingdom of God. It takes being intentional with **story, ritual, and relationships** at home, in the faith community, and in worship with children. And it takes understanding the power of these elements to inspire and form children into adults who not only desire to live in the way of Jesus but who daily make choices to live that way.” **Pam**

**GLENVIEW COMMUNITY CHURCH BOARD MINUTES
CHILDREN'S BOARD**

MEETING DATE: **June 1, 2010**
Potluck dinner began at 6:00 p.m. Meeting called to order at 7:30 p.m.

MEMBERS PRESENT: Jim Yagelski, Laura Heyser, Shane Bill, Sara Taylor, Corey Barnes,
Terry Adams, Betsy Garvey, Emily Davis, Julie Zylke

MEMBERS EXCUSED: Kathy Lifton, Clark Bundy, Tracey Noe, Pam Mers-Reidy, Stephanie Ford,
Christopher McGuire, Michelle Langenbach, Shawn Eshoo,

MEMBERS ABSENT:

Opening Prayer/Reflection

Jim

Chair Report

Laura

Shared Space: we're still looking for a book case to house a children's library in the narthex. We can have one custom made in a style fitting the décor for \$600 but will keep looking for other alternatives. One idea is to find two small, end table sized units and put a potted plant in between.

Community Garden: Lots of great responses to the garden! The congregation and community seem very excited about this. June 6 (this Sunday) TOPP will lead an assembly with the children during the Sunday school hour which will include information about plants and organic gardening and a presentation with worms and discussion about the circle of life. The children will then help name the garden and will create identification cards for the garden if time allows. Board members were asked to be present if possible and also encouraged to volunteer in the garden throughout the summer. Following the service, the children will lead the congregation in filling the garden beds with soil and planting the garden. Howard will join us in the garden around 11:30 to say a prayer for the garden. Laura will look into swapping coffee hour duties with Missions Board so we can serve coffee, lemonade, and fresh fruit by the garden.

Vice Chair Report

Jim

The Children's board was one of the first to be filled this year. Jim is very excited about the new group! As chair, Jim will meet with Kathy and Pam (vice chair) over the summer to beginning planning for the upcoming year and is looking for ideas for mission projects and other activities. First meeting in the fall will probably be in September. Classroom connections assignments will be determined at that time.

New Business

Group

Coffee hour July 25 unless we swap for this Sunday.

Meeting adjourned with the Lord's Prayer at 8:00.

Next meeting: to be scheduled; tentatively September 7

Respectfully submitted by Laura Heyser

Glenview Community Church Board Minutes

Name of Board: Confirmation & Youth Board

Date: May 16, 2010

Members Present: Mike Barron, Kim Blake, Chris Clark, Ellen Dean, Cindy Gabuzzi, Brian Grad, John Miller, Kim Yagelski

Members Excused: Debbie Berg, Michele Monteith

- The meeting was called to order at 9:35 a.m, with Kim Yagelski, Chair, thanking everyone for making it to this brief meeting, and reviewing the abbreviated agenda.
- Minutes from the April meeting were approved.
- Kim Y reviewed updates from the last meeting, including:
 - There won't be an 8th Grade Reunion – Elizabeth & Pam decided it wasn't necessary for build-up into PYF since they'd been meeting in the Youth Room for class, and Elizabeth saw them at their Retreat.
 - The Open House and PYF Year-In-Review Dinner for participants and families was nixed due to May 23rd being GBS' Prom weekend. Instead, we are hosting a lunch after the 2nd Youth Sunday Service for participants and families. A video celebrating the year will be shown.
- Baccalaureate Coffee will be at 8:30 a.m Sunday, June 6th. Assignments were made for food & beverage, set-up & strike. Planning is for 20-25 people total. Kim will send an email to Kim Blake, Cindy Gabuzzi & Ellen Dean confirming details.
- PYF's Navy Pier Trip and McGee's Closet clean-out went well. Kim Y will be sure the Properties Board is made aware of structural concerns in the closet (ceiling).
- 2010-11 C&Y Board composition was reviewed: the roster is complete, and Kim announced there is a Vice-Chair for this year (who will step into the Chair role for 2010-11).
- Kim also reviewed information regarding the Annual Meeting, in particular, the ONA vote, for which there will be no absentee ballots. The Annual Meeting will be Tuesday, May 25th in the Mayflower Room, and everyone is encouraged to attend.
- The Board discussed having its "turnover" meeting in June as a potluck, with families invited. The vote was to stick with the normal 2nd Sunday, and thus to excuse Mike Barron, Cindy Gabuzzi & Brian Grad, along with Elizabeth, from attendance as they will leave for Work Camp the day before. Kim will host the next meeting at 5:30p.m June 13th. She will send an email with details to *all* board members (including new for 2010-11) once the new members are confirmed at the Annual Meeting.
- Agenda items for next meeting will include:
 - Setting a Subcommittee for Rally Day (Elizabeth is working on a Luau theme!)
 - Brainstorming ideas for next year (or years following) for PYF
 - Closing out any open items or electing to carry their discussion into 2010-11 term.
- The meeting was adjourned with the Lord's Prayer at approximately 10:05 a.m.

GLENVIEW COMMUNITY CHURCH
FINANCE BOARD MINUTES

June 14,2010

BOARD MEMBERS

Present: Jane Hund, Scott Barnes, Bill Hinkle, John Demler, Larry Kemp,
Laura Olson, Treasurer Rob Hevey
Also Present: Marcia Kiraly, Danielle Dunn
Excused Marlene Badeloo, Dale Wittenberg

SUMMARY OF MEETING

Meeting opened at 7:00 PM with a prayer led by John Demler

Presentation by GCC Nursery School: Marcia and Danielle presented the current financial results for the fiscal year ending August 31, 2010 and the proposed budget for 2011. The GCC N/S is projecting a break even year for fiscal year 8/31/10. For fiscal year 2011 they currently project a slight deficit but anticipate their fundraising event may cover any short fall. Marcia also discussed some of the new programs being considered for the new year.

Minutes:

Previous meeting minutes were approved.

Treasurers Report:

Rob Hevey discussed the May financials. Revenues for the month were \$2,600 under budget, and for the year \$23,800 under budget. Expenses for the month were \$600 over budget, and \$28,300 under budget year to date. Net YTD actual is positive by \$4,500 over YTD budget. Rob has placed in the broadcaster the need for the congregation to keep current with their pledges. The finance board will stay ahead of this issue as we go into the fall.

Committee Reports:

Budget: Larry Kemp and Laura Olson are planning to meet with the other boards during the summer in anticipation of next year's board requests. They are also planning to have the budget available for review on a web site so that updates can be made throughout the budget process. This web site will be available only for the Finance Board to review.

Insurance: Dale Wittenberg has updated John Demler on the insurance deductible, and an email has been sent to all the members requesting their thoughts.

Investments: Scott Barnes presented the spreadsheet that he is working on with Cricket Kelly. In the month of May the Housing Trust and Endowment II were down due to the sell-off in stocks during this period. John Demler will also present the amended and restated investment policy to the Executive Board on June 22, 2010.

Nursery School: After the presentation from the Nursery School the board discussed whether we need to review the allocation the church receives from the Nursery School. Although Scott Williams had been the liaison with the school, John Demler may take over his duties, and will meet with Dale to review the allocation.

Leadership: No Report.

Audit:

Marlene Badeloo was excused from the meeting, but reported via email that financial review started last Wednesday, and it should be completed this week. The board should have a draft to review at our July meeting. It was also noted that Marlene has done a great deal of work to prepare the firm that is doing the review.

PMRC: No meeting to report on.

Old business: None

New Business:

Chairman John Demler distributed a calendar for the year with meeting dates and trustee of the day schedule. A meeting is scheduled for July to review the second quarter. The board will not meet in August.

The meeting was concluded with the Lord's Prayer and adjourned at approx. 8:15pm

Next Meeting: Monday July 12,2010

Minutes submitted by John Demler

h

GLENVIEW COMMUNITY CHURCH BOARD MINUTES

Membership Board

June 6, 2010 at 6:30 p.m. at Barb Lothian's house

MEMBERS PRESENT: DeAnne Frank, Barb Lothian, Meg Macfadden, Doug Morgan, Fran Oldham, Jill Ruter, Phyllis Scott

NEW MEMBERS PRESENT: Mike Lauesen, Sue Hoffman, Diane Carroccia, Margaret Ludemann, Dio Vega

MEMBERS EXCUSED: Per Hanson, Isabel McFaul, David Selby, Dave Winton

SUMMARY OF MEETING

Executive Board

- **Congregational Meeting**
 - Open and Affirming statement approved
- **PMRC**
 - Would like to add more people for a longer length of time for continuity

Old Business

- **Church Directory**
 - Congregant Information Update forms are in and ready to be proofed.
 - Will be compiled this summer and ready for the August Executive Board Meeting.
 - Will be distributed to all members at the Membership Board's cost.
- **Volunteer Request Form**
 - A few "Volunteer *Request*" forms returned.
 - As a second request, an email will be sent out to all board, committee and group chairs with a preliminary "Volunteer Opportunities" sign up form.
 - Hope this will give a clearer picture of the information we need.
 - The "Volunteer *Opportunity*" forms will be sent out with the Rally Day mailing.
- **Visitor Follow-up phone calls**
 - This job will be assigned to a different member as David S. will no longer be on the board.
 - Work with Howard to get the names and telephone numbers.
- **Online Member Engagement Survey**
 - A test survey will be emailed to the Membership Board.
 - Will ask Executive Board for approval.
- **Visitor Brochure**
 - Final updating and editing.
 - Will be complete in next couple of weeks.

New Business

- **Thank you to Barb Lothian and the outgoing board members**

- **2010-2011 Membership Board**
 - Phyllis Scott – Chairperson
 - Diane Carroccia
 - DeAnne Frank – Secretary
 - Sue Hoffman
 - Mike Lauesen
 - Margaret Ludemann
 - Isabel McFaul
 - Doug Morgan – Vice Chairperson
 - Fran Oldham
 - Jill Ruter
 - Dio Vega
 - Dave Winton – ex-officio for one year

- **Visitor Table**
 - Diane will monitor the supply of Visitor Brochures at the visitor tables.
 - A sign up sheet to attend to the visitor table in the narthex will be sent out to members with the June minutes.

- **Member Name Tags**
 - Margaret L. brought a brochure.
 - About \$7 per name tag
 - Further investigation needed.

- **Data Base of Members**
 - Invite Larry Kemp, chair or the Communications Committee to a meeting to discuss church communications.
 - How can our board help improve the current system.
 - Questions
 - Who is in charge of input/updating information?
 - Are there different groups of email addresses (Broadcaster, e-blasts, directory)?

- **Increasing the number of Broadcasters sent via email**
 - Discussed having a computer at coffee hour to expedite the process for members to receive the Broadcaster via email.

- **Visitors Book**
 - Possibility of adding a pad for members to provide an email address.

Meeting adjourned with the Lord's Prayer

NEXT BOARD MEETING SCHEDULED FOR: T.B.A.

Minutes Submitted On: June 15, 2010 by DeAnne Frank

June 9, 2010

NAME OF BOARD: Music

ATTENDANCE: Sue Newberry, Gary Wendt, Char Melzer, Ray Scott, Bill Cooper, Andy Lewis, Mickey Safstrom, Dick Conser, Jennifer Burrowes, Peggy Roberts, and new member, Barry Nelson. Excused: Debby Shellard, Nancy Dehmlow, Mike McGuire and Ed Detwiler.

The meeting was called to order by Chairperson, Ray Scott, at 7:01 p.m. Char Melzer read a short devotional. Bill Cooper was unable to introduce the new Music Board members, but he explained their absence.

The minutes of the May 12, 2010 meeting were approved as read.

The Executive Board Report was reviewed.

Mid-meeting Ray Scott turned the meeting over to Bill Cooper, chairperson for the new year.

Music Board Assignments for the new year are as follows:

Vice-Chair
Secretary
Pasta Luigi Chairperson
Stage Crew Chairperson
Simple Gifts Coordinator,
Publicity Coordinator

It was planned that these assignments would be given out at this meeting, but, because of limited attendance, The Board decided to list them in the minutes and ask that each Board member, upon receiving the minutes of this meeting, phone or email Bill with their preferred assignment. If there are not enough volunteers to fill all of the assignments, they will be filled by appointment at our July 14, 2010 Board meeting.

Staff Reports

Andy Lewis - asked The Board how we thought the *Mozart Coronation Mass* had been received by the congregation on May 23, 2010. He also asked The Board's permission to move ahead with plans for the choir to present their major work next spring on Good Friday. It is hoped that presenting such a work on Good Friday will help us to reach out to the wider community as well as to our own members so that attendance and participation on Good Friday will be enhanced. Finally, Andy told The Board that we need to purchase comfortable chairs for the choir room. The purpose of this purchase is to give us chairs that can be moved easily to the chancel for instrumentalists to use and to make sure that such chairs can be easily stacked and stored when they are not in use. They will also be more comfortable for the choir whenever it has to rehearse in the Choir Room. There is also a need for additional music stands. Andy will bring a proposal for this purchase to the July Board Meeting.

Gary Wendt – suggested that The Board write thank you notes to each group that contributes their talents and efforts to the music program of our church.. He provided The Board with note cards for this purpose and each member present accepted an assignment to complete such note and return it to Gary. **Those not in attendance may receive an assignment by contacting Gary.** The Board and Gary agreed to postpone the discussion of next year's *Simple Gifts Concert Series* until the July 14, 2010 Music Board Meeting.

Old Business

The Board has not heard back from the Executive Board regarding our requested approval for using Nutting Fund money for the purchase of microphones as described in the minutes of our May 12, 2010 meeting.

Choir robes have been cleaned, but not the stoles. Char has experimented with laundering the stoles and found this to be the most effective way of getting them clean. It is suggested that each choir member be responsible for keeping his/her own stole clean in this manner.

New Business

The Music Board is scheduled to host the coffee hour on Aug. 1, 2010. Dick Conser and Char Melzer volunteered to serve on that date.

FINANCIAL REPORTS - There was no report available. However, the gifts to the Friends of Music Fund, in the envelopes placed in the pew racks on May 23, 2010, resulted in a total addition to that fund of \$2,350.

The cost of the Organ Birthday year of celebration has been completely paid

Chairperson, Bill Cooper, thanked the Music Staff members and Board members for their efforts during the past year. He also thanked Sue Newberry, Char Melzer and Peggy Roberts, who are going off The Board, for their service during the last two years.

The meeting was adjourned at 7:38 p.m .with the Lord's Prayer.

NEXT MEETING: Wednesday, July 14, 2010 in Room 201 at 7 p.m.

Minutes submitted on Friday, June 11, 2010 by Mickey Safstrom

GLENVIEW COMMUNITY CHURCH BOARD MINUTES

E-Mail to - gccucc@gccucc.Org

DUE: 9:00 a.m. Wednesday before the next Executive Board Meeting

NAME OF BOARD: Pastoral Care Board

MEETING DATE/TIME/PLACE: June 8, 2010, 6:30 p.m. Toni Cucco's home
734 Raleigh Road, Glenview

MEMBERS PRESENT: Mary-Lou Aagaard, Val Anderson, Marilyn Belleau, Toni Cucco, Ann Deakyne, Barbara Gundrum, Sally Hicks, Carolyn Keller, Betsy Martin, Barbara Pollak, Kathy Riddell, and Sylvia Studt

MEMBERS EXCUSED: Karen Aeschlimann and Mary Ellen Johnson

MEMBERS ABSENT: N/A

DEVOTIONS: Marilyn Belleau anointed the hands of each member and offered individual blessings. She also shared a Blessing of the Hands prayer.

The meeting was preceded by a potluck supper of appetizers, salad, and desserts.

SUMMARY OF MEETING:

Parish Nurse's Report: Indicating that her report would be brief, Marilyn Belleau reported that the Fall Women's Retreat will be held on September 24. Efforts are being made to reach church members who have not attended church recently. Phone calls are being made to them in an effort to learn if they need any assistance.

Old Business:

May Minutes: There were no corrections offered to the Minutes of May 11. The Board approved them on a voice vote.

Memorial Receptions: Carolyn Keller reported that no reception will be held on June 13 following the services for Jim Anderson. No other services are scheduled as of this date.

Review of Roster: The board roster was distributed and members offered several corrections that were noted by Toni Cucco who indicated that a corrected list would be prepared.

Calendar of Events: The board also reviewed the board's calendar of events for 2010-2011. The only change made was in the assignment of devotions: Barbara Pollak will give them in May and Marilyn Belleau will offer them in June.

Altar Flower Delivery: The year's schedule was reviewed and some dates were exchanged. Again, members were reminded to advise Betsy Martin of all date exchanges to ensure that the information is reported correctly in the Sunday bulletin.

Board Committees: The committee list was circulated and members were asked to indicate their committee preferences.

•

Executive Board Report: Toni Cucco reported on the following matters from the Executive Board:

- 1) Volunteer gardeners are need to help with The Organic Pantry Project.
- 2) GCC will be hosting an Ecclesiastical Council for Jim Coyl on Sunday, June 13.
- 3) There have been complaints about the consumption of food and beverages in inappropriate places in the church, e.g. sanctuary, chapel, parlor.

New Business:

Thank You: Sylvia Studt expressed her thanks to members of the Pastoral Care Board who supported WA Chapter 3's fund raising efforts.

Following the Lord's Prayer, the meeting was adjourned at 9 p.m.

Next Board Meeting scheduled for Tuesday, September 14, 2010, 7:00 p.m., Room 210, GCC

Devotions: Barbara Pollak

Minutes submitted on: June 16, 2010 by Mary-Lou Aagaard

GLENVIEW COMMUNITY CHURCH BOARD MINUTES

E-MAIL to gccuCC@gccucc.org

Due: Wednesday before the next Executive Board Meeting

NAME OF BOARD: Pastoral Care Board

MEETING DATE/TIME/PLACE: May 11, 2010, 7:00p.m. Room 210, GCC

MEMBERS PRESENT: Carolyn Keller, Val Anderson, Sally Hicks, Betsy Martin, Ann Deakyne, Barbara Gundrum, Toni Cucco, Mary Ellen Johnson, Barbara Pollak

MEMBERS EXCUSED: Jackie Seter, Sylvia Studt, Mary Lou Aagaard, Karen Aeschlimann

MEMBERS ABSENT: N/A

DEVOTIONS: Carolyn Keller

SUMMARY OF MEETING:

Parish Nurse's Report: Marilyn Belleau reported that her intern, Joann Kress did a wonderful job with her taekwon do class. Twelve people attended during the day and six at the evening class. They want to continue the class once a month. It is being considered for the 1st Tuesday in June. Prayer Shawl ministry is doing well and all recipients are very appreciative. There is a pattern for the prayer shawl's if anyone is interested in making one. Membership, Fellowship, Men's Ministry, and Pastoral Care will be getting an E-Mail from Howard Roberts to set up a committee for members that need rides to services. Families have to tell us about family members who are hospitalized. With HIPPA the minister's and nurse are not notified. They are not allowed to see patients without a consent from the family.

OLD BUSINESS:

April Minutes were approved. No corrections. Barb Pollak, Sally Hicks seconded the motion.

Memorial Reception:

There were five memorial receptions this year so far. Last year we had thirteen as of May. The attendance ran between 35-200 people. We usually have 4 people to help with the receptions. Helen Grieve's reception will be held Thursday May 20, 2010 Starting at 1:00p.m.

ALTER FLOWER DELIVERY:

There were no requests to exchange dates.

SENIOR HOUSING FAIR:

22 facilities participated. Last year we had 19 participants. The cost was \$100.00 a table. Two checks are still due. Attendance was good. We had a lot of nonmembers. Much was due to good advertising by Northshore Senior Center. It's a good service that the church provides.

NEW BUSINESS:

60+ LUNCHEON:

The May 18, 2010 luncheon will be a picnic theme. Held in the Mayflower room. A florist is coming to have a demonstration on potted plants for the summer. Everyone will go home with a plant. This will be the last 60+ luncheon until September.

The Pastoral Care Board will be serving coffee July 4, 2010 After services.

<http://216.252.110.311us.f561.mail.yahoo.com/yalsecuredownload?clean=0&fid=Inbox&m...> 5/14/2010

Executive Board meets May 18, 2010 7:00p.m

May 25, 2010 OPEN AND AFFIRMING VOTE. 7:00p.m in Sanctuary.

Need to improve confidential matter of Stewardship board need to sign waiver. Which was approved by the Executive Board.

GARAGE SALE:

Needs everyone support. It is coming up in June. There are sign up sheets to help out sales items will be in gym. The proceeds will benefit GCC. The Boy Scouts Pancake breakfast raised \$600.00 for GGC. Following the Lord's Prayer the meeting was adjourned.

Next Board Meeting will be at Toni Cucco's house June 8, 2010 at 6:00pm

22

Glenview Community Church
 Balance Sheet
 May 2010

Accounts

Assets

Current Assets

Cash

1010 - Operating Account	\$163,335.27	
1200 - Special Petty Cash Fund	<u>\$1,000.00</u>	
Total Cash		64,335.27

Total Cash

Investments

1110 - Housing Trust	\$389,093.00	
1120 - Merrill Lynch Govt. MF	\$229,250.71	
1130 - Nursery School Vanguard	\$98,181.12	
1140 - Romeiser Trust Account	\$174,098.00	
1160 - Endowment	\$136,426.00	
1170 - Wm. Blair Managed Cash	\$300,022.61	
1180 - Nursery School GSB CD#323510	\$26,488.49	
1185 - Endowment Fund II	\$486,099.73	
1190 - Nursery School GSB CD#323512	<u>\$31,135.54</u>	
Total Investments		870,795.20

Total Investments

Prepaid Expenses

1515 - Vision Benefits Total	<u>\$310.80</u>	
Prepaid Expenses Total		\$310.80

Current Assets

\$2,035,441.27

Fixed Assets

1770 - Church Land	\$100,126.50	
1790 - Church Garage & Contents	\$10,074.00	
1800 - Church Building	\$5,430,585.00	
1810 - Church Furnishings	\$426,130.00	
1815 - Office Equipment	\$91,458.00	
1816 - Art & Music Collections	\$50,400.00	
1817 - Organ	\$896,000.00	
1820 - Canoes	\$1,200.00	
1825 - Accumulated Depreciation	<u>(\$742,695.00)</u>	

Total Fixed Assets

\$6,263,278.50

Total Assets

\$8,298,719.77

Liabilities, Fund Principal, & Restricted Funds

Liabilities Fixed

Assets

0001 - Represented by Fixed Assets	\$6,263,278.50	
------------------------------------	----------------	--

Total Fixed Assets

\$6,263,278.50

Total Liabilities

\$6,263,278.50

Fund Principal

0002 - Beginning Balance-General Fund	\$1,102.69	
Excess Cash Received	\$39,837.01	

Total Fund Principal and Excess Cash Received

\$40,939.70

Restricted Funds

Total Temporarily Restricted Total	\$808,622.09	
Permanently Restricted Total	\$1,185,879.48	

Restricted Funds

\$1,994,501.57

Total Liabilities, Fund Principal, & Restricted Funds

\$8,298,719.77

Glenview Community Church
 Analysis of Revenues & Expenses - Detail Portrait 2010
 May 2010

Accounts	MTDActual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTDActual (Last Year)	Annual Budget (This Year)
9870 - Electricity	\$1,737.88	\$1,900.00	\$9,383.86	\$10,200.00	\$10,681.58	\$27,000.00
9872 - Water	\$0.00	\$0.00	\$834.62	\$850.00	\$536.10	\$3,500.00
9874 - N. I. Gas	\$316.44	\$3,000.00	\$10,778.47	\$19,700.00	\$12,063.34	\$26,600.00
9876 - HVAC Repair & Maintenance	\$0.00	\$800.00	\$786.34	\$4,000.00	\$0.00	\$10,000.00
9878 - Building Repair and Maintenance	\$4,466.11	\$2,400.00	\$8,811.08	\$10,200.00	\$9,013.85	\$29,000.00
9880 - Maintenance Contracts	\$1,325.00	\$3,350.00	\$8,611.69	\$12,700.00	\$21,188.97	\$40,000.00
9882 - Scavenger	\$625.02	\$375.00	\$2,062.18	\$1,875.00	\$1,830.55	\$4,500.00
9884 - Furn., Fixt., Equip. Purchase	\$1,689.30	\$0.00	\$6,620.62	\$5,500.00	\$2,082.99	\$7,020.00
9885 - Non-contract Landscaping	\$0.00	\$0.00	\$699.38	\$0.00	\$0.00	\$0.00
Total Church Property	\$22,482.80	\$23,825.00	\$108,010.54	\$124,560.00	\$122,189.24	\$291,205.00
Pageant						
9912 - Pageant	\$0.00	\$0.00	\$362.50	\$400.00	\$0.00	\$1,600.00
Total Pageant	\$0.00	\$0.00	\$362.50	\$400.00	\$0.00	\$1,600.00
Capital Reserve						
9910 - Capital Reserve Expense	\$2,322.00	\$2,322.00	\$11,610.00	\$11,610.00	\$26,000.00	\$40,865.00
Total Capital Reserve	\$2,322.00	\$2,322.00	\$11,610.00	\$11,610.00	\$26,000.00	\$40,865.00
Total Expenses	\$88,049.34	\$87,440.00	\$449,484.83	\$477,824.00	\$543,084.80	\$1,148,605.00
Net Total	(\$20,140.04)	(\$16,960.00)	\$39,837.01	\$35,291.00	\$56,389.79	\$2,010.00

Glenview Community Church
 Analysis of Revenues & Expenses- Detail Portrait 2010
 May 2010

Accounts	MTDActual (This Year)	MTD Budget (This Year)	YTDActual (This Year)	YTD Budget (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
Membership						
9572 - Salaries-Mbr	\$0.00	\$0.00	\$0.00	\$0.00	\$9,252.00	\$0.00
9574 - SS-Mbr	\$0.00	\$0.00	\$0.00	\$0.00	\$480.36	\$0.00
9576 • Membership	\$0.00	\$265.00	\$424.09	\$1,325.00	\$175.69	\$2,600.00
Total Membership	\$0.00	\$265.00	\$424.09	\$1,325.00	\$9,908.05	\$2,600.00
Adult Education						
9602 - Program	\$0.00	\$150.00	\$400.00	\$750.00	\$1,000.00	\$1,600.00
9614 - Miscellaneous	\$0.00	\$5.00	\$0.00	\$25.00	\$0.00	\$50.00
9616 - Literature & Library	\$0.00	\$0.00	\$0.00	\$30.00	\$0.00	\$50.00
Total Adult Education	\$0.00	\$155.00	\$400.00	\$805.00	\$1,000.00	\$1,700.00
Services & Sacraments						
9624 • Sacred Services	\$0.00	\$50.00	\$117.95	\$250.00	\$298.35	\$490.00
Total Services & Sacraments	\$0.00	\$50.00	\$117.95	\$250.00	\$298.35	\$490.00
Fellowship						
9636 - Special Functions	\$0.00	\$60.00	(\$88.90)	\$300.00	(\$42.00)	\$600.00
9640 - Miscellaneous	\$0.00	\$15.00	\$0.00	\$75.00	\$156.67	\$150.00
Total Fellowship	\$0.00	\$75.00	(\$88.90)	\$375.00	\$114.67	\$750.00
Music						
9648 - Salaries-Music	\$5,921.89	\$5,944.00	\$29,654.45	\$29,720.00	\$28,747.15	\$67,669.00
9650 - SS-Music	\$453.03	\$455.00	\$2,268.57	\$2,275.00	\$2,199.10	\$5,177.00
9652 - General - Instrumentalists	\$5,410.00	\$3,550.00	\$5,472.50	\$5,150.00	\$3,850.00	\$5,150.00
9654 - General - Organ & Piano Care	\$1,710.00	\$475.00	\$2,495.00	\$2,475.00	\$1,823.00	\$5,825.00
9656 - General - Cleaning Robes	\$0.00	\$35.00	\$0.00	\$175.00	\$0.00	\$450.00
9660 - General - Sub. Organist	\$275.00	\$90.00	\$625.00	\$420.00	\$425.00	\$1,050.00
9666 - Chancel Choir - Music	\$58.47	\$0.00	\$209.71	\$0.00	\$153.18	\$250.00
9668 - Chancel Choir - Misc.	\$125.00	\$90.00	\$250.00	\$450.00	\$116.41	\$1,100.00
9670 - Organ Music	\$0.00	\$45.00	\$126.78	\$225.00	\$45.75	\$500.00
9772 - Bell Choir- Music	\$0.00	\$70.00	\$1,059.38	\$350.00	\$1,042.95	\$850.00
9780 - Children's Choir - Music	\$0.00	\$70.00	\$568.78	\$350.00	\$144.94	\$850.00
9782 • Children's Choir - Misc.	\$0.00	\$0.00	\$0.00	\$0.00	\$175.06	\$0.00
9784 • Copyright Expenses	\$0.00	\$0.00	\$660.00	\$450.00	\$646.90	\$450.00
9790 - Music Transfer	\$0.00	\$0.00	\$0.00	\$0.00	(\$1,476.77)	\$0.00
Total Music	\$13,953.39	\$10,824.00	\$43,390.17	\$42,040.00	\$37,892.67	\$89,321.00
General & Administrative						
9822 - Postage (except B'dcaster)	\$518.99	\$650.00	\$2,697.82	\$3,250.00	\$4,415.29	\$7,700.00
9830 - Social Security	\$589.73	\$590.00	\$2,948.65	\$2,947.00	\$3,658.58	\$7,077.00
9832 - Office Staff Salaries	\$7,708.83	\$7,709.00	\$38,544.15	\$38,543.00	\$48,116.44	\$92,506.00
9834 - Payroll Service	\$404.57	\$350.00	\$2,288.95	\$2,100.00	\$1,802.55	\$4,700.00
9836 - Telephone	\$508.43	\$650.00	\$2,573.21	\$3,250.00	\$3,214.59	\$8,000.00
9838 - Stationery & Supplies	\$452.87	\$1,000.00	\$2,715.65	\$5,000.00	\$5,819.57	\$12,000.00
9840 - Equip. Maintenance/ Repair	\$3,834.45	\$1,550.00	\$7,740.09	\$7,750.00	\$7,492.50	\$18,700.00
9842 - Broadcaster	\$0.00	\$315.00	\$2,891.33	\$1,575.00	\$1,723.03	\$3,800.00
9844 - Financial Review	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,000.00
9846 - Communications/Promotions	\$0.00	\$125.00	\$255.00	\$600.00	\$1,110.50	\$1,400.00
9848 - Kitchen	\$45.54	\$125.00	\$1,156.15	\$625.00	\$749.54	\$1,500.00
9850 - Insurance--Prop/Casualty/Work	\$0.00	\$0.00	\$5,979.35	\$8,700.00	\$2,073.95	\$37,200.00
9852 - Miscellaneous	(\$65.73)	\$40.00	\$36.10	\$200.00	\$50.00	\$500.00
9854 - Office Equipment Purchase	\$0.00	\$190.00	\$39.99	\$950.00	(\$129.99)	\$2,260.00
9855 - Executive Board Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$309.71	\$0.00
9856 - Bank Fees	\$38.40	\$50.00	\$202.60	\$250.00	\$195.00	\$600.00
Total General & Administrative	\$14,036.08	\$13,344.00	\$70,069.04	\$75,740.00	\$80,601.26	\$207,943.00
Stewardship						
9802 - Offering Envelopes	\$0.00	\$40.00	(\$110.00)	\$200.00	(\$128.00)	\$450.00
9803 - Stationery	\$0.00	\$150.00	\$0.00	\$750.00	\$0.00	\$1,800.00
9804 - Postage	\$0.00	\$85.00	\$0.00	\$425.00	\$319.20	\$950.00
9810 - Miscellaneous	\$0.00	\$80.00	\$1,104.69	\$400.00	\$0.00	\$1,000.00
Total Stewardship	\$0.00	\$355.00	\$994.69	\$1,775.00	\$191.20	\$4,200.00
Church Property						
9862 - Facility Staff-Salaries	\$10,931.33	\$10,950.00	\$53,957.28	\$54,275.00	\$60,441.50	\$130,925.00
9863 - Facility Staff - Overtime expense	\$516.00	\$200.00	\$1,164.00	\$1,050.00	\$0.00	\$2,500.00
9864 - Social Security	\$875.72	\$850.00	\$4,216.79	\$4,210.00	\$4,350.36	\$10,160.00
9868 - AudioNideolTelephonics	\$0.00	\$0.00	\$84.23	\$0.00	\$0.00	\$0.00

May 2010

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
Revenues						
9105 - Current Pledge Contributions	\$55,135.71	\$55,000.00	\$391,321.04	\$420,000.00	\$462,159.37	\$896,005.00
9107 - Non-Pledge Contributions	\$4,087.00	\$4,500.00	\$32,515.00	\$20,500.00	\$30,418.50	\$60,000.00
9109 - Pledge Overage Contributions	\$1,365.00	\$2,500.00	\$2,054.00	\$6,800.00	\$9,933.00	\$55,000.00
9110- Prior Year Pledge	\$0.00	\$0.00	\$9,950.00	\$10,000.00	\$36,076.03	\$10,000.00
9115 - Loose Offering	\$600.50	\$800.00	\$3,504.88	\$4,000.00	\$4,560.88	\$9,500.00
9124 - Church School Offering	\$0.00	\$50.00	\$198.93	\$300.00	\$60.50	\$500.00
9130 - Women's Association	\$2,500.00	\$2,500.00	\$7,500.00	\$7,500.00	\$10,100.00	\$10,000.00
9135 - Building Fees	(\$150.00)	\$750.00	\$7,171.00	\$6,400.00	\$5,250.00	\$9,960.00
9142 - Nursery School	\$3,743.11	\$3,740.00	\$18,715.55	\$18,700.00	\$21,350.55	\$35,200.00
9145 - Interest Income	\$4.78	\$40.00	\$20.60	\$165.00	\$326.83	\$450.00
9147 - Housing Trust Income	\$0.00	\$0.00	\$2,324.09	\$1,900.00	\$2,807.99	\$8,500.00
9155 - Endowment Income	\$0.00	\$0.00	\$918.40	\$0.00	\$0.00	\$5,500.00
9157 - Endowment Income II	\$573.20	\$600.00	\$3,814.84	\$4,750.00	\$4,787.44	\$10,000.00
9170 - Neighbors In Need	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,900.00
9175 - Thanksgiving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,250.00
9180 - Christmas	\$0.00	\$0.00	\$200.00	\$0.00	\$0.00	\$9,250.00
9185 - Easter	\$0.00	\$0.00	\$6,978.25	\$8,750.00	\$9,765.50	\$8,750.00
9190 - One Great Hour of Sharing	\$50.00	\$0.00	\$1,439.00	\$1,850.00	\$1,878.00	\$1,850.00
9199 - Special Events Income	\$0.00	\$0.00	\$696.26	\$1,500.00	\$0.00	\$15,000.00
Total Revenues	\$67,909.30	\$70,480.00	\$489,321.84	\$513,115.00	\$599,474.59	\$1,150,615.00
Expenses						
Pastoral Expenses						
9302 - Salaries	\$8,272.34	\$8,272.00	\$41,361.70	\$41,360.00	\$52,895.08	\$99,268.00
9304 - Auto Expense	\$305.80	\$300.00	\$1,090.60	\$1,700.00	\$2,251.54	\$4,000.00
9306 - Expense Reimbursement	\$0.00	\$85.00	\$266.41	\$425.00	\$177.36	\$1,030.00
9308 - Annuities	\$0.00	\$0.00	\$13,007.54	\$13,000.00	\$17,352.21	\$26,015.00
9310 - Conferences / Continuing Educa	\$0.00	\$200.00	\$663.06	\$1,000.00	\$2,356.43	\$2,500.00
9312 - Senior Minister Allowance	\$59.95	\$30.00	\$714.60	\$175.00	\$173.90	\$750.00
9314 - Housing Allowance	\$7,212.84	\$7,213.00	\$36,064.20	\$36,065.00	\$52,132.15	\$88,554.00
9316 - Assoc. Minister Allowance	\$137.95	\$65.00	\$853.08	\$325.00	\$673.36	\$750.00
9382 - Insurance-Health	\$0.00	\$0.00	\$14,631.18	\$14,815.00	\$25,843.14	\$30,000.00
9384 - Social Security Add On	\$1,097.68	\$1,098.00	\$5,488.40	\$5,490.00	\$7,598.35	\$13,172.00
Total Pastoral Expenses	\$17,086.56	\$17,263.00	\$114,140.77	\$114,355.00	\$161,453.52	\$266,039.00
Missions						
9450 - Mission Offering	\$50.00	\$0.00	\$8,617.25	\$10,600.00	\$11,643.50	\$25,000.00
9454 - Missions	\$7,798.00	\$7,798.00	\$38,990.00	\$38,990.00	\$38,285.00	\$93,582.00
Total Missions	\$7,848.00	\$7,798.00	\$47,607.25	\$49,590.00	\$49,928.50	\$118,582.00
Children's Ministry						
9464 - Salaries-CM	\$2,317.05	\$2,317.00	\$11,585.25	\$11,585.00	\$12,038.20	\$26,700.00
9466 - SS-CM	\$177.25	\$177.00	\$886.25	\$886.00	\$920.90	\$2,043.00
9468 - Spiritual Formation	(\$90.19)	\$145.00	\$40.50	\$725.00	(\$68.83)	\$1,600.00
9472 - Teacher Training & Appreciation	\$0.00	\$215.00	\$0.00	\$215.00	\$0.00	\$365.00
9476 - CradleToddler Supplies	\$0.00	\$50.00	\$0.00	\$250.00	\$25.00	\$500.00
9488 - Fellowship	\$48.18	\$60.00	\$100.41	\$300.00	\$203.78	\$600.00
9490 - Education & Spiritual Formation	\$0.00	\$160.00	\$80.45	\$800.00	\$11.94	\$1,700.00
9494 - Mission & Outreach	\$0.00	\$10.00	\$247.89	\$90.00	\$0.00	\$150.00
9496 - Childcare	\$75.00	\$50.00	\$325.00	\$250.00	\$0.00	\$550.00
Total Children's Ministry	\$2,527.29	\$3,184.00	\$13,265.75	\$15,101.00	\$13,130.99	\$34,208.00
Confirmation & Youth Ministry						
9526 - Salaries-CY	\$2,600.80	\$2,601.00	\$13,004.00	\$13,003.00	\$12,625.00	\$26,008.00
9528 - SS-CY	\$198.96	\$199.00	\$994.80	\$995.00	\$965.80	\$1,990.00
9530 - Jr High - Confirmation	\$130.00	\$165.00	\$489.48	\$825.00	\$999.26	\$1,850.00
9532 - Jr High - Social	\$0.00	\$25.00	\$0.00	\$125.00	\$99.69	\$250.00
9536 - Sr High - Education	\$176.18	\$195.00	\$861.34	\$975.00	\$2,141.08	\$2,000.00
9538 - Sr High - Social	\$186.91	\$250.00	\$954.51	\$1,250.00	\$1,194.68	\$2,500.00
Total Confirmation & Youth Ministry	\$3,292.85	\$3,435.00	\$16,304.13	\$17,173.00	\$18,025.51	\$34,598.00
Pastoral Care						
9550 - Salaries-PN	\$4,475.37	\$4,475.00	\$22,376.85	\$22,375.00	\$21,938.10	\$53,704.00
9552 - Pastoral Care Board	\$25.00	\$70.00	\$500.00	\$350.00	\$412.74	\$800.00
Total Pastoral Care	\$4,500.37	\$4,545.00	\$22,876.85	\$22,725.00	\$22,350.84	\$54,504.00

Glenview Community Church
Analysis of Revenues & Expenses - Summary Portrait 2010
 May 2010

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
Revenues						
Total Revenues	<u>\$67,909.30</u>	<u>\$70,480.00</u>	<u>\$489,321.84</u>	<u>\$513,115.00</u>	<u>\$599,474.59</u>	<u>\$1,150,615.00</u>
Expenses						
Pastoral Expenses	\$17,086.56	\$17,263.00	\$114,140.77	\$114,355.00	\$161,453.52	\$266,039.00
Missions	\$7,848.00	\$7,798.00	\$47,607.25	\$49,590.00	\$49,928.50	\$118,582.00
Children's Ministry	\$2,527.29	\$3,184.00	\$13,265.75	\$15,101.00	\$13,130.99	\$34,208.00
Confirmation & Youth Ministry	\$3,292.85	\$3,435.00	\$16,304.13	\$17,173.00	\$18,025.51	\$34,598.00
Pastoral Care	\$4,500.37	\$4,545.00	\$22,876.85	\$22,725.00	\$22,350.84	\$54,504.00
Membership	\$0.00	\$265.00	\$424.09	\$1,325.00	\$9,908.05	\$2,600.00
Adult Education	\$0.00	\$155.00	\$400.00	\$805.00	\$1,000.00	\$1,700.00
Services & Sacraments	\$0.00	\$50.00	\$117.95	\$250.00	\$298.35	\$490.00
Fellowship	\$0.00	\$75.00	(\$88.90)	\$375.00	\$114.67	\$750.00
Music	\$13,953.39	\$10,824.00	\$43,390.17	\$42,040.00	\$37,892.67	\$89,321.00
General & Administrative	\$14,036.08	\$13,344.00	\$70,069.04	\$75,740.00	\$80,601.26	\$207,943.00
Stewardship	\$0.00	\$355.00	\$994.69	\$1,775.00	\$191.20	\$4,200.00
Church Property	\$22,482.80	\$23,825.00	\$108,010.54	\$124,560.00	\$122,189.24	\$291,205.00
Pageant	\$0.00	\$0.00	\$362.50	\$400.00	\$0.00	\$1,600.00
Capital Reserve	\$2,322.00	\$2,322.00	\$11,610.00	\$11,610.00	\$26,000.00	\$40,865.00
Long Range Plan Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	<u>\$88,049.34</u>	<u>\$87,440.00</u>	<u>\$449,484.83</u>	<u>\$477,824.00</u>	<u>\$543,084.80</u>	<u>\$1,148,605.00</u>
Net Total	(\$20,140.04)	(\$16,960.00)	\$39,837.01	\$35,291.00	\$56,389.79	\$2,010.00

Proposed Changes to the Personnel and Ministerial Relations Committee (PMRC)

PMRC is composed of the following members:

Immediate Past Moderator (Chair)

Four At-Large members of the Executive Board appointed by the Moderator

One member of the Finance Board appointed by the Chair of Finance

Background:

For the 2009-2010 year, the remaining four At-Large members of the Executive Board of the PMRC were invited to attend PMRC and Leadership Committee meetings as non-voting members. The expanded perspective offered by this expansion of the PMRC is positive. However, the expanded role for the At-Large members has resulted in a very demanding schedule of meetings: Executive Board, PMRC, Leadership Committee and Planning Committee. The Planning Committee became a very active committee this past year and is expected to remain active in future years. Therefore, overtime we feel it is appropriate to expand the PMRC voting membership by two in lieu of having the At-Large members assigned to Leadership serve on PMRC as non-voting members. In addition, we feel it is beneficial to have individuals serve on PMRC for three years to provide additional continuity.

To accomplish this starting in 2010, we suggest doing the following:

- 1) When the two new 2010 At-Large members are appointed to PMRC by the Moderator this year, they will be asked to agree to serving on PMRC for three years. This will include the two years they serve as At-Large members on the Executive Board and for an additional year after completing their two-year Executive Board At-Large Term.
- 2) Existing At-Large members will be asked to remain on the PMRC for an additional year beyond their two-year term as an At-Large member.
- 3) In the event that an At-Large member is unable to serve the third year, the Moderator will appointment another At-Large member or another member of the Executive Board to fulfill the remaining term, subject to approval of the Executive Board.

Therefore, we offer the following recommendation to the Executive Board:

Amend Article II, Section A., Point 2. so that it reads as follows (changes italicized):

2. Personnel and Ministerial Relations Committee composed of the Immediate Past Moderator, as Chair, plus four At-Large members of the Executive Board, and one member of the Finance Board appointed by the Chair of the Finance Board. *All At-Large members will serve a 3-year term with the first two years served during their At-Large appointments to the Executive Board and a third year served after completion of their two-year term on the Executive Board. If an At-Large member is unable to serve the third year, then the Moderator, with Executive Board Approval, shall appoint another member of the Executive Board to fulfill the final year.* If the office of Immediate Past Moderator is vacant, the Moderator shall nominate and the Executive Board shall elect one of the At-Large members as Chair. The Vice Moderator shall serve as an ex-officio, non-voting member. The Moderator may be invited at the pleasure of the chair.

To Summarize:

Subject: Expanding PMRC membership and terms

Need: Provide additional oversight and development of personnel and ministerial relations

Idea: At-Large members will serve for three year term, two years as At-Large appointees, plus one additional year following their two year At-Large Commitment on the Executive Board.

Benefit: Added continuity with expanded term and increased perspectives based on expanded membership...with all voting.

Conclusion: Executive Board will be asked to approve this recommendation at the June meeting.

Comments Shared by Elizabeth Ciccolini -May 2010

I would like to take this opportunity to thank GCC for their financial and moral support that has been given for my pursuit of my Master of Divinity at CTS. Below you will find an excerpt from my autobiographical paper explaining my calling.

Excerpt 1 - Background

My life journey has progressively led me to theological pursuits. I was raised in an ecumenical protestant household. My parents had a strong faith tradition and taught me early on to question the teachings of Sunday school, ministers, and other leaders, until I was able to internalize them for myself. From a young age I discovered that the most important part of my relationship with God surrounds prayer and Jesus' teachings. These pillars are a constant guide to how I strive to live my life with strength, courage, and a positive outlook.

Excerpt 2 – Looking for pursuits that support my sense of purpose

After graduating, I continued to be pulled toward helping others. I married soon after college, began work as a teacher, was president of my union at school, and joined the National Organization for Women. My husband Chris and I joined a church that belonged to a denomination that ordained gays and lesbians. I found a place of worship that mirrored my own beliefs. As my teaching career progressed I was encouraged to pursue an advanced degree. Instead of choosing an education centered program, I was drawn to Public Administration and Public Policy because I wanted to be able to move into a leadership position where I could make an even bigger difference.

Excerpt 3 – Looking for something different

During this time I also began to realize that what I enjoyed about teaching are the relationships and the guidance I could provide youth. Every couple of years a position at church would open up for a student associate youth director. It always looked appealing to me. When the position came up in 2007 the pull became overwhelming and I applied. The position has brought a positive balance to my life because it fulfills part of my calling.

Excerpt 4 – My Calling

I believe that pursuing a Masters of Divinity at Chicago Theological Seminary is the next logical step in building the skills I need to further pursue my calling. The church needs to be for everyone. It needs to continue to create a community for those busy with day-to-day struggles and it should help guide society as it struggles to solve the problems of health care, education, poverty, etc. I want to be a leader in the church's continuing evolution and transformation

I had a great year at CTS. It has helped me grow spiritually, personally, professionally, and academically. The classes I took this year have all contributed to this.

Fall Semester

My class this past fall, History of Christian Thought, has proven to be just as interesting. We are discussing how the theories of the Trinity have formulated over the centuries from traditional and non-traditional sources. I have also developed some connections that have benefited the Youth Program.

Spring Semester

The first course of my day on Tuesday was Systematic Theology. The purpose of the course was to provide opportunity to explore different theological systems and learn about early theologians. This has helped me to better explain some of the bigger questions asked by our youth by showing a different approach others take to those same questions. These questions have many answers and in a diverse class we see the questions through many lenses.

The second class I attended on Tuesday was Worship and Preaching. During this class we learned about the different aspects of worship and I wrote 3 sermons, one of them I was able to use on Confirmation Sunday this year. This class helped me plan the PYFF Vesper and Communion Service that Howard Roberts and I lead with the youth and their families. It also helped with the planning of Youth Sunday. It will also help me be a better contributor to the worship and planning meetings I attend.

Both classes have helped to better frame the nature and the structure of the discussions at PYF, and the ones that are part of the trips I facilitate.

Next Year

This next year, I plan on completing 5 courses to complete my "first" year by 2011. At that time I will be ready to do both practicums, Field Placement and my Clinical Placement Experience. I will fit these requirements in as time and opportunity arise.

In the fall I will be taking Intro to Pastoral care which I am sure will help me better support the youth and families I engage with at GCC. I will also take Poetics of Grief. We will be looking at defining the different types of grief. I expect this class will enhance the Pastoral Care course I am taking providing me with a wider scope of the impact grief has in our lives.

In the spring, I plan on taking another preaching class. I will also be taking a Bible class, Interpreting the Epistles that will increase my content knowledge of the Bible. Both classes will support the curriculum that I write for PYF and the worship planning I am involved in both for PYF and for GCC.

The 5th course is not planned at this time. I will select it based on my schedule. It could be a course called Church in Context, or History and Polity of the UCC.

Long Range Plan and Review Cycle

Planning Committee inventories recommendations against the Long Range Plan and reviews outgoing boards' feedback.

Planning Committee shares year-end recommendations and presents updated board activities at Leadership Retreat as part of the process to plan activities to support our goals and objectives (board & cross-board discussions of planned activities during retreat.)

Boards finalize their year's activities to meet Long Range Goals and Objectives and gives feedback to the Planning Committee.

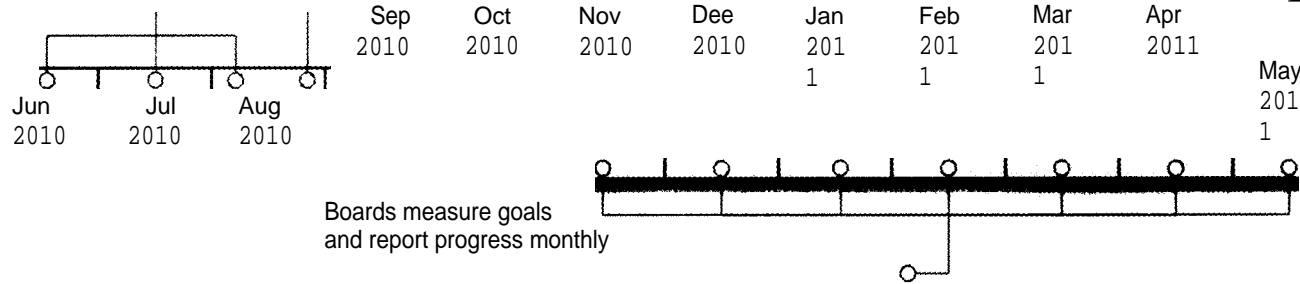
Planning Committee shares with Executive Board the feedback received from the boards on their scheduled activities to help meet our goals and objectives.

Planning and Operating Committees carry out a formal review of

objectives.

progress toward our goals and

Boards review progress towards goals and prepare year-end report inventorying activities and listing specific recommendations for next year.



This year's activities

<>

Committee recommends

Long Range Plan

Board and Leadership

g Committee recommends

boards on current Plan; refreshes

Planning Committee solicits input

boards on current Plan; refreshes

report

report inventorying activities and listing

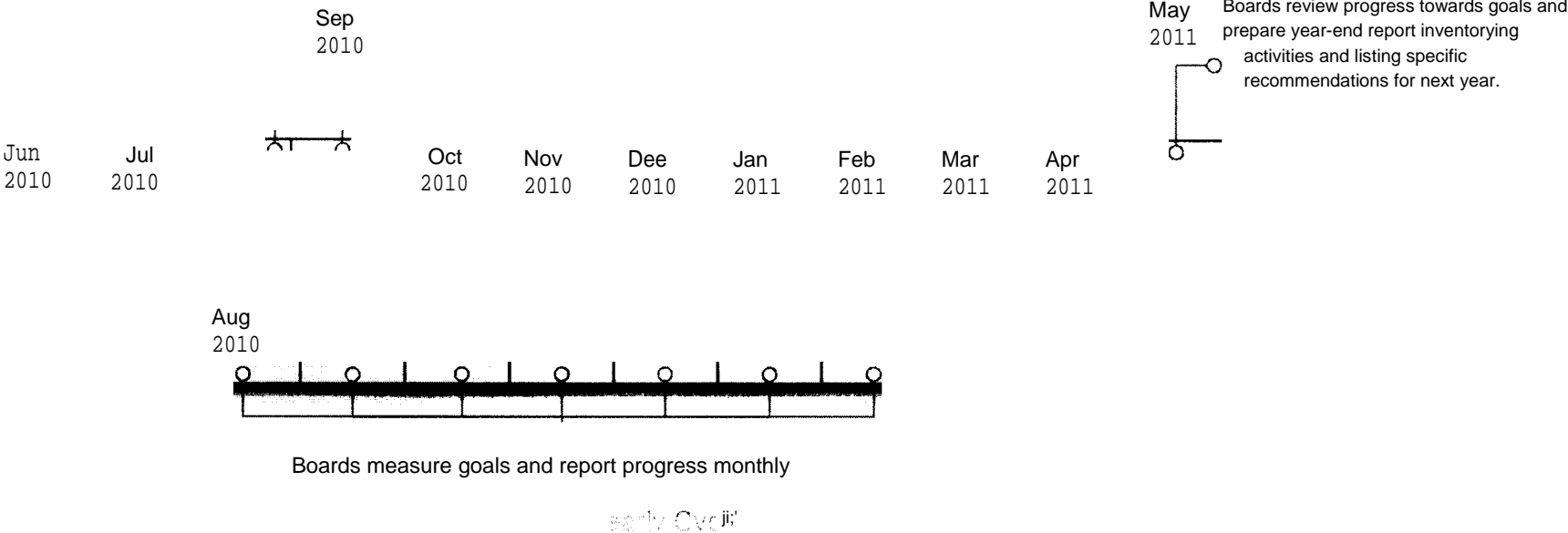
for next year

2 Ci

Board Review Cycle

Planning Committee shares year-end recommendations and presents updated board activities at Leadership Retreat as part of the process to plan activities to support our goals and objectives (board & cross-board discussions of planned activities during retreat.)

Boards finalize their year's activities to meet Long Range Goals and Objectives and gives feedback to the Planning Committee.



This year's activities

Boards prepare a year-end report inventorying activities and listing specific recommendations for next year.

20 | May 2010