

GCC Executive Board Meeting

December 16,2008

Opening Prayer:

Clergy Comments:

Board/Committee Reports:

Treasurer's Report

Finance Report

Tom's Special Budget Task Force Plan

Stewardship Report

Leadership Report

Interfaith Report

Other

New Business:

Old Business:

Equity Allocation - Roberts Housing Trust

Proposed Constitutional Amendment

Reverend Keckler's Sabbatical

Music Board's Proposal for Use of the Nutting Fund

January Retreat

Executive Session: (Ministers Are Excused)

Closing Prayer:

Next Executive Board Meeting: Tuesday, January 27th, 7 pm

Christmas is more than a deadline
or a day on the calendar.
It is a journey of the spirit from
darkness to light, from
chaos to peace, from
separateness to the union
of love.



In this season of lights, enjoy
the external sparkle. And then
let that outer radiance point
you to the inner Light
of Christmas that dwells in your own hear.



**MINUTES OF THE EXECUTIVE BOARD
GLENVIEW COMMUNITY CHURCH
November 18, 2008**

A silent roll was taken and recorded by the Church Clerk.

Present: Howard Roberts, Sally Iberg, Tom Amos, Constance Filling, Don Clark, Rob Hevey, Beryl Bills, David Aki, Bill Dailey, Judy Fellingham, Sandra Frantz, Larry Kemp, Susan Mann, Pam Riedy, Mike Davis for Pam Asplund, Chris Calandra, Jane Sanderson for Kara Clark, Tracey Sawires for Cindy Dailey, Per Hanson for Amy Davis, Christine Foley, Peter Grant, Blanche Hanson, Karin Kinzalow, Becky Lothian, Sue Newberry, Barbara Schwarting, Jeff Wagner and guest: Ray Scott

Excused: Mark Sawires

- I. The meeting was called to order** in the Mayflower Room at 7:00 p.m. by Moderator, Tom Amos and opened with a Thanksgiving reflection and prayer led by Sally Iberg.

II. Clergy Comments

Complete reports from Howard Roberts, Pam Keckler, and Sally Iberg are included in the Executive Board Packet dated November 18, 2008.

Items of note: Howard Roberts announced that Jana Haas has withdrawn her acceptance for the Church Business Administrator position. Char Lillquist will continue part time until a candidate is hired or until January 15, 2009, whichever ever comes first. Pam Keckler asked that her request for a sabbatical from December 2009-February 2010 be considered. (This request will be acted upon at a future Executive Board meeting.)

III. Consent Agenda

- A. Executive Board Minutes dated October 28, 2008, with the following amendment to the motion covering parking lot repairs. New motion: "A motion was made and seconded that \$2,920.00 is the first installment of a minimum of \$10,000.00 to be paid from the Capital Reserve Fund toward parking lot repairs."
- B. Minutes/Reports from Ministers, Boards, and Others included in November 18, 2008 packet.
- C. Event and sales requests:
 - o Chapter 8: Coffee sales during November and December
 - o Chapter 7: Permission to hold a Family Fun Night on Sunday, April 19, 2009 from 5:30-8:30 pm
 - o Music Board: Pasta Luigi ticket sales
 - o Mission Outreach: Mission tree gifts
 - o Confirmation Classes: Bake sales in November and December to Toys for Tots.

A motion was made, seconded, and passed to approve the Consent Agenda as amended.

IV. Board Reports

- A. Executive Board – Tom Amos, Moderator, commented on the following:
 - o Stewardship: To encourage completion of the Stewardship Pledge campaign, Tom will deliver a Ministry Moment November 23 and send letters to non-pledgers.
 - o Office front-desk staffing: Volunteers will staff the desk on Monday evenings through December 1 and all day Sunday, December 7. A staffing plan for future evenings and Sunday mornings is still in development.
- B. Finance Board - Rob Hevey, Church Treasurer, reported that through October total Revenues are \$85 thousand short of the budget. Shortfalls are primarily due to a \$85 thousand shortfall in Current Pledge Contributions; a \$13 thousand shortfall in Non-Pledge Contributions; and, a \$8 thousand shortfall in other income sources. Pledge Overage Contributions, however, are favorable to the 2008 budget by \$16 thousand. Overall, expenses are slightly favorable to budget. Expenditures in Church Property and in General and Administrative accounts remain over budget. Through October, expenses have exceeded total revenues by \$159,256.

Jeff Wagner, Finance Board chair, stated that a special appeal will be made on December 14 encouraging members to complete their pledge by year's end.

- C. Stewardship - Peter Grant, Chair, stated that to date, 450 pledges totaling \$891K have been received, including forty-one new pledges. Relative to the same time period, one year ago, the total number of pledges for 2009 is up, 450 vs. 390 in 2007.

	<u>2009</u>	<u>2008</u>
Pledging units	450	390
Pledged dollars	\$891,000	\$844,952
Average pledge value	\$1,980	\$2,166

- D. Music Board – Sue Newberry, Chair, brought for informational purposes and a possible vote at the December Executive Board meeting the following issues:

- o **Inadequacies in the Bell Choir room:** To date, room acoustics and storage and workspace issues in the room have been addressed and solved by staff. Temperature control issues, both heating and air conditioning, have not been fully resolved. Work on the heating has commenced, as staff and the Properties Board members determine the efficiency of the current heating units. The necessity for air conditioning the room has been tabled until monies become available. Meanwhile, the bells will be stored in the transept balcony during the summer months, thus taking advantage of the sanctuary air conditioning. Lighting is the fourth area of inadequacy. Currently, there are 8 fluorescent light fixtures on the east and west walls (4 per wall). Additional lights washing the ceiling were removed during the sanctuary renovation. To address the lighting needs, Keith Merritt and the Properties Board have implemented a number of temporary lighting solutions. A proposed permanent solution includes replacing the eight fixtures, installing brighter T8 fluorescent bulbs and replacing the current ballasts to accommodate these lights at an estimated cost of \$784. The Music Board feels that replacement of the old fixtures is the most realistic, and perhaps healthiest, answer to the lighting problem, and would like the Finance and Executive Boards to authorize using funds from the Nutting Fund at a cost not to exceed \$1,000. Further discussion and a vote, if appropriate, will be taken up at the December Executive Board meeting.
 - o **10th birthday of the Buzard Organ, October 2009:** Planning has begun to celebrate and re-dedicate the organ on the tenth anniversary date. As part of the celebration, the Music Board and music staff desire to commission a new work for organ and hand bells. Mr. James Biery has been retained to compose the anniversary piece. The Music Board requests approval and payment of a \$2,000 initial retainer fee of \$2,000, with funds taken from the Nutting Fund. Before approval is granted, the Executive Board desires to know the total cost for the commissioned work. The request will be discussed further at the December Executive Board meeting.
 - o **Microphones:** Presently, there are two hand-held microphones available for use during programs led by groups such as the Children’s Choir, Sunday School, and Interfaith Sunday participants. In the past, additional microphones have been “borrowed” from sources such as Glenbrook South High School. It is the belief of the Music staff and Music Board that additional microphones should be purchased rather than borrowed. The Music Board will further explore this need with other potential users and prepare a recommendation and cost for presentation in early 2009.
- E. Children’s Board – Becky Lothian, Chair, was pleased to report that Sunday School attendance has grown and in the previous week exceed the number of chairs available at 122.

VII. Other Items

- A. Single Sunday Worship Service Concept: Tom Amos, began the discussion by reviewing the summary of comments both pro and con to having a single Sunday morning worship time (Comments were included in the November 18 Executive Board packet.) Tom also presented the concept of a single 9:30 worship service with Confirmation Classes and Sunday School being held concurrently and additional programming such as adult education be offered at 8:30am. Discussion followed with the following questions and concerns voiced:
- o Howard Roberts' concerns with a single service concept: negative impact on Confirmation program (i.e., inability to attend worship services if classes are held at the same time); fewer people might take advantage of programs such as adult education if held at an 8:30 hour (prior to worship); the summer 9:30 service is a "different animal" and should not be used for comparison.
 - o Prior to making a decision, the following questions and concerns need to be addressed:
 - How might the current two services format be enhanced:
 - Alternative approaches to the 8:30 am worship
 - Changing the time of the early service (e.g., 9:00 am)
 - What impact will the 9:30 time have on:
 - Sunday school attendance
 - Older members' attendance
- Next steps:
- o Form a sub-committee to evaluate a single worship service concept, as well as other worship service concepts. Members of the committee include: Constance Filling (chair), David Aki, Judy Fellingham, Larry Kemp and Susan Mann.
 - o Evaluate interest in having one worship service among GCC members through a survey
 - o Present a proposal to the Executive Board
- B. Constitutional changes regarding: Article IX: Amendments

The proposed changes to the Glenview Community Church Constitution, based on Article IX: Amendments... "may be amended by a two-thirds vote of those voting at any meeting of the Church provided a notice of the meeting and the substance or a copy of the proposed amendment has been printed in three successive issues of the Broadcaster, the last of which shall be received at least four days prior to the date of the meeting. Alternatively, the substance or a copy of the proposed amendment(s) shall be received at least ten days prior to the meeting date to all active members of the Church. The amendments passed by the Congregation will be printed in three successive issues of the Broadcaster."

Because of the extent of the proposed constitutional changes and amendments printing the changes as prescribed in Article IX appears problematic. To this end, a motion was made, seconded, and passed unanimously to prepare an amendment to Article IX of the Constitution regarding notices of changes. The amendment will be presented at the December 16, 2009 Executive Board meeting.

- C. January Leadership meeting: Possible dates are January 17 or January 31, 2009 from 8:30am-12:30pm.
- D. Mid-Winter Congregational meeting: Following discussion, the consensus was that the meeting should be held between services beginning at 9:20, if possible.

VIII. Adjournment - The meeting was adjourned at 9:15 with a prayer given by Tom Amos.

Respectfully submitted,
Beryl Bills - Church Clerk

<p>December Executive Board Meeting: Tuesday, December 16, 2008, 7:00PM Mayflower Room</p>
--

Sunday Service Attendance
2006-2008

	<u>2006</u>				<u>2007</u>				<u>2008</u>			
Mon	8:30/ 9:30	10:30	Total	AVG	8:30/ 9:30	10:30	Total	AVG	8:30/ 9:30	10:30	Total	AVG
Jan	117		117		91	235	364		206		206	
	80	297	377		77	206	248		68	242	310	
	86	276	362		108	190	298		82	179	261	
	130	241	371		133	255	388		314		314	
	127	341	468									
			<u>339</u>				<u>325</u>					<u>273</u>
Feb	122	270	392		103	251	354		95	218	313	
	121	234	355		91	250	341		89	214	303	
	142	372	514		105	307	412		66	164	230	
	130	230	360		58	143	201		100	257	357	
			<u>405</u>				<u>327</u>					<u>301</u>
Mar	114	294	408		116	255	371		63	269	332	
	106	229	335		114	241	355		71	294	365	
	120	307	427		106	242	348		123	404	527	
	85	203	288		87	208	295		393	466	859 Easter	
									14	Friday Noon Hour		
									62	Maundy Thurs.		
									85	Good Fri.		
									58	131	189	
			<u>365</u>				<u>342</u>					<u>454</u>
Apr	73	221	294		138	378	519		79	292	371	
	187	409	596		686	686	1372 Easter		240	457	697 Godspell	
	650	630	1280 Easter		148	390	538		89	226	315	
	190	464	654		191	262	453		61	367	428 confirm.	
	108	289	397		118	405	523 Confirm.					
			<u>644</u>				<u>680</u>					<u>453</u>
May	114	215	329		96	166	262		143	232	375 Choir	
	149	305	454		81	191	272		81	192	273	
	92	225	317		103	454	557 Vote		81	304	385	
	145		145 1 serv.		106		106		131	begin 1 9:30 service		
			<u>311</u>				<u>299</u>					<u>291</u>
Jun	318		318		309		309		244		244	
	231		231		198		198		152		152	
	231		231		132		132		164		164	
	196		196		133		133		132		132	
			<u>244</u>				<u>193</u>		147		147	
												<u>168</u>

Easter Maundy Thurs. 99
 East Good Friday 156

		<u>2006</u>				<u>2007</u>				<u>2008</u>			
Mon	8:30/ 9:30	10:30	Total	AVG	8:30/ 9:30	10:30	Total	AVG	8:30/ 9:30	10:30	Total	AVG	
Jul	175		175		167		167		139		139		
	227		227		120		120		159		159		
	201		201		131		131		164		164		
	347		347		202		202		155		155		
	144		144		167		167						
			<u>219</u>				<u>157</u>					<u>154</u>	
Aug	201		201		213		213		160		160		
	188		188		191		191		146		146		
	181		181		180		180		200		200		
	185		185		132		132		199		199		
									123		123		
			<u>189</u>				<u>179</u>					<u>166</u>	
Sep	180		180		132		132		284 Rally		284		
	126	431	557 Rally		114	254	368 Rally		43	183	226		
	98	234	332		81	230	311		51	161	212		
	85	285	370		103	181	284		69	208	277		
					83	208	291						
			<u>357</u>				<u>276</u>					<u>250</u>	
Oct	115	209	324		121	270	392		96	386	482		
	97	257	354		78	233	311		76	178	254		
	90	259	349		110	217	327		77	247	324		
	131	395	526		90	230	320		68	235	304		
	145	218	363										
			<u>383</u>				<u>337</u>					<u>340</u>	
Nov	122	257	379		98	221	319		76	287	363		
	88	225	313		95	183	278		85	205	290		
	96	318	414		82	272	354		55				
	130		130		171		171		114	308	422		
									119		119		
			<u>309</u>				<u>281</u>					<u>250</u>	
Dec	10:30	1:30	4:00		10:30	1:30	4:00		10:30	1:30	4:30		
	564	413	422	1399	592	286	333	1211	486	379	484	1349	
	104	318	422		61	245	306						
	181	482	663		123	261	384						
	220	591	679		75	225	300						
	145		145		4:30	7:30	11:00						
					552	67	497	1116					
					172		172						
			<u>824</u>				<u>582</u>						

Senior Minister's Report

Executive Board

December 16, 2008

I've been interacting with members and guests throughout the month as I visited with people in person and by phone related to issues of concern in their lives, led worship services, conducted one wedding and conducted two memorial services, one of them with my predecessor, Doug Runnels. I enjoyed seeing Doug again and visiting with him. He is doing very well in retirement. I had thirty-three appointments/meetings this month. I also had the pleasure of attending the opening of the Ismaili Jamatkhana (means congregation house) on December 2. The Ismailis are a part of Islam.

With the decision by Jana Haas that due to health issues she was unable to serve as Church Business Administrator, this month we continued our search for a person to fill that position. Based on the projections from pledges and other revenue sources for 2009, the Finance Board is including resources for this position to be part time in the current 2009 proposed budget. Great thanks to Rob Hevey who developed a very useful chart of the more than sixty applicants for the position. Although we had advertised the position as full time, we contacted all applicants communicating that we were making this a part time position and requesting those who were interested in the part time position involving only the financial aspect of the position description to please reply. Approximately 15 replied and we arranged interviews with six of those. Jane Hund, M-J Detwiler, and I interviewed these six, concluded that three of them could do the job for us and agreed that Dale Wittenberg distinguished himself from the other two with his poise, communication style, understanding of church life, and having observed the work of a church business administrator in his congregation. He has had solid experience with accounting--payables, receivables, and bank reconciliations. While that is not what he has been doing most recently, we are confident that his skills will enable him quickly to be up to speed with these responsibilities of the job.

After a very successful career with Hewlett Packard, Dale retired in 2007. The recent down turn in the economy has had a major impact on Dale's retirement portfolio and that is prompted him to explore working for GCC. Dale wants to use his gifts to assist an organization that is striving to make a difference in people's lives. Dale has accepted our invitation and began work on December 9th. Char Lillquist has graciously agreed to work with Dale in helping him to learn about the job. As Dale becomes more familiar and comfortable with the responsibilities, Char will phase out her time of assistance to him.

Also during this month I have spent a great deal of time examining and exploring our financial situation identifying potential revenue resources as well as areas where reductions in expenditures may need to be made. I want to have helpful input as we develop and adopt a proposed 2009 budget.

We just passed the mid point of Advent. Sally Iberg led our worship the first Sunday of Advent as we focused on "waiting." Our thanks to Beth Raebel, a host of volunteers, and the cast the 57th annual presentation of The Nativity, popularly known as

the Pageant. Along with members, many former members, family, friends, and guests joined us for one of the presentations on December 7th.

Sunday, December 14th, the Chancel Choir led worship with a service of Lessons and Carols. The Chancel Choir shared their gifts and we benefited from the excellent musicians who are a part of Glenview Community Church. Pam Keckler and Marilyn Belleau led a service, "Living with Hope," on Monday evening December 15th. The Toys for Tots Concert is Saturday evening, December 20th at 7 p.m. Many enjoy hearing a variety of music and bringing gifts for children. The fourth Sunday of Advent, December 21st, we will focus on the unique way God shares the gift of love as we are encouraged to "think small." That afternoon at 4 p.m., The Chicago Early Music Consort, directed by Gary Berkenstock will present a concert in the sanctuary entitled "Old Christmas Returned." You will enjoy the musical presentation by this unique group. We will have three worship services on Christmas Eve. I know you will want to participate in one of these evening services either at 4:30, 7:30, or 11:00 p.m.

Continue the Christmas celebration with us by joining in worship on December 28th at 9:30 a.m. We'll sing Christmas carols and explore the significance of Joseph and Mary giving Jesus a name. We'll conclude the Christmas season with worship and Communion at 9:30 a.m. on January 4th. We will resume our normal schedule of two worship services each Sunday at 8:30 and 10:30 a.m. on January 11th.

My prayer is that each of you will have blessed Advent and Christmas seasons. May your awareness of God's presence and guidance in your lives be remarkably clear. May God's gifts of hope, peace, joy, and love fill your life in such a way as to calm and center your lives. May the coming year be one of great service in which we live out our mission of living, loving, and serving in God's name in such a way that we grow personally and spiritually and encourage others to do so as well.

Howard W. Roberts

**Report to the Executive Board
Highlights for December 2008
Rev. Dr. Pam Keckler – Minister for Spiritual Formation**

Worship

- Assisted in worship once
- Led Advent worship for children and families
- Led Advent vespers and communion for PYFF
- Led Advent Service of Hope – Dec. 15

Other Opportunities for Personal and Spiritual Growth

- Provided a daily devotional for Advent for adults
- Created an Advent Candle lighting booklet for children and families
- Ongoing conversations with individuals about their personal journey
- Planning Lent now

PYF – High School Youth

- Great job with the Christmas pageant
- Made over 70 birthday bags for Northfield Food Pantry (along with 678 Club)
- Sold over 60 Christmas Trees. Thank you!

Women's Winter Retreat

- Over 20 women have registered so far.

The Wider Church

- Attended Glenview Clergy meeting

Weddings

- 1 non-member wedding in November and 1 in December of a visitor who has been attending GCC.

Thank You

Thanks to all EB members who volunteered their time at the front desk during Pageant practice as well as Pageant Sunday. It was so helpful.

Sabbatical

As a reminder, EB will need to approve my preliminary plans for a sabbatical December 2009, January 2010, and February 2010. My present theme is "Spirituality and the Arts". I hope to find some new ways to enrich my spiritual life through the various arts of music, painting, etc. and bring back some of those ideas to begin at GCC. I'm aware that there may be question about expenses incurred on a sabbatical and how they are paid. The last Sabbatical I took, I paid for half of my expenses and the other half came out of the Continuing Education fund shared by the ministers and staff. If this is not able to be continued, then I will seek other ways to fund my sabbatical. I am also planning to apply to the Lilly Endowment. The deadline is next spring.

Personal

I enjoyed some vacation time spent with my family in Indiana. It was important to be with my step-father who is aging and not able to do things like he once did, thus putting stress on my mother. It was also crucial to give my mother some time for herself and also to help her with errands, etc. I'm hoping to check back again over the Christmas holidays.

Where my thoughts are these days...

With the harsh economy hitting all of us, I'm hearing about our people losing their jobs after many loyal years to a company. I walk down the halls at church and see fear on the faces of our own staff, wondering whose job may be cut as we face a budget deficit that should not be there at all. When I look at my list of GCC people getting older, dealing with frightening surgery, facing death, trying to overcome sadness and depression...my heart aches for all of them and all of us, for we are all one body in the body of Christ. We are a Church, not just a business, a Church. What we do matters. How we make decisions, matters. Whatever decisions need to be discussed and made, let us remember to do all to honor Christ, but to especially honor one another.

A Christmas Prayer

*As once you came in the hush of darkness, O God,
so still our hearts now
by the wonder of this night.
Make us wise with the wisdom of a little one,
that truth might be born afresh in us.*

*Let not our hearts be busy inns with no room,
but doors opened wide
to welcome a Holy guest,
who is Jesus Christ,
alive with you and the Holy Spirit,
one God, now and forever.*

Amen

---Robert Stark, Canada

A Christmas Peace to All –

Pam

GLENVIEW COMMUNITY CHURCH BOARD MINUTES

NAME OF BOARD: Adult Education

MEETING DATE/TIME/PLACE: **Tuesday, December 9/ 7:00 pm/ Founders' Room**

Members Present: Marcy Blackwelder, Nick Bubnovich, Chris Calandra, Dick Clark, Doug Hively, Sheryl Long, Mary Lambert, Earle Shultz

Members Excused: **Ellen Clark, Sally Schreiner**

SUMMARY OF MEETING:

- 1) Discussion of church and adult education board budgets for 2008 and 2009
- 2) Discussion of providing resources for the church library and Adult Education
- 3) Discussion of past, present and future programs for Adult Education and increased publicity for our events

DISCUSSION ITEMS:

1. The church budget for this year and next may run a deficit. Will the boards be expected to cut back or even return unused funds?
2. Adult Ed has several hundred dollars left in the 2008 budget. We would like to use the money to add to the church library and honor Ellie Dedrick.
3. Doug Hively moved and Mary Lambert seconded that we utilize the remaining money in the budget to purchase the DVD series: *First Light: Jesus and the Kingdom of God* for approximately \$236-295 depending on the date of the order. The series is a web-based study of Jesus and was suggested by Rev. Iberg.

The motion also stated that we buy several books by Marcus Borg for the church library in honor of our deceased board member, Ellie Dedrick. The motion passed unanimously.

4. Our calendar is set except for January 11 and April 5. Earle Shultz agreed to move his presentation on Ecclesiastes from February 8, to May 3, 2009.
5. We will continue to advertise our programs in the Broadcasters, bulletins, through email blasts and perhaps on the website and through large monthly posters.

MINUTES SUBMITTED ON: Wednesday, December 10, 2008 by Chris Calandra

NEXT BOARD MEETING SCHEDULED: Tuesday, January 13, 2009 in the Founders' Room

Properties Board Agenda
December 2, 2008, 7:00 p.m. Library

Call to Order by B. Hanson@7:05 p.m.

Members present: K. Bettis, B. Hanson, T. Monico, B. Nelson, G. Davis,
J. Noe, S.Sargent

Also present; Keith Merritt

Devotion - Jeff Noe

Approval of Minutes

Executive Board Report -

Parking lot repair- Capital Reserve Fund revisited-

A motion was made to appropriate funds (not to exceed \$25,000) that would be used for the phase of driveway repair in front of the Main Entrance to the Church, including the circular drive, adjacent sidewalk , and any related drainage work. This motion would allocate money from the Capital Reserve Fund . - Motion passed unanimously. Notification to be made to the Finance Board by the Dec. 8th deadline. (This motion precludes the November board motion regarding parking lot repairs.)

Facility Manager Report

Stage Curtains – The vote was carried to approve the expense to treat the stage curtains in the Mayflower/Plymouth Room. The Fire Marshall had determined that the window curtains did not need to be replaced.

Key holder Training- The training for key holders will be conducted by Keith Merritt

Parking Lot Repairs- S. Sargent reported preliminarily that the engineers bidding on the Parking lot project had all proposed a Phase I analysis of the various storm related water problems that must be addressed. J. Noe and G. Davis will also review the proposals and make a report to the board at the 01-08-09 meeting to recommend proposal acceptance along with any other steps to consider for a master engineering plan.

Building Security Concerns- Several Reports have been presented to the Properties Board that request an increase of security around the building in regard to children , Sunday school, nursery school, and unintended visitors. The Property Board with the efforts of the Facility Manager will present a comprehensive plan response to the proposals that have been made, especially the question of the need for additional security doors and other building controls. Additionally, J. Noe will interface with the Sunday school regarding their opinions on security in the building. It is the goal of the board to resolve these issues by the February meetings.

Flood damage from September- All expenses from the storm repair have been covered by insurance payments. (Total costs approx. \$35,000).

Facility Manager 's computer requires an upgrade that will help with The operation of building security.

Ground Sign Modifications- Interchangeable Notice Cards have been added to Church sign which indicate times for regular services as well as special services at various times through the year .

Crèche set up- Saturday morning at 9:30 am –bring your woolies

Property Board Photo – (We smiled since this wasn't our driver's license photo!)

Adjourn with The Lord's Prayer

Submitted by S.Sargent

Properties Board Minutes
November 3, 2008, 7:00 p.m.
Library

Call to Order by B. Hanson at 7:15 p.m.

Members present ;
B. Hanson, S. Sargent, K. Bettis
Absent or excused;
G.Davis, B. Nelson, Tom Monico, R. Boyer, J. Noe
Also Present :
Margaret Lutz , Keith Merritt, Scott Decker, Shawn Eshoo

Devotion – B. Hanson

Approval of Minutes

Executive Board Report : B. Hanson

Handouts – Pageant Program – The time to help erect the manger structure will be Sat. Dec., 1st at 9:00 a.m.

Neighborhood Groups roster handed out - “Neighbor to Neighbor” couples who will provide neighborhood contact information

Parking lot repair - Capital Reserve Funds OK'd by EB

Staffing front desk discussion- Still looking for help on Sundays from 7:30-12:30 as well as weeknights. Volunteers may be easier to find for shorter durations.

Facility Manager Report

Library temporary parking request - vote delayed due to low number of members present

Damages from flood - Belfor numbers – insurance report issued

Stage curtains- Vote will be called online

Key holder training – Scott Decker

Discussion with board regarding the need for more keyholders- evening activities sometimes occur when there are no staff or volunteers present at front office desk.

S. Decker also suggested that a security subcommittee be formed to answer the concerns that have been addressed recently by several Church members about whether there are adequate controls in the Church building

regarding ingress and egress.

Shawn Eshoo also presented concerns about whether there needed to be more security for the nursery school.

Margaret Lutz – Presented on behalf of the Women’s Association regarding proposed improvements to the upstairs ladies restroom. The Women’s Association will meet again in January.

M. Lutz also presented signage details for the Church ground signs that would be able to announce service hours and the seasonal changes in hours for services.

Other business

Engineer study – presentation to be moved to the December meeting

Property Board Photo – Will try again when larger group of members are present

Adjourn with The Lord's Prayer

Submitted by S. Sargent

GLENVIEW COMMUNITY CHURCH
FELLOWSHIP BOARD MINUTES

NAME OF BOARD: Fellowship Board

MEETING DATE/TIME/PLACE: Sunday December 14, 2008/9:30 a.m. Room 213

MEMBERS PRESENT: Karin Kinzalow, Bud Kinzalow, Paul DesJardins, Susan Johns, Peter Stettler, Ann Grant, Diane Christiansen.

GUESTS: Lauren Bundy, Megan Stettler, Sally Iberg.

MEMBERS EXCUSED: Steve Krueger, Melinda Krueger

The meeting was called to order by Karin Kinzalow at 9:30 a.m.

SUMMARY OF MEETING:

1. The meeting began with an in-depth discussion of world geography; room 213 has a world map that covers one entire wall of the room. The group unanimously agreed that spending 30 hours on a plane to fly to Tasmania would be very difficult unless traveling in Business Class or heavily sedated.
2. Doughnut duty – Doughnut purchasing duty was re-confirmed for the next several months. Purchasers will put Entenmann's punch cards on the bulletin board for the next month's purchaser to use. Full card = free donut holes. Karin will send Peter the list of the Sundays with only one service so that he can update his coffee service listing.
3. We again discussed the impact of changing from two Sunday services to one service. Karin briefed the group on the Executive Board meeting's discussion of the issue and the next steps.
4. We began discussing the St. Patrick's Day Potluck, scheduled for March 8th. After some discussion, the board agreed to look for ways to cut costs. We decided not to buy balloons this year, which will save us \$180 that can be used toward the cost of the Tully Dancers. We will re-use the existing decorations so that we do not have to purchase new ones. Susan raised the issue of ensuring that we have enough main dishes this year. Diane will go to Costco and price the large pans of lasagna and the ready-to-cook pizzas. The board will firm up the final budget for the event at our January meeting. Karin will confirm the cost of the Tully Dancers and bring that to the meeting.
5. Next meeting – January 11, 2009.

Minutes respectfully submitted by Karin Kinzalow.

GLENVIEW COMMUNITY CHURCH
FINANCE COMMITTEE MEETING

Monday, December 8, 2008
Minutes

Attendees: Jeff Wagner, Scott Williams, Janet Berkenstock, Cricket Kelly, Bob Kappus, Jane Hund, Laura Olson, Scott Barnes, Rob Hevey, Howard Roberts. John Demler was excused.

The Agenda for the Meeting is attached.

The meeting was called to order by Jeff Wagner at 7 p.m. Cricket Kelly provided a prayer.

Music Board Nutting Fund Request:

Music Board requested that funds from the Nutting Memorial Fund be used for two expenditures. The first would be to purchase lighting for the bell choir rehearsal room. The cost of the lighting and installation materials would be \$800. Labor would be supplied by GCC facilities personnel. The second would be to secure James Biery to compose a commissioned work for the 10th Birthday celebration of the Buzard Opus 21 Organ, which will be held in October of 2009. The contract price for the commission is \$1,500 and the contract will be signed as soon as the funding has been approved.

After a question and answer period, a motion was made to approve the request and it passed.

The Previous Meeting Minutes

These were approved.

The Treasurer's Report

Rob Hevey presented the Treasurer's Report. He noted that we are still behind by \$56k in contributions for the year and in December we will need to receive \$250k in revenues in order to break even. This will be a challenge and we may be facing a deficit for the year. It was noted that GCC had managed expenses well and that overall we are on track there. There was a lengthy discussion on the possible deficit.

It was agreed (and a motion passed) that if in fact there was a deficit, we will book it into the General Fund and add a line item to the budget to have it repaid over a reasonable period of time.

Update on the part-time Business Manager

Howard announced that Dale Whittenberg had accepted the position and starts December 9.

Keckler Credit Card Request for PYF

The youth minister has made a request that a credit card be issued to Glenview Community Church in the name of Elizabeth Chiccoloni. The purpose will be for deposits on lodging, cars, and other trip related expenses and miscellaneous youth activity expenses. It will be paid for by Glenview Community Church.

Howard indicated his support for this and it was represented that this is the only one that would be needed and this is not a precedent. There was a lengthy discussion regarding the pros and cons of this request and ultimately the following motion was made and approved.

The card may be issued to GCC in the name of Elizabeth Chiccoloni provided that:

- The credit limit is \$1500 and the bank may not change that without approval of the finance committee;
- It may only be used for church expenses, no personal expenses may be charged to it;
- Any denied expenses will be paid for by Elizabeth personally;
- No cash advances;
- Expense reports must be submitted and reviewed and approved by the youth minister; and,
- The issuance and use of a credit card will be reviewed annually by the finance committee and may be terminated at any time.

Properties Board Request

The Properties Board requested that the funds described below be approved as Part II of the repaving project. The project is to repave the parking lot and Part I was approved earlier this year (\$2920) and has been completed. The balance of the project will cost approximately \$22,000 and would be completed by Mancilla Contractors. If we approve the contract and execute it and send in a deposit, they will hold the cost and complete the work in the spring, weather permitting.

There was a discussion on this topic and a review of the contract noted that it required a 50% deposit.

A motion was made and passed that approved the project but requested that the deposit be no greater than 10% and that it be paid in January of 2009.

Budget Report

Bob Kappus presented the budget, adjustments and related comments and the concerns relative to the current pledge amounts vs. expenses. The draft budget based on pledges to date, has a \$157,000 shortfall. The pledges are behind where they were last year and there is general concern about the ability to attain enough to cover the currently anticipated budgeted expenses.

There was significant discussion about the revenue vs. expenses and the requirement to provide a balanced budget. We will need to do so and if the targeted pledge drive results

are not met, substantial cuts in services and personnel will be required. We concluded the discussion with the following plan:

- Everyone should review the budget and provide suggestions to Jeff Wagner as to expenses that could be modified;
- We need to add a line item to reflect the repayment to the General Fund given the anticipated 2008 shortfall;
- We will as a committee, send a letter to the entire membership expressing our concerns and the need for increased 2009 pledges and funds to make up the current year (2008) deficit.

Insurance Update

Bob Kappus reported, no real new news.

Investment Update

The investment summary was circulated and Cricket Kelly noted that the market has taken its toll on the value of the various investments. She noted the concern about generating income (dividend, capital gains, and interest) for 2009 and the current budget reflects Dick Gottfried and William Blair & Company's best estimate.

Leadership

Jeff Wagner indicated the continuing need for a Vice Chair.

Audit/PMRC

Jeff noted that he plans to meet with Dale Whittenberg and continue the work on the internal review checklist.

Other Business

Jeff reviewed the Trustee of the Day list and reminded everyone that the next meeting is January 12.

The meeting concluded with the Lord's Prayer and adjourned at 10p.m.

Respectfully submitted by Cricket Kelly

GLENVIEW COMMUNITY CHURCH BOARD MINUTES

E-Mail to – gccucc@gccucc.org

DUE: 9:00 a.m. Wednesday before the next Executive Board Meeting

NAME OF BOARD: Pastoral Care Board

MEETING DATE/TIME/PLACE: December 9, 2008 7 p.m. in Room 210 at GCC

MEMBERS PRESENT: Mary Lou Aagaard, Kara Clark, Toni Cucco, Marilyn Belleau, Mary Buchanan, Carolyn Keller, Betsy Martin, Barbara Pollak, Jane Sanderson, and Jackie Seter.

MEMBERS EXCUSED: Barbara Gundrum, Sally Hicks

MEMBERS ABSENT: Val Anderson, Diane Damico

DEVOTIONS: In Sally Hicks' absence, Kara Clark shared thoughts about life's journey that Sally had prepared for the meeting.

SUMMARY OF MEETING:

Old Business:

Minutes of November 11: The board approved the Minutes of the November meeting without correction.

PCB vice chair: Kara Clark again reminded the Board that the position of vice chair is still vacant and reiterated the need to have this position filled.

Memorial Receptions: Carolyn Keller reported on that there had been no requests for receptions since the Board's November meeting.

Sixty+Luncheon: Mary Buchanan reported that there had been another good turnout for the November 18 luncheon.

We Care: Jane Sanderson and Barbara Pollak reported that two families received meals. One family liked that casserole they received so well that they requested the recipe. We Care has also filled a request for a driver.

November 30 Coffee Hour: Toni Cucco and Barb Pollak reported they and Sally Hicks had not been able to recruit very many volunteers to help with poinsettia deliveries because the attendance at the coffee hour was very poor.

New Business:

Sixty+Luncheon: Mary Buchanan reported that plans for the December 16 luncheon center on a Christmas theme. Guests will play Christmas trivia and sing Christmas carols. PCB members Carolyn Keller, Sally Hicks and Toni Cucco will assist Mary with the luncheon.

Christmas Poinsettias: Jackie Seter said that the poinsettias have been ordered, and notices for The Broadcaster and the Sunday bulletins have been prepared and forwarded to the office. PCB members will seek volunteers for poinsettia delivery at coffee hours on Dec. 14 and 21. A sign-up sheet was distributed for members to indicate what assistance they can give.

The schedule will be:

Friday, December 19 – plants to be delivered to the church. Vicki Moore will make the poinsettia tree on that day.

Saturday, December, 20 – PCB members will set-up the remainder of the poinsettia display in the sanctuary starting at 8:30 a.m.

Wednesday, December 24 - pick-up poinsettias following last Christmas Eve service.

Friday, December 26 – PCB members will assist with the poinsettia pick-up between 10 a.m. and 12 noon. Rearrange remaining poinsettias in the sanctuary for Sunday's service on Dec. 28.

Sunday, December 28 – box and deliver the remaining poinsettias to a designated nursing home.

On December 21 the Sunday school children will make the gift cards that will be attached to each plant. Kara will attend the session to explain the project to the children and to thank them for their help.

Jackie will e-mail the "to do" list to all PCB members.

Committee Reports:

Executive Board: Jane Sanderson reported on the October 28th Executive Board meeting. Among the highlights mentioned were: that church attendance is steady, Rev. Iberg will be taking her sabbatical in May. Although there's been an increase in the number of pledges, income is down and adjustments in the budget will be made. A new business manager will be hired soon. Other items reported were that the congregational meeting will take place on Feb. 8 – on the agenda are the election of clerk and treasurer adoption of a budget and constitution. The question of a single service has not been decided. The music board raised the issue of the bell choir's room being too cold. There are plans to observe the 10th anniversary of the organ's installation in October. Concerns have been expressed about problems with the sanctuary's sound system. The December Executive Board meeting has been changed to Dec. 16.

Neighbor to Neighbor: Kara distributed information about this new program to the board members including each member's neighborhood listing.

Altar Flowers Delivery: Mary Buchanan advised members of changes in assigned dates for delivery altar flowers.

Distribution of Board Minutes: Mary-Lou Aagaard proposed that she distribute the uncorrected minutes to the PC board at the same time that they are forwarded to the office for the Executive Board meeting. It should be understood that the minutes will not have been reviewed or corrected at that time. Corrections/amendments will still be made by the PC Board at their next regularly scheduled meeting. The board agreed to this proposal by general consent.

Following the Lord's Prayer the meeting was adjourned.

**Next Board Meeting Scheduled For: Tuesday, January 13, 2009 7:00 p.m. in Room 210, GCC
Devotions: Val Anderson**

Minutes submitted on: December 13, 2008 by Mary-Lou Aagaard

GLENVIEW COMMUNITY CHURCH BOARD MINUTES – SERVICES & SACRAMENTS

MEETING DATE/TIME/PLACE: Tuesday, December 9, 2008 at 7:00 p.m. at Glenview Community Church Youth Room

MEMBERS PRESENT: Cathy Ach, Pam Asplund, Dori Hirsch, Carlton Olson, Bob Richter, Kathy Tomita, Carol Young

MEMBERS EXCUSED: Carolyn Brown, Mike Davis, Jeff Lundal, Colleen McKimm

MEMBERS ABSENT: Gayle Jones

AD HOC MEMBERS PRESENT: Steve Lindell

OTHERS: Reverend Howard Roberts

Opening Prayer – conducted by Dr. Roberts

MINUTES of the November 11, 2008 meeting were approved with one modification:

- Jeff Lundal was already listed in the “members excused” section of the minutes and was therefore deleted from the “members absent” section.

New Business:

- Howard asked about **coverage of the extra Christmas services**. At the 7:30 pm service on Christmas Eve, Pam will bring the juice to cover Intinction.
- **GCC has just hired a new part-time business administrator** named Dale Wittenberg, who recently retired from Hewlett Packard. Everyone is very pleased to have Dale on board.
- **There has not yet been a replacement named for Rafael** in the Church office to cover the desk and answer phones/questions.
- **On January 4th at 9:30 am, communion will be served through Intinction;** Dori, Bob and Steve will help serve, while Pam and Carlton will help prepare and clean up.
- Pam clarified that if someone who has agreed to participate in service is unable to make it, **they need to contact one of the three Board chairs** (Pam Asplund, Carolyn Brown or Mike Davis).
- Pam reminded everyone that **servers are responsible for both serving and cleaning up communion**.
- Possible **lectors for future 8:30 services** include Pam, Kathy, Steve, Carol, Mike and Carolyn.
- **Steve Distler resigned from the Board** and his replacement has not yet been named.

Old Business:

- **Dori and Carlton will serve at the 12/28 coffee hour** as representatives of our Board.

**GLENVIEW COMMUNITY CHURCH BOARD MINUTES –
SERVICES & SACRAMENTS**

- **Communion server list needs Board help.** Carolyn will bring the Church Directory to the January meeting, and members will each identify two people to call for assistance with service (deferred from December); Dori has already contacted two new people – she gets the GOLD star!
- On January 11th at 8:30 am, Pam will represent our Board and invite members of the congregation to participate as **lectors, ushers and/or communion servers to help support the early service.** We're hoping that this will draw in more members of the Church community to assist with worship.

Closing prayer

The meeting was adjourned at 8:05 pm.

Respectfully submitted,

Cathy Ach

NEXT BOARD MEETING:

Date: **Tuesday, January 13, 2009** at 7:00 pm in the Youth Room.

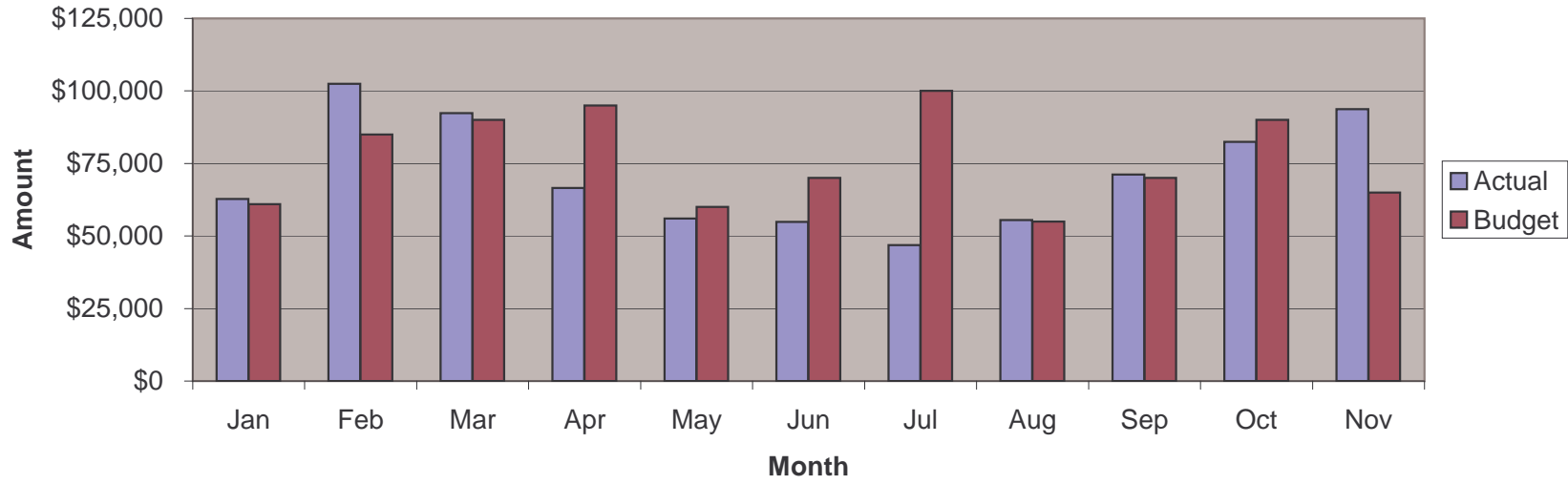
Mail to – jane.payne@gccucc.org

**Glenview Community Church
YTD Revenue Expense Summary**

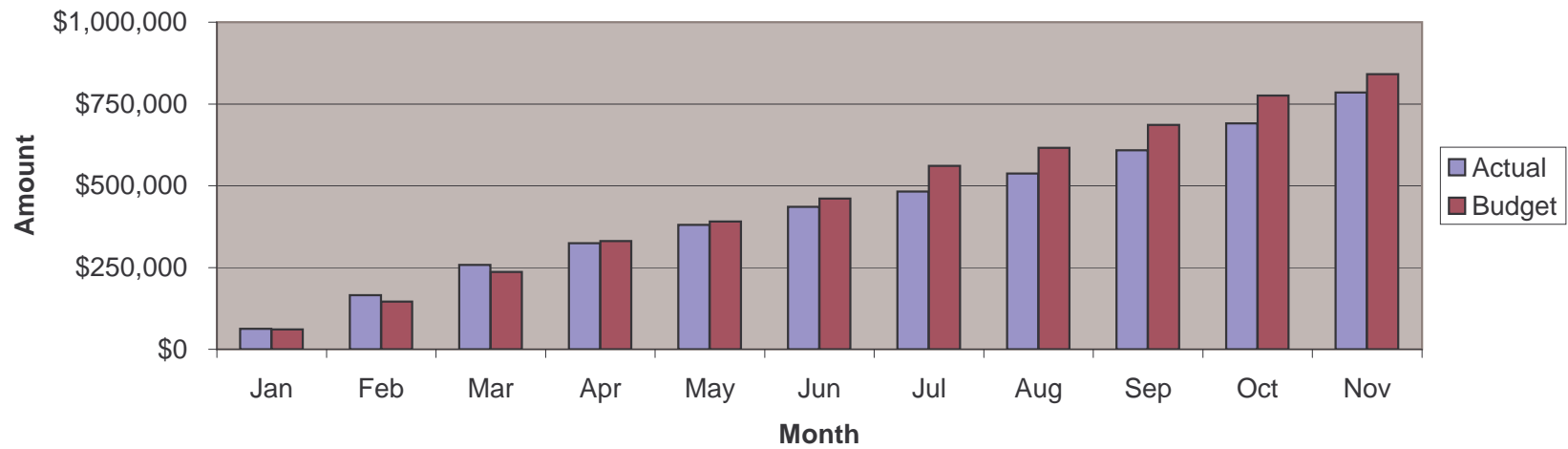
		YTD	YTD	YTD	Notes
	Nov-08	Actual	Budget	Over/(Under)	General Note: Most revenue accounts and certain expenses have been seasonally adjusted.
				Budget	
Revenues					
Contributions	103,773.45	874,203.63	931,000.00	(56,796.37)	Primarily Current \$56,000 U, Non-pledge \$19,000 U, Overage \$19,000 F
Loose Offerings	885.50	7,461.64	8,870.00	(1,408.36)	
Women's Assoc	-	8,000.00	8,000.00	-	
Fees & Nursery School	4,768.11	33,944.58	28,480.00	5,464.58	Primarily Building Fees - \$3,000 F
Interest	264.56	6,451.19	11,000.00	(4,548.81)	
Housing Trust	874.38	19,624.38	18,750.00	874.38	
Endowment I	-	3,750.00	4,875.00	(1,125.00)	
Endowment II	-	10,741.42	12,400.00	(1,658.58)	
Mission Offering	3,030.00	16,295.43	15,000.00	1,295.43	
Music Transfer	-	-	-	-	
Total Revenues	113,596.00	980,472.27	1,038,375.00	(57,902.73)	
Expenses					
Pastoral	28,655.11	324,059.17	329,409.63	(5,350.46)	Primarily Insurance - \$5,100 F
Missions	12,425.25	101,683.18	100,142.75	1,540.43	
Children's Ministry	2,465.28	31,110.41	32,963.63	(1,853.22)	
Confirmation & Youth	3,012.05	31,107.85	30,821.00	286.85	
Pastoral Care	4,330.46	47,408.37	47,348.62	59.75	
Membership	2,640.52	28,466.53	30,194.12	(1,727.59)	
Adult Education	400.00	1,513.25	2,035.00	(521.75)	
Services & Sacraments	-	310.73	449.13	(138.40)	
Fellowship	-	622.01	632.50	(10.49)	
Music	7,397.99	73,962.61	77,881.87	(3,919.26)	Primarily Salaries \$1,200 F, Instrumentalists \$1,300 F
Stewardship	-	1,239.63	2,241.25	(1,001.62)	
General & Administrative	16,130.42	210,936.29	209,383.14	1,553.15	Primarily Maintenance - \$2,600 U, Insurance - \$3,200 F, Misc. - \$3,000 U
Church Property	16,038.95	251,062.82	237,523.76	13,539.06	Primarily Salaries - \$6,000 U, Maint. - \$9,200 U, Utilities - \$900 U
Pageant	-	-	745.00	(745.00)	
Capital Reserve	1,614.50	17,759.50	17,759.50	-	
Long Range Plan Funds	-	-	-	-	
Total Expenses	95,110.53	1,121,242.35	1,119,530.90	1,711.45	
Net	18,485.47	(140,770.08)	(81,155.90)	(59,614.18)	
General Fund	(110,907.32)				
Capital Reserve	243,472.98				

F : Favorable to Budget; **U : Unfavorable** to Budget

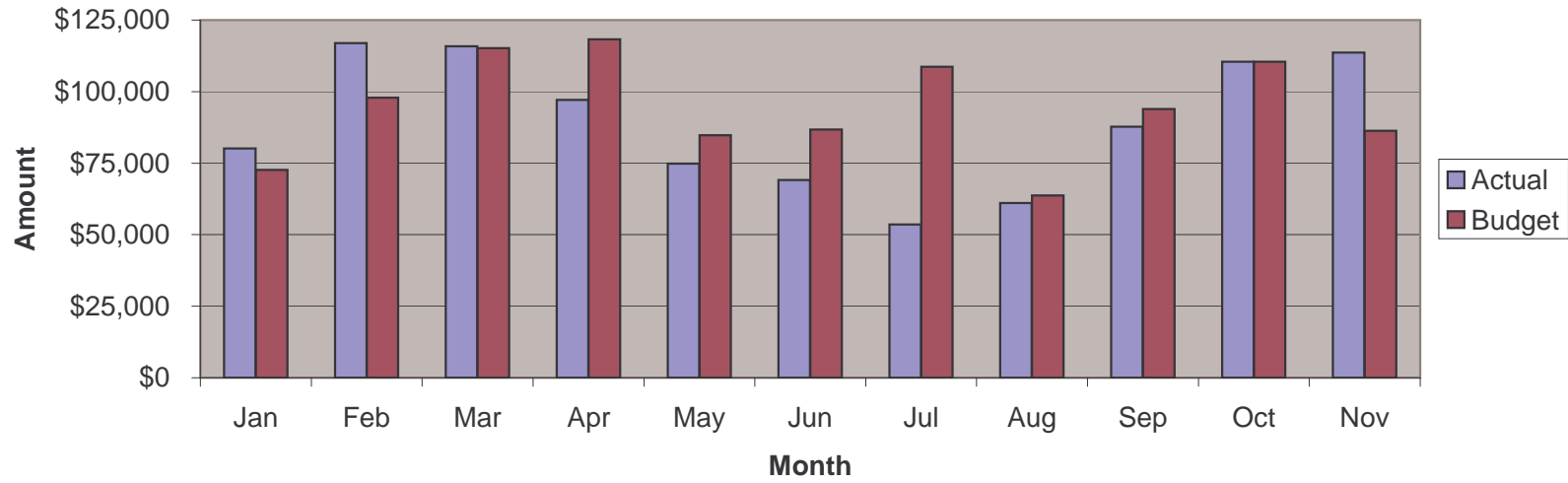
Monthly Pledges - Actual vs. Budget



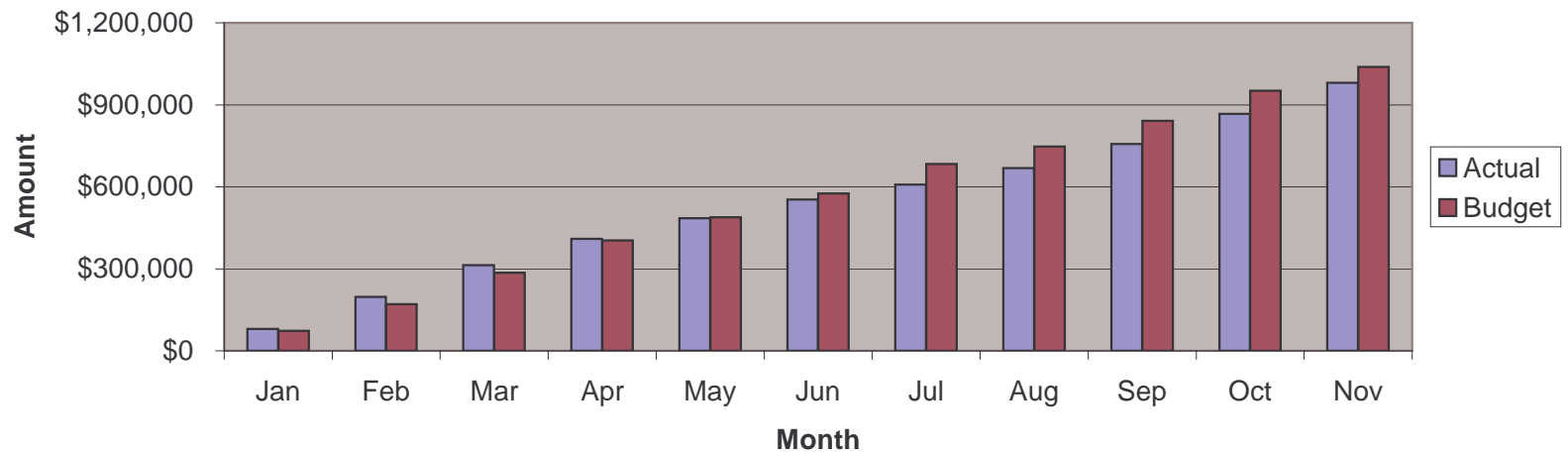
YTD Pledges - Actual vs. Budget



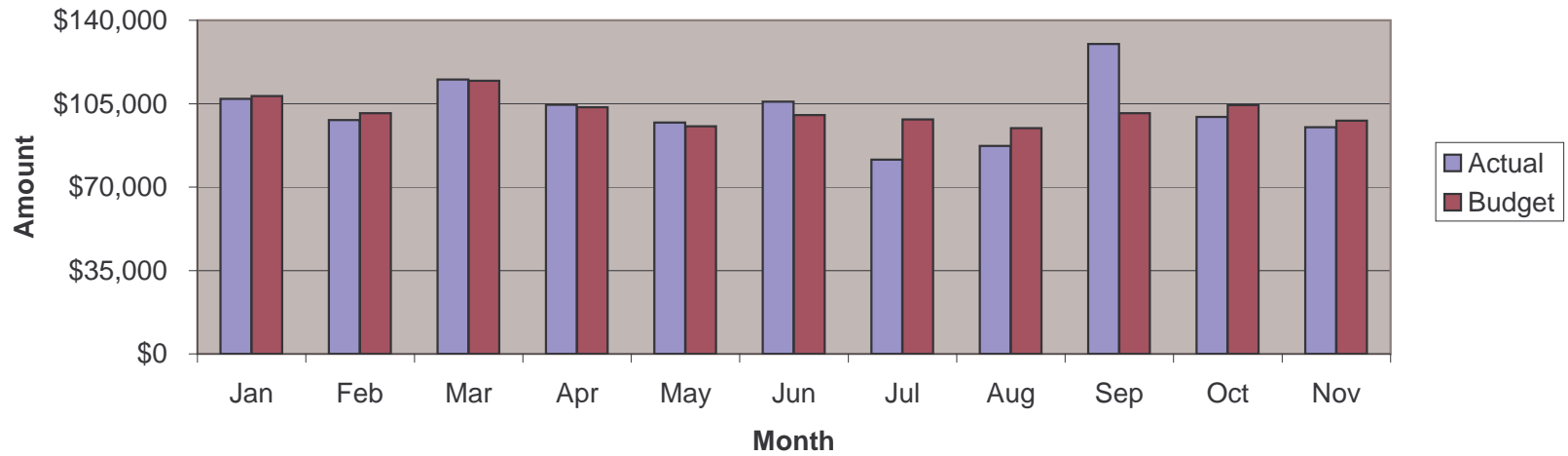
Monthly Revenue - Actual vs. Budget



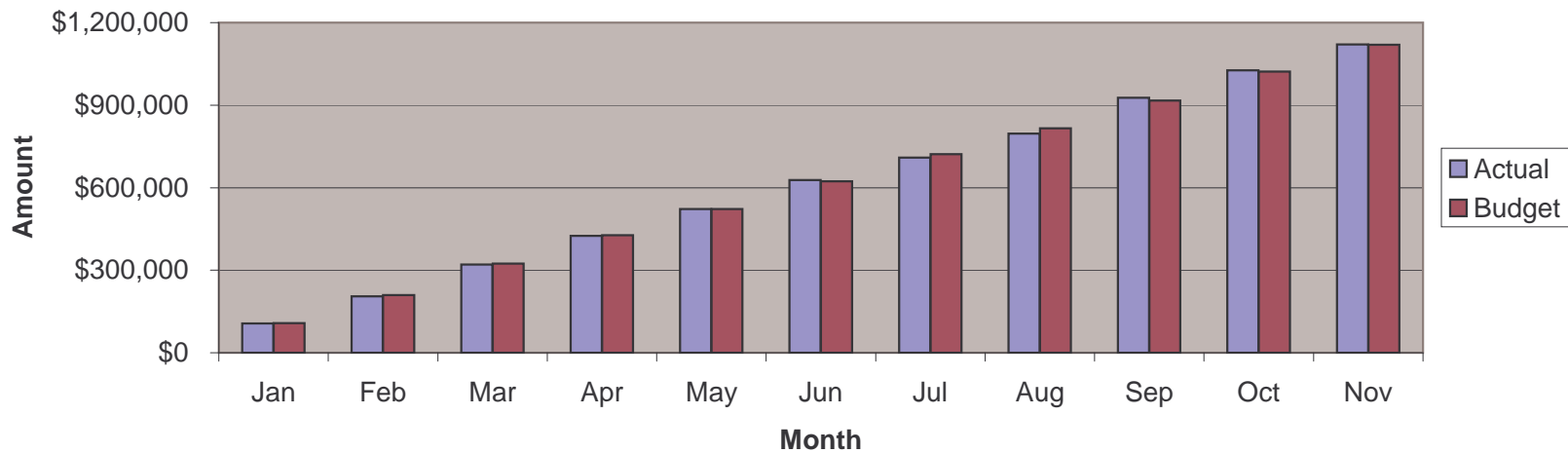
YTD Revenue - Actual vs. Budget



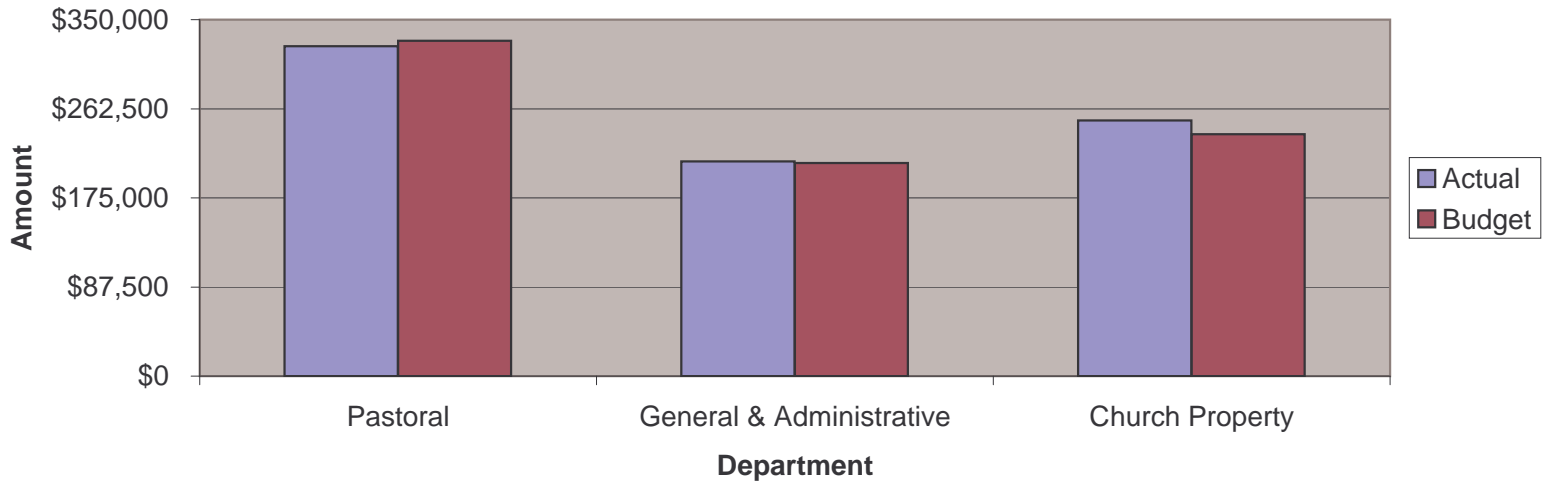
Monthly Expenses - Actual vs. Budget



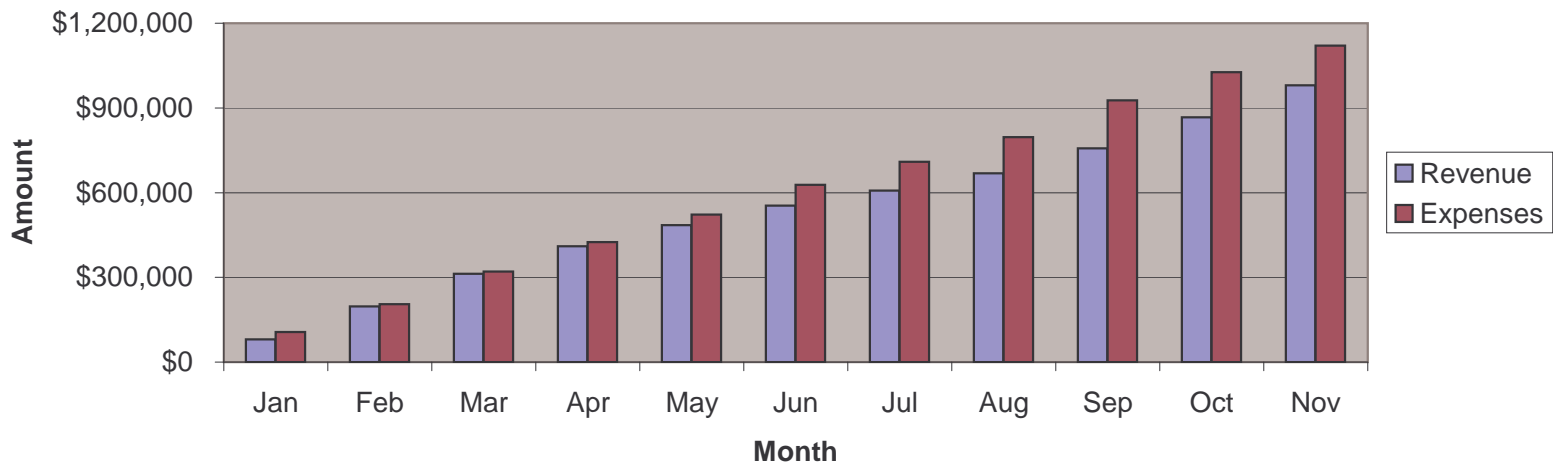
YTD Expenses - Actual vs. Budget



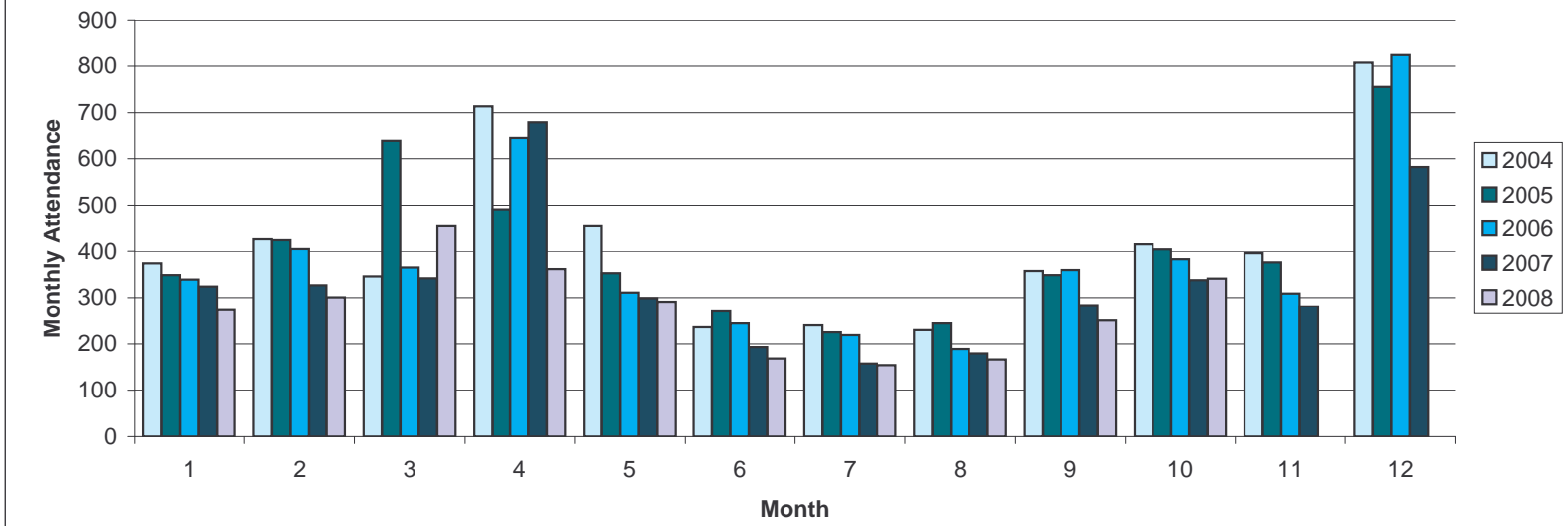
YTD Operations - Actual vs. Budget



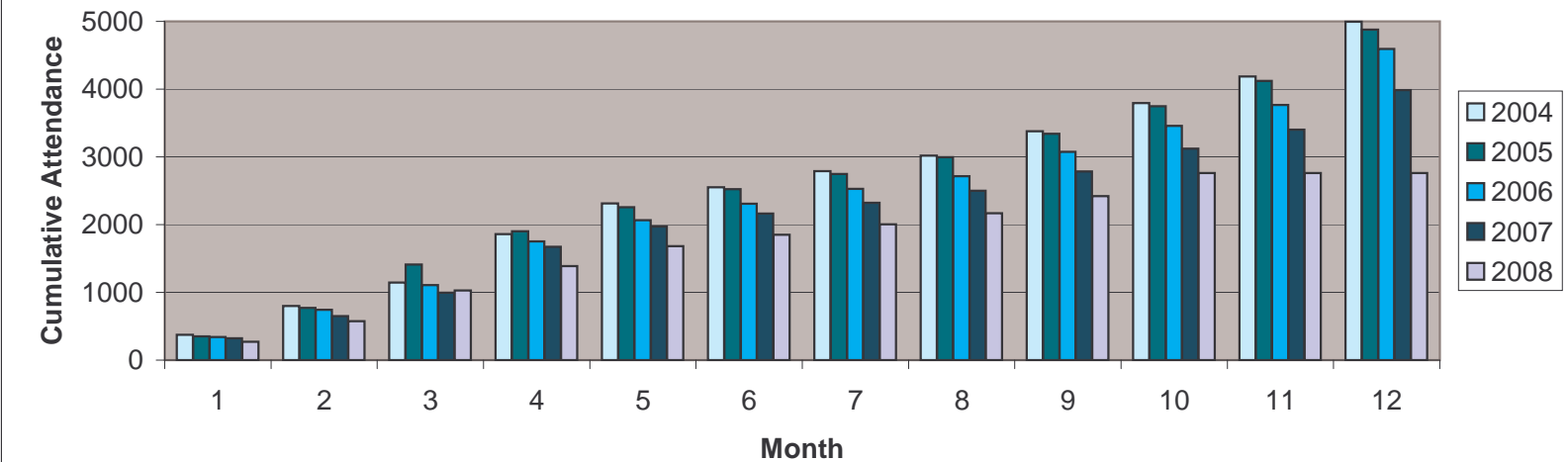
YTD Actual - Revenue & Expenses



Sunday Average Attendance - Monthly



Sunday Average Attendance - Cumulative



Month-to-date, Through November 2008

Accounts	MTDActual (This Year)	MTD Budget (This Year)	YTDActual (This Year)	YTD Budget (This Year)	YTDActual (Last Year)	Annual Budget (This Year)
Revenues						
Total Revenues	\$113,596.00	\$86,260.00	\$980,472.27	\$1,038,375.00	\$1,047,384.73	\$1,231,931.00
Expenses						
Pastoral Expenses	\$28,655.11	\$29,946.33	\$324,059.17	\$329,409.63	\$528,927.04	\$359,356.00
Missions	\$12,425.25	\$8,740.25	\$101,683.18	\$100,142.75	\$106,463.80	\$117,883.00
Children's Ministry	\$2,465.28	\$3,060.33	\$31,110.41	\$32,963.63	\$4,125.47	\$36,027.00
Confirmation & Youth Ministry	\$3,012.05	\$3,261.00	\$31,107.85	\$30,821.00	\$5,394.47	\$34,082.00
Pastoral Care	\$4,330.46	\$4,304.42	\$47,408.37	\$47,348.62	\$617.02	\$51,653.00
Membership	\$2,640.52	\$2,744.92	\$28,466.53	\$30,194.12	\$2,699.03	\$32,939.00
Adult Education	\$400.00	\$185.00	\$1,513.25	\$2,035.00	\$826.56	\$2,220.00
Services & Sacraments	\$0.00	\$40.83	\$310.73	\$449.13	\$444.95	\$490.00
Fellowship	\$0.00	\$57.50	\$622.01	\$632.50	\$807.58	\$690.00
Music	\$7,397.99	\$7,080.17	\$73,962.61	\$77,881.87	\$14,946.47	\$84,962.00
General & Administrative	\$16,130.42	\$15,925.74	\$210,936.29	\$209,383.14	\$202,726.44	\$230,109.00
Stewardship	\$0.00	\$203.75	\$1,239.63	\$2,241.25	\$2,979.24	\$2,445.00
Church Property	\$16,038.95	\$19,912.16	\$251,062.82	\$237,523.76	\$255,945.62	\$258,211.00
Pageant	\$0.00	\$745.00	\$0.00	\$745.00	(\$535.50)	\$1,490.00
Capital Reserve	\$1,614.50	\$1,614.50	\$17,759.50	\$17,759.50	\$18,326.67	\$19,374.00
Long Range Plan Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total Expenses	\$95,110.53	\$97,821.90	\$1,121,242.35	\$1,119,530.90	\$1,144,694.86	\$1,231,931.00
Net Total	\$18,485.47	(\$11,561.90)	(\$140,770.08)	(\$81,155.90)	(\$97,310.13)	\$0.00

Glenview Community Church
 Analysis of Revenues & Expenses - Detail Portrait 2008
 Month-to-date, Through November 2008

Accounts	MTDActual (This Year)	MTD Budget (This Year)	YTDActual (This Year)	YTD Budget (This Year)	YTDActual (Last Year)	Annual Budget (This Year)
Revenues						
9105 - Current Pledge Contributions	\$93,699.37	\$65,000.00	\$784,723.01	\$841,000.00	\$799,199.43	\$975,000.00
9107 - Non-Pledge Contributions	\$4,334.00	\$11,000.00	\$58,687.85	\$78,000.00	\$103,463.05	\$106,636.00
9109 - Pledge Overage Contributions	\$5,740.08	\$3,000.00	\$28,100.77	\$9,500.00	\$23,031.88	\$15,000.00
9110 - Prior Year Pledge	\$0.00	\$0.00	\$2,692.00	\$2,500.00	\$3,455.00	\$2,500.00
9115 - Loose Offering	\$879.50	\$750.00	\$7,181.04	\$8,000.00	\$7,750.29	\$10,000.00
9124 - Church School Offering	\$6.00	\$150.00	\$280.60	\$870.00	\$1,268.53	\$1,000.00
9130 - Women's Association	\$0.00	\$0.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00
9135 - Building Fees	\$1,025.00	\$500.00	\$7,237.00	\$4,000.00	\$3,781.46	\$4,500.00
9142 - Nursery School	\$3,743.11	\$3,060.00	\$26,707.58	\$24,480.00	\$24,892.64	\$27,695.00
9145 - Interest Income	\$264.56	\$1,000.00	\$6,451.19	\$11,000.00	\$16,177.42	\$12,100.00
9147 - Housing Trust Income	\$0.00	\$0.00	\$18,750.00	\$18,750.00	\$22,128.26	\$25,000.00
9155 - Endowment Income	\$0.00	\$0.00	\$3,750.00	\$4,875.00	\$3,573.69	\$6,500.00
9157 - Endowment Income II	\$874.38	\$800.00	\$1,615.80	\$12,400.00	\$14,170.78	\$13,000.00
9169 - Mission Offerings	\$0.00	\$1,000.00	\$0.00	\$15,000.00	\$16,302.30	\$25,000.00
9170 - Neighbors In Need	\$50.00	\$0.00	\$1,705.00	\$0.00	\$40.00	\$0.00
9175 - Thanksgiving	\$2,980.00	\$0.00	\$2,980.00	\$0.00	\$50.00	\$0.00
9185 - Easter	\$0.00	\$0.00	\$8,466.18	\$0.00	\$0.00	\$0.00
9190 - One Great Hour of Sharing	\$0.00	\$0.00	\$3,144.25	\$0.00	\$100.00	\$0.00
Total Revenues	\$113,596.00	\$86,260.00	\$980,472.27	\$1,038,375.00	\$1,047,384.73	\$1,231,931.00
Expenses						
Pastoral Expenses						
9302 - Salaries	\$10,575.44	\$10,575.42	\$116,337.40	\$116,329.62	\$286,564.65	\$126,905.00
9304 - Auto Expense	\$209.48	\$300.00	\$3,587.79	\$3,300.00	\$3,044.05	\$3,600.00
9306 - Expense Reimbursement	\$26.77	\$85.83	\$907.31	\$944.13	\$544.63	\$1,030.00
9308 - Annuities	\$2,940.27	\$2,940.25	\$32,342.89	\$32,342.75	\$32,598.55	\$35,283.00
9310 - Conferences / Continuing Education	\$300.14	\$333.33	\$3,428.66	\$3,666.63	\$9,171.50	\$4,000.00
9312 - Senior Minister Allowance	\$0.00	\$62.50	\$499.38	\$687.50	\$632.38	\$750.00
9314 - Housing Allowance	\$10,426.43	\$10,426.50	\$114,690.83	\$114,691.50	\$114,691.81	\$125,118.00
9316 - Assoc. Minister Allowance	\$80.95	\$83.33	\$758.62	\$916.63	\$1,983.16	\$1,000.00
9380 - Social Security	\$0.00	\$0.00	\$0.00	\$0.00	\$9,362.30	\$0.00
9382 - Insurance--Health	\$2,575.96	\$3,619.50	\$34,702.98	\$39,814.50	\$52,703.83	\$43,434.00
9384 - Social Security Add On	\$1,519.67	\$1,519.67	\$16,803.31	\$16,716.37	\$17,630.18	\$18,236.00
Total Pastoral Expenses	\$28,655.11	\$29,946.33	\$324,059.17	\$329,409.63	\$528,927.04	\$359,356.00
Missions						
9450 - Mission Offering	\$4,685.00	\$1,000.00	\$16,540.43	\$15,000.00	\$16,302.30	\$25,000.00
9454 - Missions	\$7,740.25	\$7,740.25	\$85,142.75	\$85,142.75	\$90,161.50	\$92,883.00
Total Missions	\$12,425.25	\$8,740.25	\$101,683.18	\$100,142.75	\$106,463.80	\$117,883.00
Children's Ministry						
9464 - Salaries-CM	\$2,201.07	\$2,350.00	\$24,888.87	\$25,150.00	\$0.00	\$27,503.00
9466 - SS-CM	\$175.58	\$175.33	\$1,911.16	\$1,928.63	\$0.00	\$2,104.00
9468 - Spiritual Formation	\$0.00	\$135.00	\$1,500.36	\$1,485.00	\$1,498.82	\$1,620.00
9472 - Teacher Training & Appreciation	(\$150.00)	\$41.67	\$371.45	\$458.37	\$254.70	\$500.00
9476 - Cradle/Toddler Supplies	\$21.84	\$58.33	\$61.96	\$641.63	\$368.40	\$700.00
9488 - Fellowship	\$466.79	\$83.33	\$514.75	\$916.63	\$146.81	\$1,000.00
9490 - Education & Spiritual Formation	(\$100.00)	\$150.00	\$1,347.58	\$1,650.00	\$1,250.79	\$1,800.00
9494 - Mission & Outreach	(\$150.00)	\$16.67	(\$10.72)	\$183.37	\$55.95	\$20000
9496 - Childcare	\$0.00	\$50.00	\$525.00	\$550.00	\$550.00	\$600.00
Total Children's Ministry	\$2,465.28	\$3,060.33	\$31,110.41	\$32,963.63	\$4,125.47	\$36,027.00
Confirmation & Youth Ministry						

Month-to-date, Through November 2008

Accounts	MTDActual (This Year)	MTD Budget (This Year)	YTDActual (This Year)	YTD Budget (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
9526 - Salaries-CY	\$2,525.00	\$2,525.00	\$22,725.00	\$22,725.00	\$0.00	\$25,250.00
9528 - SS-CY	\$193.16	\$161.00	\$1,738.45	\$1,771.00	\$0.00	\$1,932.00
9530 - Jr High - Confirmation	\$288.00	\$154.17	\$1,949.19	\$1,695.87	\$1,618.45	\$1,850.00
9532 - Jr High - Social	(\$32.12)	\$33.33	\$202.86	\$366.63	\$212.26	\$400.00
9536 - Sr High- Education	\$0.00	\$170.83	\$1,975.94	\$1,879.13	\$1,015.31	\$2,050.00
9538 - Sr High - Social	\$38.01	\$216.67	\$2,516.41	\$2,383.37	\$2,548.45	\$2,600.00
Total Confirmation & Youth Ministry	\$3,012.05	\$3,261.00	\$31,107.85	\$30,821.00	\$5,394.47	\$34,082.00
Pastoral Care						
9550 - Salaries-PN	\$4,244.44	\$4,244.42	\$46,666.84	\$46,688.62	\$0.00	\$50,933.00
9552 - Pastoral Care Board	\$86.02	\$60.00	\$741.53	\$660.00	\$617.02	\$720.00
Total Pastoral Care	\$4,330.46	\$4,304.42	\$47,408.37	\$47,348.62	\$617.02	\$51,653.00
Membership						
9572 - Salaries-Mbr	\$2,313.00	\$2,313.00	\$25,339.83	\$25,443.00	\$0.00	\$27,756.00
9574 - SS-Mbr	\$122.84	\$176.92	\$1,401.18	\$1,946.12	\$0.00	\$2,123.00
9576 - Membership	\$204.68	\$255.00	\$1,725.52	\$2,805.00	\$2,699.03	\$3,060.00
Total Membership	\$2,640.52	\$2,744.92	\$28,466.53	\$30,194.12	\$2,699.03	\$32,939.00
Adult Education						
9602 - Program	\$400.00	\$166.67	\$1,500.00	\$1,833.37	\$1,000.00	\$2,000.00
9614 - Miscellaneous	\$0.00	\$5.83	\$13.25	\$64.13	(\$278.68)	\$70.00
9616 - Literature & Library	\$0.00	\$12.50	\$0.00	\$137.50	\$105.24	\$150.00
Total Adult Education	\$400.00	\$185.00	\$1,513.25	\$2,035.00	\$826.56	\$2,220.00
Services & Sacraments						
9624 - Sacred Services	\$0.00	\$40.83	\$310.73	\$449.13	\$444.95	\$490.00
Total Services & Sacraments	\$0.00	\$40.83	\$310.73	\$449.13	\$444.95	\$490.00
Fellowship						
9636 - Special Functions	\$0.00	\$45.00	\$584.27	\$495.00	\$780.11	\$540.00
9640 - Miscellaneous	\$0.00	\$12.50	\$37.74	\$137.50	\$27.47	\$150.00
Total Fellowship	\$0.00	\$57.50	\$622.01	\$632.50	\$807.58	\$690.00
Music						
9648 - Salaries-Music	\$5,749.43	\$5,453.00	\$58,770.05	\$59,983.00	\$0.00	\$65,436.00
9650 - SS-Music	\$439.82	\$417.17	\$4,495.83	\$4,588.87	\$0.00	\$5,006.00
9652 - General - Instrumentalists	\$1,075.00	\$333.33	\$2,150.00	\$3,666.63	\$4,175.00	\$4,000.00
9654 - General - Organ & Piano Care	\$90.00	\$325.00	\$3,000.18	\$3,575.00	\$5,187.50	\$3,900.00
9656 - General - Cleaning Robes	\$0.00	\$16.67	\$147.00	\$183.37	\$0.00	\$200.00
9660 - General - Sub. Organist	\$0.00	\$83.33	\$825.00	\$916.63	\$775.00	\$1,000.00
9666 - Chancel Choir - Music	\$0.00	\$208.33	\$2,091.49	\$2,291.63	\$2,536.80	\$2,500.00
9668 - Chancel Choir - Misc.	\$0.00	\$43.33	\$178.15	\$476.63	\$797.44	\$520.00
9670 - Organ Music	\$40.75	\$41.67	\$500.00	\$458.37	\$19.95	\$500.00
9772 - Bell Choir - Music	\$2.99	\$41.67	\$666.63	\$458.37	\$589.69	\$500.00
9780 - Children's Choir - Music	\$0.00	\$66.67	\$717.27	\$733.37	\$825.97	\$800.00
9782 - Children's Choir - Misc.	\$0.00	\$16.67	\$198.01	\$183.37	(\$363.88)	\$200.00
9784 - Copyright Expenses	\$0.00	\$33.33	\$223.00	\$366.63	\$403.00	\$400.00
Total Music	\$7,397.99	\$7,080.17	\$73,962.61	\$77,881.87	\$14,946.47	\$84,962.00
General & Administrative						
9822 - Postage (except B'dcaster)	\$1,155.71	\$666.67	\$6,738.84	\$7,333.37	\$7,848.57	\$8,000.00
9830 - Social Security	\$694.34	\$823.08	\$8,602.84	\$9,053.88	\$8,619.26	\$9,877.00
9832 - Office Staff Salaries	\$9,703.16	\$10,758.75	\$115,686.76	\$118,346.25	\$112,586.82	\$129,105.00
9834 - Payroll Service	\$288.62	\$231.67	\$2,889.93	\$2,548.37	\$2,611.28	\$2,780.00
9836 - Telephone	\$390.91	\$541.67	\$6,006.71	\$5,958.37	\$5,869.87	\$6,500.00
9838 - Stationery & Supplies	\$1,483.75	\$958.33	\$11,811.40	\$10,541.63	\$13,649.68	\$11,500.00
9840 - Equip. Maintenance Repair	\$1,136.53	\$1,066.67	\$14,371.20	\$11,733.37	\$12,917.89	\$12,800.00

Month-to-date, Through November 2008

Accounts	MTDActual (This Year)	MTD Budget (This Year)	YTDActual (This Year)	YTD Budget (This Year)	YTDActual (Last Year)	Annual Budget (This Year)
9842 - Broadcaster	\$500.00	\$333.33	\$3,689.40	\$3,666.63	\$4,265.77	\$4,000.00
9844 - Financial Review	\$0.00	\$125.00	\$0.00	\$1,375.00	\$0.00	\$1,500.00
9846 - CommunicationsIPromotions	\$419.00	\$83.33	\$3,264.90	\$916.63	\$2,985.40	\$1,000.00
9848 - Kitchen	\$319.00	\$125.00	\$1,248.94	\$1,375.00	\$994.62	\$1,500.00
9850 -Insurance--Prop/CasualtyIWork Com	\$0.00	\$0.00	\$31,031.96	\$34,200.00	\$27,202.99	\$39,000.00
9852 - Miscellaneous	\$0.00	\$8.33	\$3,104.96	\$91.63	\$200.67	\$100.00
9854 - Office Equipment Purchase	\$0.00	\$188.33	\$2,067.16	\$2,071.63	\$2,381.55	\$2,260.00
9855 - Executive Board Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$417.17	\$0.00
9856 - Bank Fees	\$39.40	\$15.58	\$421.29	\$171.38	\$174.90	\$187.00
Total General & Administrative	\$16,130.42	\$15,925.74	\$210,936.29	\$209,383.14	\$202,726.44	\$230,109.00
Stewardship						
9802 • Offering Envelopes	\$0.00	\$37.50	\$290.57	\$412.50	\$279.54	\$450.00
9803 - Stationery	\$0.00	\$52.08	\$571.99	\$572.88	\$728.80	\$625.00
9804 - Postage	\$0.00	\$79.17	\$173.88	\$870.87	\$1,718.40	\$950.00
9806 - Celebration	\$0.00	\$1.67	\$0.00	\$18.37	\$0.00	\$20.00
9810 - Miscellaneous	\$0.00	\$33.33	\$203.19	\$366.63	\$252.50	\$400.00
Total Stewardship	\$0.00	\$203.75	\$1,239.63	\$2,241.25	\$2,979.24	\$2,445.00
Church Property						
9862 - Facility Staff-Salaries	\$11,755.50	\$11,288.58	\$130,214.39	\$124,174.38	\$116,702.59	\$135,463.00
9864 - Social Security	\$835.54	\$863.58	\$9,245.06	\$9,499.38	\$9,006.98	\$10,363.00
9866 - Health & Accident Ins.	\$0.00	\$0.00	\$0.00	\$0.00	\$21,939.50	\$0.00
9870 - Electricity	\$2,265.58	\$1,780.00	\$25,354.30	\$23,460.00	\$24,049.81	\$25,500.00
9872- Water	\$0.00	\$0.00	\$3,278.22	\$2,600.00	\$2,687.50	\$2,600.00
9874 - N. I. Gas	\$0.00	\$1,290.00	\$22,276.86	\$23,900.00	\$18,118.01	\$25,705.00
9876 - Building Repair	\$0.00	\$0.00	\$0.00	\$0.00	\$19,175.59	\$0.00
9878 - Building Repair and Maintenance	\$726.91	\$2,200.00	\$25,403.38	\$25,300.00	\$6,259.20	\$27,500.00
9880 • Maintenance Contracts	\$95.00	\$1,900.00	\$31,189.81	\$22,100.00	\$30,405.40	\$24,000.00
9882 - Scavenger	\$360.42	\$333.33	\$4,100.80	\$3,666.63	\$3,700.74	\$4,000.00
9884 • Furn., Fixt., Equip. Purchase	\$0.00	\$256.67	\$0.00	\$2,823.37	\$3,900.30	\$3,080.00
Total Church Property	\$16,038.95	\$19,912.16	\$251,062.82	\$237,523.76	\$255,945.62	\$258,211.00
Pageant						
9912 - Pageant	\$0.00	\$745.00	\$0.00	\$745.00	(\$535.50)	\$1,490.00
Total Pageant	\$0.00	\$745.00	\$0.00	\$745.00	(\$535.50)	\$1,490.00
Capital Reserve						
9910 - Capital Reserve Expense	\$1,614.50	\$1,614.50	\$17,759.50	\$17,759.50	\$18,326.67	\$19,374.00
Total Capital Reserve	\$1,614.50	\$1,614.50	\$17,759.50	\$17,759.50	\$18,326.67	\$19,374.00
Total Expenses	\$95,110.53	\$97,821.90	\$1,121,242.35	\$1,119,530.90	\$1,144,694.86	\$1,231,931.00
Net Total	\$18,485.47	(\$11,561.90)	(\$140,770.08)	(\$81,155.90)	(\$97,310.13)	\$0.00

Accounts

Assets

Current Assets		
Cash		
1010 - Operating Account	<u>\$188,911.72</u>	
Total Cash	\$188,911.72	
Investments		
1110 - Housing Trust	\$392,424.00	
1120 - Merrill Lynch Govt. MF	\$377,561.91	
1130 - Nursery School Vanguard	\$99,205.87	
1140 - Romeiser Trust Account	\$171,785.00	
1160 - Endowment	\$168,095.00	
1180 - Nursery School GSB CD#323510	\$29,245.25	
1185 - Endowment Fund II	\$522,532.60	
1190 - Nursery School GSB CD#323512	<u>\$30,266.60</u>	
Total Investments	\$1,791,116.23	
Prepaid Expenses	<u>\$10,716.60</u>	
Total Current Assets		\$1,990,744.55
Fixed Assets		
1770 - Church Land	\$100,126.50	
1790 - Church Garage & Contents	\$10,074.00	
1800 - Church Building	\$5,430,585.00	
1810 - Church Furnishings	\$426,130.00	
1815 - Office Equipment	\$91,458.00	
1816 - Art & Music Collections	\$50,400.00	
1817 - Organ	\$896,000.00	
1820 - Canoes	\$1,200.00	
1825 - Accumulated Depreciation	<u>(\$742,695.00)</u>	
Total Fixed Assets		<u>\$6,263,278.50</u>
Total Assets		<u>\$8,254,023.05</u>
<u>Liabilities, Fund Principal, & Restricted Funds</u>		
Liabilities		
Withholding Taxes		
2900 - Withholding #403B	<u>(\$150.00)</u>	
Total Withholding Taxes		(\$150.00)
Fixed Assets		
0001 - Represented by Fixed Assets	<u>\$6,263,278.50</u>	
Total Fixed Assets		<u>\$6,263,278.50</u>
Total Liabilities		\$6,263,128.50
Fund Principal		
0002 - Beginning Balance-General Fund	\$29,862.76	
Excess Cash Received	<u>(\$140,770.08)</u>	
Total Fund Principal and Excess Cash Received		(\$110,907.32)
Restricted Funds		
Total Temporarily Restricted Total	\$845,473.55	
Permanently Restricted Total	\$1,256,328.32	
Restricted Funds		<u>\$2,101,801.87</u>
Total Liabilities, Fund Principal, & Restricted Funds		<u>\$8,254,023.05</u>